

# HATFIELD

MASSACHUSETTS

2018

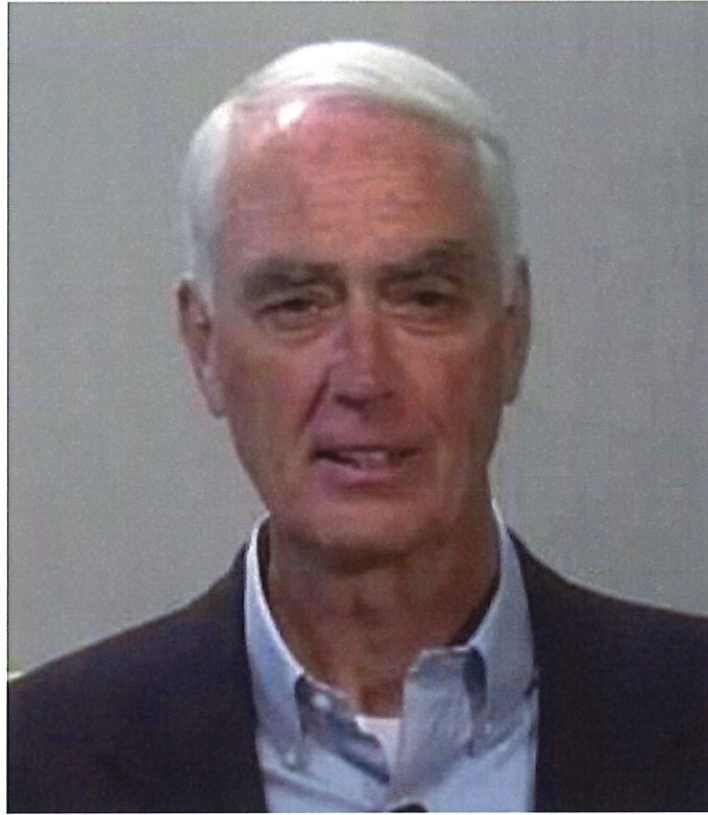
TOWN REPORT

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## DEDICATION



### **Marcus J. “Jeff” Boyle**

Colonel Marcus J. Boyle, USAF, Retired, began his career in municipal government after a long and distinguished professional service in the military. “Jeff” served on the Hatfield Board of Selectmen from 2007 through 2017, having been three times elected to the post and aptly performing the duties of Chairman for over half of that time.

Jeff was aware of the challenges facing the town especially in addressing infrastructure issues and economic development. He was enthusiastic in his commitment to maintain the useful life of Memorial Town Hall. Under his watch town hall had underutilized areas converted for valuable office and meeting space, the former Regional Library building (Center School) was returned to the tax rolls and businesses were opened or expanded.

A notable personage in Hatfield, Jeff kindly offered to speak at many occasions including Memorial Day exercises and his eloquent, yet personalized observations were always appreciated. Thank you, Jeff, for your service to Hatfield and to our Nation.

## The Athenian Oath

We will never bring disgrace to this our town, by any act of dishonesty or cowardice, nor ever desert our suffering comrades in the ranks; we will fight for the ideals and sacred things of the town, both alone and with many; we will revere and obey the town's laws and do our best to incite a like respect in those above us who are prone to annul or set them at naught; we will strive unceasingly to quicken the public's sense of civic duty, thus in all these ways we will transmit this town not only less, but greater and more beautiful than it was transmitted to us.

The short phrase known as the Athenian oath, or Ephebic Oath was recited when young Athenians achieved the status of citizen in ancient Rome. The words eloquently capture the spirit of national and civic pride. Further, they embody the feelings of many who have had the good fortune to be born, to live, work or just remember the Town of Hatfield. The oath has been proudly displayed on the Town's website and included in Hatfield's town reports for many years. May it ever inspire us to act in support of our fellow citizens and in consideration of future generations.



