

HATFIELD COUNCIL ON AGING MEETING MINUTES

February 6, 2019

Meeting called to order at 9:00 AM by Chairperson, Kerry Flaherty, Jill Tucker, Judy Zahn, Susan Hurley, Amanda Zygmunt, and Director Jane Betsold.

1. a. A motion was made by Judy Zahn, and 2nd by Susan Hurley. to accept the minutes of the January 9, 2019 meeting. So moved.

2. COMMITTEE REPORTS:

a. Van Transportation Reports:

1. 2011 Van – The van was serviced and inspection sticker on January 23, 2019.
2. 2013 Van – The van was serviced on December 11, 2018, due for inspection sticker in March.

b. HVES Nutrition Program:

1. Hatfield Nutrition Program – Jane reported that Highland Valley will be using a new electronic ordering system for the Congregate meals hopefully to start up the beginning of March. We are all set for the new set up in Hatfield.
2. NPC Meeting HVES – on file with minutes at COA.

c. Programs & Activities:

1. Holiday Party report - Jane provided a breakdown for the Holiday Party. 66 people attended. Donations collected from participants totaled \$295.00. Expenses from COA Donations Account were Highland Valley lunch donation - \$195.00; Cakes for dessert - \$37.98; flowers for tables - \$22.50 and COA Expenses for calendars was \$113.70.

3. OLD BUSINESS:

a. Town Hall Renovations Update – Town Meeting January 29, 2019

- b. FY'20 Budget – We have new Budget sheets this year, no budget request yet. Jane will have copies of the new Budget sheets for the next meeting. Also needing to be discussed for the FY'20 Budget is Jane will be retiring and the Board needs to discuss the COA Directors position for the upcoming fiscal year. This will also be on the next meeting to discuss.

4. NEW BUSINESS:

- a. MCOA FY'20 Dues – There will be an increase in the dues next year which will be calculated by the Formula grant number of elders per community. Our proposed increase will go from \$220.00 to \$265.00.
- b. Van Driver Job Description, Van Policy & Conduct on Vehicles – Hand-outs of each were distributed to the Board members to be discussed and updated at our March meeting.
- c. 4-H Bridges Program – The Board discussed the program for Hatfield and decided it best to wait until next year and not take on any new programs at this time. Jane will email Tom Waskiewicz and inform him they would like to be notified next year.

5. UNANTICIPATED NEW BUSINESS: - none

6. ADJOURNMENT:

A motion was made by Judy Zahn, and 2nd by Jill Tucker, to adjourn the meeting. So moved.
Meeting adjourned at 10:20 AM.

Respectfully submitted,



Jane Betsold, Recording Secretary