

Hatfield 350th Committee
Minutes
November 12, 2019

Received and Filed
Diana Szynal
Assistant Town Clerk

In attendance: Ed Lesko
Bobby Betsold
Paul Labbee
Cher Nicholas
Michael Paszek
Lucinda Williams

Diana Szynal
Anna Holhut
Michael Cahill
Stephanie Slyszy
Laurie Banas

JAN 9 20 10:02AM

The meeting opened at 6:02 p.m. at the Hatfield Fire Station.

Several bills were presented, please see attached sheet. Additionally Bob Betsold presented an invoice for \$36.75 for general supplies and Anna Holhut presented one for \$241.65 for Gala expenses. Diana Szynal moved and Lucinda Williams seconded to approve the bills. The vote was approved with Ed Lesko, Laurie Banas and Anna Holhut abstaining.

The following sponsorships were noted: Paciorek Electric for \$2500 and Lavalley Trucking for \$5000.

A \$700 check was received from Anna Holhut for a Gala table.

Michael Cahill will begin tracking financial information. Ed Lesko will pass all financial information to Michael and he will create categories for each event in an effort to effectively track all expenses and income. Michael will send budget forms out for each event and those need to be returned to Ed Lesko. The budget in general was reviewed.

Diana Szynal informed the Committee that almost all paperwork for the State grant is complete. She needs to get some information from the Town Treasurer.

Contracts for the parade were discussed. Laurie Banas will coordinate and track all contracts. Town Counsel should review the general contract first.

The logo contest winner was discussed. They will be given a \$350 check and will be given a prize pack. The winner will also be in the parade and acknowledged in the Town Report.

Bob Betsold informed the Committee that the calendar of events is almost complete. Distribution was discussed. Anna Holhut moved and Diana Szynal seconded to have one mailed to each home in Hatfield. The vote was unanimous.

Food concessions and vendors at the parade were discussed. This matter will need to be taken up with the Selectboard.

The time capsule was discussed. The 325th time capsule will be opened on Incorporation Day and will be displayed at Town Hall until the end of the year. The contents of the 350th time capsule need to be determined.

Laurie Banas informed the Committee that the fireworks for Luminarium 2020 have been confirmed.

Stephanie Slyszy gave an update on volunteers. She will be reaching out to that marketing committee soon regarding volunteer t-shirts. She needs a list of jobs for the parade.

Diana Szynal and Anna Holhut informed the Committee that the Gala planning is complete. They have a final meeting with the Log Cabin next week to review details.

Michael Paszek informed the Committee that he has met with people from the Florence Parade and they are willing to help Hatfield. Additionally, they are planning a float building seminar in February.

Marketing the events was discussed. Advertising on KIX, WHMP and WHAI was discussed. Additionally, being on MassAppeal was discussed.

Cher Nicholas made an announcement about some significant changes at the Hatfield Historical Society. These changes mean that some of the proposed historical events may be cancelled.

There was no update on the summer celebration.

The agricultural committee may have found a volunteer to run the Farm 5K.

Information was provided that Amy Hahn is willing to do an update to the historical book for the 350th.

Diana Szynal moved and Anna Holhut moved to adjourn the meeting at 8:15 p.m. The vote was unanimous.

Respectfully submitted,


Diana M. Szynal, Secretary

**Town of Hatfield
Schedule of Departmental Bills Payable**

For Accountant's Use
Warrant Number:
Warrant Date:

\$335.75

Total Amt:

\$335.75

I (We) hereby certify that the goods, materials, and services listed above as charges are in accordance with Massachusetts General Laws, Chapter 44, Chapter 41 Section 55 and 30B, and that such goods and materials were delivered, and that the services were actually rendered to or for the Town. I (We) certify that the above listed charges are correct and properly chargeable against that appropriation and object accounts designated, and that all provisions of statute, by-law and regulations governing the disbursement of municipal funds have been complied with. I (We) hereby request that the above named bills be paid on the warrant for payment.

Authorized Approval (Elected/Appointed Officials & Department Head)

Vendor #	Vendor Name	W9* Y/N	P.O. #**	Description	Invoice Number	Invoice Date	Amount of Invoice	Account Number
	Pacific Printing	Y		Signs for Luminarium	50562	10/11/2019	160.00	81-000-5580-811007
	Laurie Banas	Y		Temp. Sash for parade marshal	1815448	9/14/2019	45.82	81-000-5580-811007
	Robert Betsold	Y		Lowels, Materials for 350th cake assembly	7927171.00	9/19/2019	109.96	81-000-5580-811007
	Robert Betsold	Y		Walmart, cash box	3024	11/7/2019	19.97	81-000-5580-811007

* Current year W9 on file with accountant. If no, please provide.

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