## DEMOGRAPHICS



**Area 9,300 acres**

**Elevation 132 feet at Main Street**

**Population 3,292**

### **STATE SENATOR**

Franklin-Hampshire District

**Joanne Comerford**

State House Room 70C, Boston, MA 02133 Ph. (617) 722-1532, Jo.Comerford@masenate.gov

Local Office: P.O. Box 60190, Florence, MA 01062 Ph. (413) 367-4656, Elena.Cohen@masenate.gov

### **REPRESENTATIVE IN GENERAL COURT**

First Hampshire District

**Lindsay Sabadosa**

State House, 24 Beacon St., Room B2, Boston, MA 02133 Ph. (617) 722-2425, Lindsay.Sabadosa@mahouse.gov

Local Office: 76 Gothic St., Northampton, MA 01060 Ph. (413) 270-1166

### **REPRESENTATIVE IN CONGRESS**

1<sup>st</sup> Congressional District

**Richard Neal**

2309 Rayburn House Office Building, Washington, D.C. 20515-2102 Ph. (202) 225-5601

300 State Street, Ste. 200, Springfield, MA 01105 Ph. (413) 785-0325

2nd Congressional District

**James McGovern**

408 Cannon House Office Bldg., Washington, D.C. 20515 Ph. (202) 225-6101

94 Pleasant Street, Northampton, MA 01060 Ph. (413) 341-8700

### **SENATORS IN CONGRESS**

**Elizabeth Warren**

309 Hart Senate Office Building, Washington, D.C. 20510 (202) 224-4543

2400 JFK Federal Building, 15 New Sudbury St., Boston, MA 02203 (617) 565-3170

1550 Main Street, Ste. 406, Springfield, MA 01103 (413) 788-2690

**Edward Markey**

255 Dirksen Senate Office Building, Washington, D.C. 20510 (202) 224-2742

975 JFK Federal Building, 15 New Sudbury Street, Boston, MA 02203 (617) 565-8519

1550 Main Street, 4<sup>th</sup> Floor, Springfield, MA 01103 (413) 785-4610

## BOARD OF SELECTMEN

We respectfully report the following accomplishments and activities in 2018.

The Board of Selectmen and Finance Committee continue their shared efforts focusing on strengthening the Town's financial management functions. We remain optimistic as we work with guidance and support from a professional accounting group and the Department of Revenue.

This report highlights some of the activities of the Board of Selectmen for last year:

- ACCOUNTING SERVICES: During the middle of the year, a decision was made to outsource accounting, and Baystate Municipal Accounting Group was appointed.
- 350<sup>th</sup> ANNIVERSARY OF TOWN: The Steering Committee, in full throttle this past year, held a logo contest. The winning design was submitted by Madelyn Nagy with 3 runners up. Information regarding events and festivities can be found at <http://www.hatfield350.com/>.
- ANNUAL ELECTION: Passage of an article and ballot questions changed the elected treasurer and elected collector to a combined appointed treasurer/collector position.
- TOWN HUMAN RESOURCE POLICY: Began review and updating policies and regulations of employee handbook.
- SMITH ACADEMY PARK: The first phase was completed in the summer. Improvements included installing subsurface drainage, filling/rough grading, re-locating existing boulder monuments, installing reinforced/poured concrete walkways, installing electrical conduit and site lighting, fine grading and seeding lawns, planting of trees and shrubs. The project was funded by a reimbursable Parkland Acquisitions and Renovations for Communities ("PARC") Grant awarded to the Town for \$50,000 in addition to \$194,633 from community preservation funds. The design phase for construction of a pavilion will be completed in 2019.
- PHASE II TOWN HALL RENOVATIONS PROJECT: Project design was completed by Architecture EL in the spring. The Town issued a solicitation for the construction phase through an "Invitation for Bid" in late spring. A comparison between the 80% estimate and actual bids, electrical, masonry and insulation were several factors contributed to a cost increase. After reviewing some options that did not prove to be cost effective, a decision was made to re-bid the project and seek additional funds.



- MEMORIAL TOWN HALL FRONT ENTRANCE:  
In the Fall, the steps were replaced and façade painted at the front entrance of the building. The approved capital project was funded for \$50,000. Actual project cost was \$45,000.
- WASTEWATER PLANT IMPROVEMENTS: Wastewater Treatment Plant Gravity Thickener Conversion Project received authorized funding to borrow \$480,000 of which \$200,000 shall be reimbursable through the “Gap Grant Funding for Energy Efficiency and Clean Energy Projects” a program made available through a partnership between the Mass Department of Energy Resources and Department of Environmental Protection.
- RECREATIONAL MARIJUANA MANUFACTURING: Host Community Agreement was approved with Treeworks of MA for the manufacturing of recreational adult-use products, pending the approval of a license from the Cannabis Control Commission. In the event of approval of a license, the Town would receive an annual host payment, pursuant to M.G.L Ch. 94G, §3(d), in an amount equal to 3% of the gross sales to other licensed Marijuana Establishments in the Commonwealth of recreational, adult-use marijuana products manufactured at the facility.

