

Council on Aging Meeting Minutes

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Town Clerk

Date: January 8, 2020

FEB 8 20 3:09PM

Present: Shawn Robinson, Geri Rodgers, Susan Hurley, Jill Tucker, Cindy Doty

1. Meeting called to order at 4:06 p.m. by Chairman Shawn Robinson
2. S. Hurley motions to accept the meeting minutes of 09/04/19 and 10/14/20, seconded by J. Tucker. Unanimously accepted.
3. Transportation: Rep. Lindsay Sabadosa, Town Administrator, DPW Director, Town Mechanic looking into possibility of the PVTa donating a van to the Hatfield COA - info forwarded. COA Director has met with driver Glenn Zygmunt, whose hours are now increased to 25-30 weekly, but costs remain within the budget and current scheduling is working well. Capital budget requested two new vans; however, Director Robinson stated it should have only reflected a request for one.
4. HVES Nutrition: Numbers served increasing each month since September 2019. COA Director and participants advise quality of HVES food is very good.
5. Programs: Many new programs introduced in November, January and December. Foot clinic participants increasing. Some of the new programs include senior savvy quiz game, holiday wreath making, coffee with a cop, silk scarf painting, ice cream social, and winter luncheon. Valentine luncheon is being planned. Lifeline and fall prevention coming up soon. The Holiday party enjoyed 78 participants.
6. Old Business: Continuation of review of COA bylaws and COA manual. Several updates were proposed by Director Robinson regarding the function and purposes of the COA Board. Discussion to continue.
7. New Business: Formula grant breakdown included \$8, 516.59 for salary, \$900 Assistant, \$1,094.90 postage for a total of \$10,511.49 for FY20; \$130 in donations accepted since last meeting. The newsletter will be featuring more new programs for February and March, including movie nights. Feedback regarding format, appearance, pictures and style of new newsletter has been rave reviews!! State ethics training as well as current alcohol and drug testing are being implemented/continued as required.
8. Unanticipated Business: Dir. Rodgers is working on creating a "Friends Group" regarding support and funding for the COA. The Director is also working with the South Deerfield COA regarding the possibility of planning trips together. This would also make the Hatfield COA eligible for partnership grants.

9. Meeting adjourned unanimously at 5:10 p.m. with a motion by S. Robinson and a second by J. Tucker.

Respectfully submitted,

Cindy A. Doty