

Selectman Brian Moriarty
Selectman Cindy Doty
Selectman Edmund Jaworski
Ms. Marlene Michonski, Town Administrator

Selectman Moriarty opened the meeting at 7:03pm in regular session. He called for announcements and none were made. He asked if anyone was present for public forum and no one came forward.

Approval of Minutes

Selectman Doty moved to approve the Board of Selectmen meeting minutes of February 16th. Selectman Jaworski seconded. The motion was approved.

Appointment of Assistant Treasurer/Collector

Ms. Michonski said banks will require that the Assistant Treasurer/Collector be appointed. The appointment is required for bonding.

Selectman Jaworski moved to appoint Ms. Strzegowski as Assistant Treasurer/Collector. Selectman Doty seconded. The motion was approved. Ms. Strzegowski is to be sworn in tomorrow.

Selectman Moriarty called for a motion to enter into executive session, according to MGL. CH. 30A, Sec. 21(a), § 2, to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel. Selectman Jaworski moved and Selectman Doty seconded. A roll call vote was conducted and all voting in favor the regular session ended and the Board met with Edwina Palmisano, Sharon Strzegowski, and Justin Cole, of Baystate Municipal Accounting Group.

The Board returned to open session at 8:45PM after a roll call vote was conducted in executive session and approved.

Selectman Moriarty moved that Sharon Strzegowski and Marlene Michonski, Town Administrator, be designated signatories for all financial institutions for the town. Selectman Doty seconded. The motion was approved.

Ms. Strzegowski's job responsibilities and hours were discussed.

Selectman Jaworski moved to accept Mr. Cole's proposal as presented. Selectman Doty seconded. All voting in favor, the motion was approved.

Selectman Moriarty said there is sufficient budget to allow Ms. Palmisano to be in the office Friday or Monday ahead of the Board's meeting with Finance Committee on Wednesday. Ms. Strzegowski has to get payroll done on Monday.

Selectman Moriarty moved to hire Edwina Palmisano temporarily. Selectman Doty seconded. All voting in favor, the motion was approved.

Award Cleaning Contract

Ms. Michonski has checked and Fely Richards has very good references.

Selectman Jaworski moved to award the contract to Fely Richards for cleaning services. Selectman Doty seconded. Selectman Moriarty said he still had concerns about not hiring the lowest bidder. The Board briefly

discussed the procurement process not being followed by a department head. Afterwards the motion was approved with Selectman Moriarty opposed.

Phase 2 Renovation – Memorial Town Hall

Ms. Michonski related how Brendan Stratton, Architecture EL, informed her that town hall may be closed for 30-60 days. She read a portion of an email saying she did not recall ever hearing that town hall would be closed. Discussion continued around possible relocation of Mr. Genovese and/or the COA. Ms. Michonski said COA Director, Jane Betsold is in touch with Father Coonan regarding the use of the church basement. Ms. Michonski discussed with the Board other possible relocation plans for the Inspector and Board of Health. The Board of Health's confidential records need to be considered. Selectman Jaworski asked if all the COA's books can be covered rather than moved. Computer and phone connections were discussed. Selectman Moriarty suggested having Kevin and Brendan come out to hear what they have to say. Ms. Betsold and Kathie Gow should also be present.

A temporary ramp was discussed. Selectman Doty said she believes the construction company should be responsible for the temporary ramp. Ms. Betsold had also considered Capawonk's community room and the Masonic Lodge on 5 & 10. Selectman Moriarty said Council on Aging had been presented with several opportunities. Ms. Michonski noted that the Council held an exercise class in the conference room.

Ms. Michonski explained that an employee form for a fire fighter represents a correction to forms presented a few weeks back. There had been 2 for the same person and the one being signed tonight was an oversight.

Selectman Jaworski moved to adjourn. Selectman Moriarty seconded. The motion was approved and the meeting ended at 9:05pm.

Respectfully Submitted,

Ki. J. Eno
Executive Assistant