We extend our sincere appreciation to the many volunteers for their support and dedication to the community and to our town employees for their continued commitment.

Respectfully submitted,

Edmund E. Jaworski, Chairman

Cindy Doty

Brian F. Moriarty

## AGRICULTURAL ADVISORY COMMISSION

Dear Hatfield Citizens:

Pursuant to the Zoning Bylaws, the AAC received notice of any projects involving a Special Permit, Special Permit with Site Plan Approval, and/or Site Plan Review. Projects were reviewed as to their impact on agriculture in the town and comments forwarded to the Planning Board.

The AAC prepares a flyer highlighting the provisions of the town's Right to Farm Bylaw and announcing agricultural activities and events throughout the year for inclusion in the annual Town Census package.

Community Gardens: The Hatfield Community Gardens were launched in 2018 on town-owned farmland along Billings Way. The inaugural year saw 29 gardeners maintaining 36 plots with two plots set aside for the School District and managed communally! The Community Garden Steering Committee has plots available for 2019. If you are interested in a garden plot or would like to learn more about the Community Garden, please email [hatfieldcommunitygarden@gmail.com](mailto:hatfieldcommunitygarden@gmail.com).

Farmstand Guide and Map: The 2018-2019 edition of the map and brochure displaying all the farms and farmstands in town that sell produce and agricultural products directly to consumers was designed, printed and distributed. The guide also includes the location of the Art in Farming murals created by the Smith Academy art classes, which are displayed on barns around town.

FRESH: The commission worked with the School District Cafeteria Director to secure a \$500.00 grant from Farm Credit East to purchase an industrial mixer to produce salsa, soups and smoothies for the district cafeterias. The addition of this equipment will increase the opportunities to use local agricultural products in menu offerings throughout the school year.

Linseed Road Farmland: The commission partnered with the Pioneer Valley Workers' Center, All Farmers and Kestrel Land Trust to hold an informational session for area residents on a plan to utilize approximately 10 acres of farmland owned by Kestrel Land Trust on Linseed Road for a community farm.

Sliwoski Farm: The commission collaborated with the Open Space Committee and Kestrel Land Trust to propose a Chapter 61A Right of First Refusal action to protect this 26-acre farm on North Hatfield Road slated to be sold for development.

The commission holds its regularly scheduled meetings on the first Wednesday of each month at 5:30 PM at Memorial Town Hall. Please consult the meeting postings for time and date confirmation.

Respectfully submitted, Robert Wagner, Chair  
John Pease  
Russell Powell  
Thomas A. Petcen  
Betsy Speeter



## BOARD OF ASSESSORS

The Board of Assessors continues to have a great working relationship with Patriot Properties (consultant) and the Department of Revenue. Real Estate information remains available through the town website [www.townofhatfield.org](http://www.townofhatfield.org). Click on Town Offices and below Assessors' Office there is a link to the "Property Assessed Values". In addition, all residents are welcome to contact the Assessors' office at (413) 247-0322 for assistance relating to the Assessors website links or inquiries relating to valuation, exemptions, abatements, etc. Our Assistant Assessor, Ms. Jennifer Dawson, is available from 9 AM to 1 PM Monday through Thursday to assist with any requests and is available on Friday's by appointment. The Assessors meet bi-weekly and the meetings are open to the public. Typically meetings are held on alternating Wednesday evenings.

### Tax Rate Recapitulation Fiscal Year 2018

<u>Amount to Be Raised</u>		<u>Revenue Sources</u>	
Total Budget	\$10,574,597.00	State Estimated Receipts	\$2,201,185.00
Total Cherry Sheet Offsets	\$971,814.00	Local Estimated Receipts	798,749.85
Debt and Interest	.00		
Overlay (Abatements & Exemptions)	72,244.46	Enterprise funds (Water & Sewer)	801,309.00
State & County Cherry Sheet Charge	385,778.00	Free Cash	236,200.00
Community Preservation	366,670.00	Community Preservation Funds	366,670.00
Snow and Ice Deficit	0.00	Other Available Funds	592,319.49
	<b>\$12,371,103.46</b>		<b>\$4,996,433.34</b>
		Fiscal Year 2018 Tax Levy	\$7,270,166.61

### Abatements & Exemptions Granted for Fiscal Year 2018

#	<u>Abatement Type</u>	<u>Amount</u>		
21	Real Estate Abatements	\$69,016.06	<b>Total Granted</b>	<b>\$112,087.54</b>
0	Personal Property Abatement	\$0.00		

