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TOWN OF HATFIELD MASSACHUSETTS

Celebration Committee Meeting Agenda

DATE: Monday, October 23, 2023

TIME: 6:00PM

LOCATION: MEMORIAL TOWN HALL

Meeting Minutes

Attendees: Diane Barstow, Kristy Dwyer, Anna Holhut, Tim Paciorek, Kathleen Wyckoff

- 1. The meeting was called to order at 6:00 PM.**
- 2. Community Forum.**
 - A. Guest: Susan McGlew, First Congregational Church of Hatfield, Music Committee
 - a. Susan inquired about the confirmed date and schedule for luminarium so the church can plan accordingly and not conflict with other activities including the fireworks. The committee explained that the Hatfield Fire Department is responsible for the event and plans the schedule. Susan will check with Chief Flaherty and will coordinate with the library as one of their activities is an educational instrument petting zoo.
- 3. Approval of minutes.**
 - A. The committee approved the minutes from the August 17, 2023 meeting. Kristy Dwyer made the motion. Kathleen Wyckoff seconded the motion. All committee members voted unanimously in favor.
- 4. Bills and Communications**
 - A. There is one outstanding bill that needs to be processed for \$70 payable to the Hatfield Fire Department for use of the bathrooms during the last park concert.
- 5. Business.**
 - A. Park Concerts
 - a. The committee reviewed the 2023 season, which went very well. There was discussion of preliminary plans for the 2024 season. Concerts will continue to be held monthly, May through September, on the third Friday. The committee will start reviewing the list of potential bands and food vendors in December.
 - B. Fund Raising
 - a. Sponsors
 - i. Anna Holhut announced that Phil Genovese, DPW Director, has committed to putting up the sponsor banners, which will happen in early spring. This year's sponsors will be

recognized in 2024 due to the challenges. Tim Paciorek will confirm the order with Pacific Printing.

C. Luminarium

- a. Saturday, December 23, 2023
- b. Diane Barstow has received phone calls from people wanting to know the date. She suggested a press release be sent and will contact Chief Flaherty. The information also needs to be posted on the Celebration Committee's Facebook page. Kristy volunteered to post it.
- c. The contract for the fireworks is signed. The company is responsible for securing the fire permit. The \$100 permit fee is included in the total cost. An on-site fire detail is required starting when the product arrives.
- d. Fish Tails Restaurant has tentative plans for opening their patio.

D. Social Media/Promotion

- a. Diane Barstow is working with the town for a committee email address that will be shared on social media and in publicity.

6. Unfinished Business.

- A. None.

7. Unanticipated New Business.

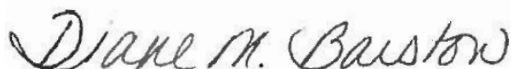
- A. The Lions Club is seeking volunteers for their annual road race on Sunday, November 5. Anna Holhut will confirm the times.

8. Next Meeting: Monday, December 4, 2023, 6:00 PM – 7:00 PM

9. Meeting Adjourned at 6:42 PM. The motion was made by Tim Paciorek and seconded by Diane Barstow.

Minutes approved by the committee on December 4, 2023.

Respectfully submitted to the Town of Hatfield by:



Diane M. Barstow

12/06/2023

Date