



# TOWN of HATFIELD Massachusetts

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*Karen M. Karousk*  
ASSISTANT TOWN CLERK

5/2/24 @1:32 pm

## Capital Improvement Planning Committee

### Minutes

**Date and Time of Meeting:** February 1, 2024 – 6:00 PM

**Location of Meeting:** Town Hall

**Members in Attendance:**

David Keir, John Wilkes, Jr., Diana Szynal, Adam Sullivan

Guest – Phil Genovese, DPW Director

The meeting opened at 6:08 p.m. by David Keir.

Diana Szynal made a motion to approve Minutes of the January 18, 2024, meeting, seconded by John Wilkes, Jr. Unanimous.

Mr. Genovese reviewed the Capital Requests for the DPW and gave the order of priority for these requests. One of his major priorities is to finish the Elm Court Building so the Town Mechanic can be housed there, which will free up space at the Town Garage to park vehicles inside especially in the winter. The Ch. 90 money this year will be used to mill and pave Prospect Street from Elm to Chestnut. In the Water department there is a need to design and engineer replacement water main on Rte. 5 from Chestnut St to the Whately line. At some point in the near future, we will need to seriously do some work on the Omasta Well. The vehicle lease program has two active leases. One for general vehicles and equipment for the town and one for the Ambulance. Both have a few years left on them. There is a priority to replace the floors in the COA space in the Town Hall. The glue and water have been seeping up through the vinyl planks. The original contractor has been back to work on these issues many, many times over the last few years. The real solution may be to cut a French drain around the perimeter and install sump pumps to help alleviate the issue. Mr. Genovese will get an estimate for that work. He is hoping the Smith Academy Trustees will fund the irrigation system for the SA Park.

There was general discussion about the DPW with the committee.

Next meeting is set for 2/15 at 6 pm. Prior to the next meeting David will meet with Chief Flaherty to review the Fire Department Requests prior to the next meeting. The plan will be to wrap up the Capital Plan and get ready to present to the SAlectboard and Finance Committee.

Motion to adjourn at 7:20 pm by Diana Szynal seconded by John Wilkes, Jr.  
Unanimous.

Respectfully Submitted,

*David Keir*

David Keir, Clerk