<u>Exemptions</u>	
23	Veterans \$9,200.00
9	Veterans (22E) \$9,000.00
31	Elderly, age 70+ (41C) \$20,150.00
3	Elderly, age 70+ (17D) \$525.00
	Or Widow/Widower (17D)
1	Blind (37A) \$500.00
1	Spouse, fireman (died line of duty) \$3,696.48

### **Motor Vehicle Excise Committed in Fiscal Year 2018**

<u>Year</u>	<u>Total Tax</u>
2018	\$538,663.13

**Board of Assessors:** Stanley J. Pitchko Jr. Chairman, Scott McCoy, and Ronald J Punska

## BOARD OF HEALTH

The Hatfield Board of Health serves the residents of the Town of Hatfield, often behind the scenes, ensuring that vendors and individuals are held to legal standards of health and safety set by the Massachusetts Department of Health and Human Services. The responsibilities of the Board of Health are varied ranging from inspections of retail food establishments to conducting annual flu vaccination clinics and very many other duties in between.

Board of Health members are elected by town residents to serve three-year terms. As of this report, Kerry (Gaughan) Flaherty has served as Board Chairman for 4 years. The Board in its current configuration including Ms. Flaherty, Mr. Robert Osley and Mr. Jeffrey Zgrodnik has served the Town since 2015. In that time, the Board most ably assisted by experienced Health Agent, Charlie Kaniecki, has conducted many retail inspections, and meetings, attended court proceedings and witnessed septic installations, Title 5 and perc tests.

The Board conducts public meetings usually once per month, often on a Tuesday afternoon. Anyone with reason to appear before the Board should contact Board of Health assistant, Ki Eno at: [execassistant@townofhatfield.org](mailto:execassistant@townofhatfield.org) or call 413-247-9200 extension 105. The public is invited to attend all regular meetings of the Board and those interested are encouraged to consult the town website calendar for exact meeting dates and times. Meetings are usually held in Memorial Town Hall's Conference Room #109.

Hatfield Board of Health members and credentials:

Kerry Flaherty, Chairperson, is an active member of the Emergency Management Committee and Chair of the Council on Aging. She brings much experience in Emergency dispatch and response to the Board. She is a certified Emergency Medical Technician. Ms. Flaherty holds a BA in criminal justice from Westfield state and has the ICS 100,200 and 700.

Robert Osley, MD, has been a Primary Care Physician, board certified in Family Medicine for thirty years. He has experience in occupational medicine as well as urgent care. He is a member of the Health & Homeland Alert Network.

Jeffrey Zgrodnik is a fourth generation Hatfield resident with farming in the background of both sides of his family. A local businessman and farmer, Jeff has been a plumber for over 20 years and farming since his teens. Having lived his entire life in Hatfield, he strives to maintain and preserve the same town qualities that he enjoyed growing up. He notes that his interest in the Board of Health seemed a natural extension of the plumber's slogan "To protect the health of the nation." He hopes to help keep the towns roots agriculture and preserve its values.

Charles J. Kaniecki, Health Agent, is the retired state district health officer for Western Massachusetts. He brings to the Board a vast knowledge base on all issues of public health with working knowledge of community challenges. He is a fellow of the Local Public Health Institute Boston University. He has numerous awards in public health and education experience with the Center for Disease Control and environmental programs. He hold licenses in soil evaluation, septic inspections, food safety, lead paint and public pools. He is also certified with homeland security in areas of agricultural terrorism, agricultural emergency, domestic biological incidents and technical emergency response training for CBRNE. Charles is a member of Governor Baker's Special Commission on Local and Regional Public Health.



Board of Health responsibilities include:

Serving on the Emergency Preparedness Team - The Board is an integral part of the town's emergency preparedness team as well as regional and state-wide disaster and emergency organizations.

Food Establishment Inspections: These are scheduled each year in conjunction with licensing by the Board of Health. Establishments affected include restaurants, fast food businesses, food or meat markets, churches, schools, bars where food is served, catering businesses, and one-day function events. Unfortunately, inspections occasionally reveal serious violations that if not remedied will call for a Cease and Desist Order, in which case the establishment must remain closed until the matter is resolved to the Board's satisfaction.

Perc Tests and Title 5 Inspections: Requests for the Board to witness or inspect are numerous throughout the Spring/Summer and Fall months. Septic plan review and approval is required for system construction, repair or replacement, as well as additional inspections. At least one and often two members of the Board of Health are required to be present for these inspections.

