



**TOWN OF HATFIELD  
MASSACHUSETTS**

**MEETING NOTICE**

[For Town Clerk Use Only]

RECEIVED and POSTED

*Lydia Szych*

Lydia Szych, Town Clerk

08/29/2019 @ 2:08 pm

**Board or Committee Name:** Council on Aging  
**Date and time of Meeting:** Wednesday, September 4, 2019  
**Location of Meeting:** Town Hall Conference Room  
**Source:** Shawn Robinson, Chair

---

**Agenda: HATFIELD COUNCIL ON AGING MEETING**  
September 4, 2019

Meeting called to order at \_\_\_\_\_ Members Present: \_\_\_\_\_

1. a. Minutes for the June 13, 17 19 & 25, 2019 meeting. Motion made by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_.
2. **COMMITTEE REPORTS:**
  - a. **Van Transportation Reports:**
    1. 2011 Van –
    2. 2013 Van –
  - b. **HVES Nutrition Program:**
    1. Hatfield Nutrition Program –
    2. NPC Meeting HVES -
  - c. **Programs & Activities:**
    1. Reike
    2. Chair Yoga
3. **OLD BUSINESS:**
  - a. Update Relocation of COA
  - b. Town Hall Renovations Update
4. **NEW BUSINESS:**
  - a. FY'20 Formula Grant Training
  - b. Review & Update COA Bylaws
  - c. Review & Update COA Board Manual
  - d. Hatfield Council on Aging Behavior Policy
  - e. Hatfield Van Transportation Policy
  - f. New Job Description & Increase for Glenn Zygmunt
  - g. AED/CPR
  - h. Donations

5. **UNANTICIPATED NEW BUSINESS:**

- a.
- b.

6. **ADJOURNMENT:**

Meeting Adjourned at \_\_\_\_\_. Motion made by \_\_\_\_\_ 2<sup>nd</sup> by \_\_\_\_\_.