

# HATFIELD COUNCIL ON AGING MEETING MINUTES

## October 10, 2018

Meeting called to order at 9:05 AM by Chairperson, Kerry Flaherty, Judy Zahn, Amanda Zygmunt, Susan Hurley and Director Jane Betsold. Jill Tucker was absent due to work.

1. a. A motion was made by Amanda Zygmunt, and 2<sup>nd</sup> by Susan Hurley, to accept the minutes of the June 6, 2018 meeting. So moved.

### 2. COMMITTEE REPORTS:

#### a. Van Transportation Reports:

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1. 2011 Van – Van was serviced on July 27, 2018 by Don Vollinger. Front Brakes, pads, rotors, and repack front wheel bearings at a cost of \$255.00.
2. 2013 Van – Van was serviced on August 10, 2018 by Don Vollinger. Also fix door panels & Upper roof panels. Installed 2 new rear shocks. Cost - \$131.61.

#### b. HVES Nutrition Program:

1. Hatfield Nutrition Program – Program is running well, participants happy with meals. Jane has recruited a couple of new volunteers to help out while the Lamprons are out due to health issues.
2. Dining Center Assessment – Dining Center Assessment was done by Rita Longe, Nutritionist for HVES on August 27, 2018. Everything was excellent. Kitchen floor was questionable, but it usually is.
3. NPC Meetings HVES – We received an email from HVES regarding the Site Coordinator meetings held at Walter Salvo House every 3<sup>rd</sup> Thursday from 12:30 – 2:00 PM August through December. If anyone is interested in attending please let Jane know. Minutes on file at the COA office.

#### c. Programs & Activities:

1. Healthy Bones & Balance – A site visit by Glafyra Ennis-Yentach of RSVP was done for the Exercise class on July 18, 2018. Our site is fine for our program, however they stated that the room size is barely adequate for the size of our class. A survey was also done by the participants, copies distributed to Board members.
2. Chair Yoga – Last class will be November 13 and resume in April 2019.
3. Laughter Wellness Program – The program was held on Sept. 19, 2018 by Trevor Smith. 19 people participated in the program this year. This again was an excellent program.

### 3: OLD BUSINESS:

- a. Town Hall Renovations Update – The last report from the Town Administrator was that the bids came in too high and had to go back to the architect to be rebid. As of 2 weeks ago, nothing had been done and the Town Administrator did not see the project starting before Spring of 2019 due to the time frame of rebidding and winter arriving. Jane will keep the Board updated.



4. **NEW BUSINESS:**

- a. **FY'19 EOE Formula Grant Funding-** As of now it looks like we will be receiving \$12. Per elder for our Formula Grant going by the 2010 census number of 876. This year we should be receiving \$10,512.50 minus the \$2.25 carry over from last years' grant. The Board voted to apply and appropriate the money for the Office Asst./ Program Coordinator position – 12 hours per week - \$8517.60. Volunteer Recognition funding – \$900.00. Newsletter printing and supplies - \$1094.90 for our quarterly newsletter. A motion made by Susan Hurley, 2<sup>nd</sup> by Judy Zahn, to submit the FY'19 Formula Grant funding to the Executive Office of Elder Affairs as written. So moved.
- b. **MCOA FY'19 Dues** – The dues for MCOA this year of \$220.00 were paid on July 16, 2018. These dues are put toward programs and trainings along with the advocating they do for all the COA's in Massachusetts.
- c. **COA Space Options During Renovations Update-** The BOS have signed an agreement with Our Lady of Grace Church on June 26, 2018 for the COA to use the downstairs of the church for our lunch program, exercise, chair yoga and bingo during the renovation process. The town will work out the cost and details.
- d. **Senior Property Tax Work-Off Program** – The updated application for the program has been printed distributed. Must be a Hatfield homeowner or current spouse of a homeowner; be 60 years of age or older as of July 1 of the current year; have an annual gross income limit of \$35,000 if single and \$55,000 if married, not be a current town employee. Maximum tax credit is \$1000.00.
- e. **Donations** – Received from June 28 through Oct. 1 - from: June & Bernie Lampron in Memory of Tony Farrick - \$20.00; Patricia Judice - \$200.00; In memory of Evelyn Boron - \$1097.00; Paul & Kathy Labbee -\$100.00; Jo Grose - \$50.00; June & Bernie Lampron - \$100.00.
- f. **Lock Box Program-** COA is working with the Hatfield Police Department & TRIAD to provide outreach and application assistance on the new Lock Box program, designed to provide an emergency key in a locked box outside the elder's home in case of an emergency.
- g. **Holiday Party-** Jane discussed a Holiday Party with Board for an undetermined date in December. We won't really have a date until we get the meal plan from HVES in early November.

5. **UNANTICIPATED NEW BUSINESS:**

- a. **Capital Planning Budget** – The paperwork has been distributed for any Capital items. Jane discussed with the COA Board if we are going to submit for our vans. Both vans were cut from plan for the last 3 years as they feel our vans are adequate enough and don't need updating. The 2011 van is so outdated, and has been from day one because it was not designed for adults to begin with and anyone over 6 feet tall cannot stand upright in it. Jane recommended that BOTH Vans be replaced as they were not built for adults. We will vote on this at our next COA meeting.
- b. **Flu Clinic** – The Board of Health will be holding their Flu Clinic on October 11, 2018 from 1:00 to 4:00 PM in their office. The clinic is sponsored by Walgreen's. 35 people have pre-registered however it is not required. Walk ins are welcome.

6. **ADJOURNMENT:**

A motion was made by Judy Zahn, and 2<sup>nd</sup> by Susan Hurley, to adjourn the meeting. So moved.  
Meeting adjourned at 9:30 AM.

Respectfully submitted,



Jane Betsold, Recording Secretary