Complaints: The Board relies on residents to come forward in matters that may involve health, safety or well-being. Please call the Board of Health at 247-9200 ext. 105 or send an email to: [execassistant@townofhatfield.org](mailto:execassistant@townofhatfield.org) describing your concern. Complaints are addressed promptly by the Board and often result in the necessity for multiple inspections and/or other action.

Motel, Bed & Breakfast Inspections: Such inspections are scheduled twice each year with at least two Board members present. Upon notification of a tobacco sale violation, regulations call for appropriate action and/or penalty against the proprietor. Penalties are increased with subsequent violations. A public hearing is then required and temporary discontinuance of tobacco sales may be imposed.

Communicable and Other Infectious Disease Reports: When received by the Board of Health call for immediate attention and may require the care of a registered nurse with overall responsibility to monitor and coordinate the implementation of the patient's treatment plan.

Septic Licensing: The Board issues licenses for septic haulers and installers. Septic related businesses operating in the Town of Hatfield must be permitted through the Town.

The Board wishes to thank town employees, boards, committees and commissions for their assistance and support throughout the year. Hatfield residents are also to be thanked for their involvement and for keeping the Board informed. The public is always welcome to attend Board of Health meetings and discuss any concerns or questions, however, anonymous complaints made to the Board are not investigated.

If you wish to convey a concern, bring something to the attention of the Board, or be included on an upcoming meeting agenda, please contact Ki Eno, at 247- 9200 ext. 105 or email to: [execassistant@townofhatfield.org](mailto:execassistant@townofhatfield.org) .

Respectfully,

Kerry Flaherty, Chair  
Robert Osley, MD  
Jeff Zgodnik  
Charles Kaniecki, Health Agent

Ki Eno, Executive Assistant

## CAPITAL PLANNING

### PURPOSE

To effectively maintain the Town's infrastructure and protect the value of its capital assets, the Capital Improvement Planning Committee adheres to policy guidelines for planning, reviewing, and coordinating capital improvements. Adherence to the policy will help the Town meet its capital needs despite limited resources.

### APPLICABILITY

The policy establishes a framework for long-term capital improvements, sets guidelines and expectations for all Town departments in planning for and requesting capital projects, and outlines consensus budgetary goals for the Board of Selectmen and Finance Committee.

### POLICY

The Town will maintain its physical assets by providing funding in the operating budget to protect its capital investments and minimize future maintenance and replacement costs. To provide and preserve the infrastructure needed for achieving the highest levels of public services and quality of life possible within available financial resources, the Town will maintain an annually updated, six-year plan for capital improvements. The Town will emphasize preventive maintenance as a cost-effective approach to capital reinvestment and replace exhausted goods as necessary.

The Capital Improvement Planning Committee (CIPC) is charged to oversee Hatfield's capital improvement program (CIP). Its membership includes one member each from the Board of Selectmen, Finance Committee, and School Committee, and two citizens, all annually appointed by the Selectmen. The CIPC's objectives are to identify and prioritize projects, analyze funding, and create a long-term financial plan achievable within the Town's budget limitations.

### Definition of a Capital Improvement

A capital improvement is a tangible asset or project estimated to cost over [\$25,000] and to have or to extend [five] or more years of useful life. These include:

- Real property acquisitions, construction, and long-life capital equipment
- Major improvements to physical infrastructure, including streets, sidewalks, stormwater drains, water distribution systems, and sanitary sewer systems
- Major renovations of existing capital items that extend their useful lifespans, as distinguished from normal operating expenditures
- Planning, feasibility studies, and designs for potential capital projects
- Items obtained under a long-term capital lease
- Bulk purchases of similar items, like software or furniture, with expected useful lifespans of five or more years that, when aggregated, have total costs exceeding the capital threshold.

Respectfully submitted,  
Fran Spellacy  
Paul Fisher  
David Keir  
Brian Moriarty  
Jill Robinson



## CEMETERY COMMISSION

Our Town Cemeteries are in great condition thanks for your support. Surely, time takes its toll and periodically they will need some touching up but, for now, we should all be proud of the efforts made by many.

The DPW continues to do the mowing and upkeep of the grounds and saving the town considerable cost. We are truly appreciative to them and we wish to thank them for keeping these five locations looking good. Mowing cemeteries is not easy and care is paramount to limit any damage to headstones. If there is damage, it is purely accidental and we all work hard to avoid this. The crews efforts are to keep them looking nice always but, especially holidays like Memorial day, Veterans day and Mothers' day (as a few examples).

