

Joint Meeting of the Board of Selectmen and Finance Committee  
Memorial Town Hall

10-10-17  
Approved 10/25/17

Present:

Selectman Edmund Jaworski  
Selectman Brian Moriarty, Chair  
Selectman Doty

Ms. Marlene Michonski, Town Administrator  
Linda Sassi, Executive Assistant

Absent: Phillip Genovese, DPW Director and Police Chief Dekoschak

Present from the Finance Committee:

Mr. Shawn Robinson  
Mrs. Edwina Palmisano  
Mr. Darryl Williams  
Ms. Betsy Rider

Absent from Finance Committee: Paul Fisher

Also in attendance: Christopher Smith, Mike Cahill, Attorney Paul Malik, Stanley Pitchko, Ronald Punska, Town Clerk Lydia Szych, Board of Health Chair Kerry Flaherty, Town Collector Laura Lee Bertram, Sharon Strzegowski, Assistant Assessor Jennifer Dawson, Accountant Derek Geser

Selectman Moriarty opened the meeting at 5:40pm. He welcomed Linda Sassi as the new Executive Assistant to the Town Administrator. He also reminded the audience that Homecoming for Smith Academy is this weekend and everyone should come by and support the schools.

Marlene Michonski – Town Administrator Report:

- There will be a flu shot clinic sponsored by Rite Aid on 10/24/17 from 12-3pm and 5-6:30pm at the Hatfield Board of Health Office, downstairs in the Town Hall. Walk ins are welcome, however you must bring your health insurance card with you and it is helpful to preregister with the Council on Aging at 247-9003 by 10/20/17.
- Selectman Doty and Marlene attended the MMA (Massachusetts Municipal Association) meeting. The turnout was good; Representatives Peter Kocot and Stephen Kulig were in attendance.
- Update on Paramedic Services – inspection held and passed – waiting on medication which should come shortly.
- A grant funded AED's for the athletic teams.

Meeting notes of 8/23/17 Motion to approve – Selectman Doty; approved by Brian – Ed abstained.

5:45pm Open Hearing – Sisters Convenience Store – Transference of stock from one party to another. Attorney Paul Malik explained that one brother was buying 1/3 of the stock from the other brother.

No public comment.

Brian brought up the motion to accept the transference of the license, seeing no objections.  
Ed seconded the motion, all approved.

Hearing closed.

Building Inspector report – Town Administrator Marlene Michonski

Water and Sewer Commitments in the amount of \$534,118.43 for FY18

Motion to accept – Selectman Jaworski, seconded by Selectman Doty, all passed.

A sewer abatement request was submitted for \$98.50. Motion to accept by Selectman Jaworski, seconded by Selectman Doty, all passed.

#### Town Administrator's Report

- Committee Appointments: Capital Planning Improvement Committee at Large Member  
Two applicants submitted letters of interest in the position: Christopher Smith and David Keir.  
After much discussion, David Keir was selected.

Police Chief Report – The Hatfield Police Department is moving forward in several areas, according to the Chief.

- Trained all personnel in the administration of Narcan®. Currently working with the Hatfield Ambulance Department in order to carry and purchase this much needed drug.
  - Hired our third full time officer, Mark Ruddock, working 5pm – 1am.
  - Working on a Hatfield Police website to be utilized for road closures, alerts and news.
  - Training will begin on Tasers in November
  - Updating Policy and Procedure Manual
- Franklin Regional Transit Authority Report – Marlene attended the quarterly meeting 9/21/17. They are working with the Department of Transportation on a bus shelter on Route 5.
  - FY18 MIIA Grant – Hatfield Elementary and Smith Academy were awarded a grant for repairs to existing walk in coolers and temperature alarms for coolers and freezers. The total amount of the grant was \$9,650. A vote was taken to accept the grant – Selectman Jaworski made a motion, Selectman Doty seconded it. All approved.
  - Employee evaluations are due 12/31/17. Any contract extensions beyond 6/30/18 should also be reviewed.
  - There was discussion of a potential Special Town Meeting – topics would include:
    - Retail Marijuana Moratorium
    - Extension of Water Main to Straits Road
    - White Rock Recreational Trail

The Finance Committee Meeting began at 6:40pm

There was much discussion about meeting timetables that were set forth in the last meeting. The Town accountant, Derek Geser is working with an outside consultant, along with the entire Financial Team to meet all deadlines. The reclassification gets smaller every month, as reported by the Town Treasurer. There was some concern from the Finance Committee that there was a risk of falling behind on schedule without a recovery plan. Selectman Moriarty remarked that some dates were hit and some were not. We are a municipality, and the books have to balance to the penny.

They agreed that the consultant needs to be brought in the loop, and the Finance Team would like a percent of completion to target by the next meeting.

There will be a Classification Hearing 11/15/17 and all members of the Town's Financial staff agreed to help reach these targets.

The Finance Team adjourned at 7:15pm. - Recess

The meeting resumed at 7:22pm

Continued Board of Selectmen Meeting

- Community Compact Grant Update
- White Rock Recreational Trail Grant – a reimbursable grant in the amount of \$32,094 was issued by the Commonwealth of Massachusetts Department of Conservation and Recreation on 9/19/17 to the Town of Hatfield Open Space Committee.
- Smith Academy Park Renovations Update – Bids will be opened 10/11/17 at 2pm.

Unanticipated New Business – Selectman Doty mentioned that the town of Hatfield should consider putting a letter together to give notice to the Hampshire Council of Governments that the town intends to withdraw because they now require 12 months' notice. It was suggested that before such action is taken, that a cost versus benefit analysis be done to see if this is a wise move or not. Selectman Doty noted that there were suggestions that the HRCG was not going to be in business in 12 months, but had given all their employees bonuses.

Selectman Doty also brought up a matter with a paving job that was done in the town lot, causing damage to a town employee's car. Selectman Jaworski suggested that the owner get an estimate for our insurance.

Motion to adjourn – Selectman Doty; seconded by Selectman Jaworski, all voted affirmatively.

Meeting adjourned 8:00pm.

Next meeting dates: 10/25/17  
11/15/17  
12/13/17

All meetings commence at 5:30pm in the Memorial Town Hall.

Respectfully submitted,

Linda Sassi

Executive Assistant