

3/12/2024 @3:45 pm

Minutes of the
FINANCE COMMITTEE MEETING
Memorial Town Hall
Town of Hatfield, Massachusetts
October 26, 2023, 5:30 pm

Members present: Diane Brzozowski, Chair, Sean Barry, Kim Baker and John Wilkes, Jr. Town Administrator Marlene Michonski was also in attendance.

1. Reviewed minutes from the August 22, 2023 meeting. Added "Tabled reappointing Chair and Secretary until entire committee is in attendance" as item #3. Motion to approve the minutes as amended made by Diane Brzozowski, seconded by John Wilkes, Jr. Motion unanimously carried.
2. Reviewed an advertising invoice from the Planning Board for \$1,564.11 due to a clerical error of the Zoning Bylaw changes per request from the Attorney General. The Planning Board does not have enough funds in their budget, therefore request is to transfer \$764.11 from Finance Reserve to fund the deficit. Motion made by Kim Baker to approve the request to transfer \$764.11 from Finance Reserve, seconded by John Wilkes, Jr. Motion unanimously carried.
3. Suzor proposed a cost of \$36,000 in FY23 to migrate the server to the cloud. There were significant delays and by the time all the equipment was received cost increased to \$52,000. Marlene only has \$13,000 left in her technology budget and with this bill, there will be a deficit of \$39,000. It was suggested that Marlene approach the Selectboard to request using ARPA funds.
4. There was discussion regarding the need for 2 heat exchangers at Smith Academy with an approximate cost of \$50,000.
5. There was a general discussion regarding the FY2025 budget process.

Meeting adjourned at 7:25pm

Respectfully submitted by Kim Baker, Secretary