



TOWN of HATFIELD  
Massachusetts

Received and Filed  
*[Signature]*  
Town Clerk

Capital Improvement Planning Committee

JAN 13 20 10:59AM

Minutes

**Date and Time of Meeting:** December 9, 2019 – 6:00 PM

**Location of Meeting:** Town Hall

Members in Attendance:

Francis Spellacy, Jill Robinson, David Keir, Diana Szynal and Sean Barry

The meeting opened at 6:07 p.m. by Fran Spellacy.

Began with organization of the Committee. Mrs. Szynal made a motion to appoint Fran Spellacy as Chair and David Keir as Clerk. Seconded by Jill Robinson. Vote was unanimous.

The committee discussed the requests that were submitted. David Keir will update the spreadsheet to reflect the information received. Fire Department has not submitted Capital Requests as of today.

Discussion held regarding when Free Cash will be known to see when we be able to look at what projects will be able to be funded.

Meeting dates – Monday, January 6, 2020 and Monday, January 27, 2020 both meetings at 6 pm.

Motion to adjourn at 6:55 pm by Mrs. Szynal seconded by Mrs. Robinson. Unanimous.

Respectfully Submitted,

*David Keir*

David Keir, Clerk