

Council on Aging Meeting Minutes

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Date: October 14, 2019; 4:30 p.m.

FEB 8 20 3:09PM

Present: Shawn Robinson, GERALYN RODGERS, Amanda Zygmunt, Susan Hurley, Cindy Doty

1. Meeting called to order at 4:35 p.m. by Chair Shawn Robinson
2. Meeting minutes for July and August 2019 reviewed by COA Board at 4:37 p.m. and approved unanimously after a motion by Susan Hurley and a second by Chair Robinson
3. The Director's report included an overview of new programs and upcoming events including:
 - Microwave cooking program, using \$100 donation for Dist. Atty office, \$91 COA funds
 - Meet and greet
 - October 16, 2019 entertainment: Twirlers
 - Laughter and Wellness Program, \$300
 - Cooking program is currently looking for a sponsor
 - Games regarding consumer fraud
 - COA looking for donations of decorations for wreaths
4. Director has been changing newsletter process; currently \$329 for postage and \$1,000 for quarterly printing; but once advertisers are used, the cost is expected to decrease.
5. COA Donation account balance currently stands at \$9,585.90
6. The Holiday party will be catered, COA to donate cookies and candy and also serve food
7. The COA Board agreed and confirmed that having Director Rodgers work outside her regular hours, such as attending COA meetings, is a proper use of applying compensatory time. A snow day policy was also discussed.
8. At 5:25 p.m., acting on a motion by Shawn Robinson and a second by Amanda Zygmunt, the Board unanimously voted approval for the Director to work at a more comfortable, alternative location (instead of the William Belden Training Room) that has WiFi available on Fridays during the Town Hall renovation/construction.
9. Unanimous adjournment at 5:32 p.m., motion by Cindy Doty, second by S. Robinson.

Respectfully submitted,

Cindy Doty