

Present: Selectman Edmund Jaworski, Selectman Cindy Doty, Lydia Szych, Town Clerk, Marlene Michonski, Town Administrator

Via conference call: Justin Cole, Baystate Municipal Accounting Group, Maynard, MA,
Selectman Brian Moriarty

Selectman Moriarty asked Selectman Jaworski to chair the meeting. The meeting was then called to order at 1:06pm according to Open Meeting Law, MGL 30A, § 19.

Proposals were presented by Mr. Cole regarding framework and adjustments to the Treasurer/Collector's office. A blended solution to cover projects was suggested in order to accomplish a wide set of goals. Considerations were seen as the backlog of work, level of staffing and distribution of work. Possibly transitioning the payroll function to a 3rd party might free up time for Sharon Strzegowski, Assistant Treasurer/Collector. Problems for the town are exacerbated by having to provide payroll and other services for the school district.

Mr. Cole said a first step in the process is to have Ms. Strzegowski be responsible for day to day operations. He said tax bills need to get out.

Selectman Jaworski moved to outsource the Treasurer/Collector position until the remainder of the term of the position expires. Selectman Moriarty asked that the motion include a meeting with Baystate Municipal Accounting Group regarding a contractual agreement. Selectman Doty seconded. A roll call vote was conducted and with Selectman Moriarty voting aye, Selectman Jaworski voting aye, and Selectman Doty voting aye, the motion was approved.

Selectman Jaworski asked Mr. Cole to come in regarding the contract next week. There was discussion about Attorney Brackett's advice regarding the town's option regarding the outsourcing of Ms. Bertram's position for the remainder of the term. Ms. Szych requested that town counsel provide a written opinion regarding Ms. Bertram's position not appearing on the ballot until her term had expired.

Selectman Jaworski summarized that Attorney Brackett is to have something in writing to the Town Clerk. The Board of Selectmen is to meet with Mr. Cole on Wednesday, Feb. 21st, in executive session regarding contract negotiations. Ms. Michonski said Ms. Bertram has a 4:30pm deadline today to hand over information.

Selectman Jaworski moved to have the Treasurer/Collector's office door locks changed. Selectman Moriarty seconded. A roll call vote was conducted and with Selectman Moriarty voting aye, Selectman Jaworski voting aye and Selectman Doty voting aye, the motion was approved. Selectman Moriarty received an email with what he believed to be a cashbook report. He is to send an email regarding the status to Ms. Bertram and will copy Ms. Michonski.

Selectman Jaworski moved to adjourn. Selectman Doty seconded. A roll call vote was conducted and with Selectman Moriarty voting aye, Selectman Jaworski voting aye and Selectman Doty voting aye the motion was approved. The meeting ended at 1:45pm.

Respectfully Submitted,

Ki. J. Eno