

HATFIELD COUNCIL ON AGING MEETING MINUTES

September 12, 2017

Received and Filed

Town Clerk

11-6-17

Meeting called to order at 6:20 PM by Chairperson, Kerry Flaherty, with members Amanda Zygmunt, Judy Zahn and Director Jane Betsold present.

1. Meeting with Board of Selectmen to discuss Town Hall Renovations –

The COA Board and Selectboard talked about the time frame of the renovation, when they were going to start, what effect it was going to have on the COA programs and activities, where we are going to relocate and how long, what we have to do with all our items. Nothing concrete at this time except it should begin in mid March. Still a lot of unanswered questions. See attached info.

2. ADJOURNMENT:

A motion was made by Judy Zahn, and 2nd by Amanda Zygmunt, to adjourn the meeting. So moved. Meeting adjourned at 7:10 PM.

Respectfully submitted,

Jane Betsold

Jane Betsold, Recording Secretary



TOWN OF HATFIELD

MASSACHUSETTS

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Board of Selectmen

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Marlene Michonski
Town Administrator

September 8, 2017

The following is intended to provide an overview for discussion purposes with the Selectmen and Council on Aging for the September 12, 2017 meeting.

Discussion with Architect Kevin Rothschild-Shea of Architecture EL this week, the following timeline is an estimate until details of design and final drawings are complete. Once design is final, Mr. Rothschild-Shea will sit down with town officials and employees to revisit timeline/schedule and coordinate relocation.

- Complete site plans and drawings - 2-3 mos (Nov.)
- Hold meeting with town officials and staff once details of drawings are complete– revisit timeline / schedule / coordinate relocation
- Bid process for construction (Dec.) and Contract 6-8 wks
- Commence construction > March
 1. Ramp and Kitchen – first significant project
 2. Elevator – 12-16 wks to arrive
- Relocate COA – 2 mos. possibly longer / lease trailer module (?)
 1. Activities
 2. Meals
 3. Office

In addition to the above, we should consider leasing a handicap module temporarily for the front entrance.