

HATFIELD COUNCIL ON AGING MEETING MINUTES

June 6, 2018

Meeting called to order at 9:00 AM by Chairperson, Kerry Flaherty, with members Jill Tucker, Judy Zahn, Amanda Zygmunt, Susan Hurley and Director Jane Betsold.

1. a. A motion was made by Jill Tucker, and 2nd by Judy Zahn, to accept the minutes of the April 4, 2018 meeting. So moved.
b. A motion was made by Jill Tucker, and 2nd by Judy Zahn, to accept the minutes of the May 2, 2018 meeting. So moved.
c. No meetings to be held in July and August.

2. COMMITTEE REPORTS:

a. Van Transportation Reports:

1. 2011 Van – Van running fine, seats are so designed for children, not adults, and height of van continues to be an ongoing problem with tall clients.
2. 2013 Van – Van running fine, seats also designed for children, cannot take the allowed number of clients as there is not enough room for them to sit.

b. HVES Nutrition Program:

1. Hatfield Nutrition Program – Attendance has increased some due to new participants. Meals have been very good.
2. Hatfield Project Council Report – On file with COA minutes.

c. Programs & Activities:

1. Volunteer Recognition Report – Jane reported the cost for the Volunteer recognition was \$1000.00 from the EOEA Formula Grant; \$449.59 from COA Donations Account; and \$129.19 from COA Expenses.

3. OLD BUSINESS:

- a. Town Hall Renovations Update – Marlene Michonski, Town Administrator has received the agreement from the Diocese, but the agreement is only for liability purposes. The town still needs to meet with the Our Lady of Grace Finance and Parish Council for the cost of using the space for the COA use. Jane will check with Marlene about the details and report at the next meeting.
- b. FY'19 Budget – The COA FY'19 Office Salary Line Item Budget, no COLA increases, and Expense Line Item has been leveled funded. The Transportation Line Item has been cut by 1%.

4. NEW BUSINESS:

- a. COA Space Options During Renovations – We will hopefully be using Our Lady of Grace Church pending the agreement with the Town & Church.
- b. Donations - The Hatfield Book Club has given the COA \$250.00.

5. ADJOURNMENT:

A motion was made by Judy Zahn, and 2nd by Jill Tucker, to adjourn the meeting. So moved.
Meeting adjourned at 9:30 AM.

Respectfully submitted,



Jane Betsold, Recording Secretary