

Board of Health  
Meeting Minutes  
September 27, 2023 at 1:00 pm  
59 Main Street, Hatfield, MA

Approved October 18, 2023

Present: Bob Osley, Chair; Vice Chair Jeff Zgrodnik, Member Timothy Menz and Health Agent Charles Kaniecki

Also in attendance:

**CALL TO ORDER** Chair Osley called the meeting to order at 1:02 p.m.

**PUBLIC FORUM** No public comment

**ANNOUNCEMENTS**

**APPROVAL OF MINUTES** Timothy Menz moved to accept the July 26, 2023 Minutes; Jeff Zgrodnik seconded; no discussion; all in favor – aye; motion approved.

**POSTED BUSINESS**

**TOPIC 1** Review and Approval of Mobile Home Park Application:  
Charles Kaniecki states they must pursue a license in order for the permit to be approved.

**TOPIC 2** Infectious Disease Update:  
Next year, the board will remind residents to be cautious of mosquitos and ticks. Additionally, they will release a reminder soon alerting residents about mosquitos.

**TOPIC 3** Food Inspections:  
Food inspections started on September 27. No further discussion.

**TOPIC 4** Bonfire Event/Mobile Food Trucks:  
Mobile food truck services will be more closely monitored to ensure proper permitting.

**TOPIC 5** Servsafe course November 7, 2023:  
A certain number of people are needed to take the Servsafe course. Timothy Menz and Jeff Zgrodnik will attend. After looking for more attendees, the Board will reevaluate in one week.

**TOPIC 6** Next Meeting Date:  
The next meeting date will be October 18, 2023 at 1:00 p.m.

## **UNANTICIPATED NEW BUSINESS**

### D+D Concessions Lack of Permit:

Jeff Zgrodnik informs the Board that D+D Concessions did not procure a permit in August for the Mobile Food truck. This will be dealt with by the Board.

## **CONTINUED OLD BUSINESS**

### TOPIC 7      16 North Street:

No update. The Board is awaiting court decision.

### TOPIC 8      320 West Street:

Bob Osley and Charles Kaniecki did a wellness check on owner, George, of 320 West St. Further discussion to be tabled until next meeting.

**ADJOURN** Jeff Zgrodnik made a motion to adjourn; Bob Osley seconded; no discussion; all in favor – aye; motion approved; meeting ended at 2:00 p.m.

Respectfully submitted,

Ashton Weagle  
Administrative Assistant