This year, Hannah Zahn took on the mowing and care (mid-season) of these special places and it looks great, certainly not an easy task to maneuver the sites. Also, Mike Bartlett does a great job of burials, a truly difficult effort with such delicate headstones all around where he needs to do his craft. Thank you both for the work and respect that you show when working here.

Fortunately, there are still quite a lot of plots still available in the front area of Main St Cemetery that hopefully continues to fill up very slowly. In addition, we have an area in the back end for future growth and expansion already prepared. This "field" can (and is) being used by those wanting to park there for things like the Annual bonfire that raises funds for some groups in our town as well as when we hold the various (Spring/ Fall) festivals here. If the pavilion has a big event, it is certainly available for overflow parking (even though it is not a parking lot for repetitive use). The idea is to allow off street parking when our Town needs it.

Also, this past Summer, the Hatfield Community Gardens (available to townspeople) started using the far end of this area for individuals to grow their own vegetables, flowers, herbs, etc... to a great success. There are more sections available and it is so nice to see this field used and enjoyed for many decades before it is needed by the Cemetery expansion. Go to their Facebook site to learn more.

More and more people are choosing cremation and we certainly allow for multiple burial of ashes in one plot. Lessening the need for having to buy a plot for each burial. If there is a full burial, then you do have the option of interring cremains on top of that to help and assist families.

There is always a need for some help in adding data onto the mapping site. Actually not difficult at all and so helpful if anyone is interested. It just requires someone to be able to transfer names from our maps to the map on the computer. If anyone would like to help do this in a volunteer way, it would be so helpful.

Please remember to remove flower boxes and seasonal items before April 1<sup>st</sup> since we start to clean up then since that could be in the way of mowing as well as becoming a projectile from the mower blades thereby causing injury. Since we do not have a full-time maintenance crew, this responsibility falls on each and every one of us. If you bring it there, remember to remove it when the time is right. The DPW crew finds it uncomfortable to remove personal memories or plantings from grave sites as well as deciding what is a weed and what was planted there purposely. We thank you for your efforts as well.

Respectfully submitted,

Joseph A. Lavalley, Chairman  
Jonathan W. Bardwell, Member  
Robert Flaherty, Member

## TOWN CLERK

The Town Clerk's responsibilities cover a broad spectrum of town business, as set forth by the General Laws of the Commonwealth of Massachusetts. Some of the responsibilities include the recording and certification of all town meeting actions, the recording of all appointments and resignations, the administration of the oath of office to all appointed and elected officials, the posting of all committee meetings, the filing and certification of the permits and plans processed by the Planning Board and the Zoning Board of Appeals, the preparation and oversight of all elections, the recording of all vital statistics, and the issuance of many licenses.

### VITAL STATISTICS

The certificates for births, deaths, and marriages are recorded in the Town Clerk's Office. Certified copies are available for \$10.00 each.

2018 Events		Births	Deaths	Marriages
	Male	9	18	
	Female	14	16	
	Totals	23	34	9

### DOG LICENSES

Dog licenses are renewed annually by March 31<sup>st</sup>. The fee for a dog license is \$10.00 for all spayed or neutered dogs and \$15.00 for all intact dogs. Kennel Fees are \$50.00. A penalty of \$2.00 per month is assessed beginning May 1st for late registration.

	Number	Amount
Total Dog Licenses Issued	451	\$4,125.00
Total Kennel Licenses	1	50.00
Late Fines	139	1,230.00
Total Receipts		\$5,405.00

### VARIOUS LICENSES/PERMITS/FILINGS—2018

	Number	Fee
Burial Permits	10	100.00
Business Certificates	35	1750.00
Bylaws and Maps, Town and Zoning	---	38.00
Gasoline Storage Permit	6	120.00
Marijuana Citations	0	0
Tobacco Violation	0	0
Planning Board Permits/Applications	---	1350.00
Raffle Permits	6	60.00
Street Lists	27	270.00
Street Lists, No Charge	38	0

Pole Location		0
Vital Statistics-Certified Copies	333	3,330.00
Marriage Intentions	11	220.00
Zoning Board of Appeals	0	0
Public Records Requests	---	25.90
Total Sales		7,263.90

## 2018 TOWN MEETING AND ELECTION RECORDS

<u>Special Town Meeting</u>	<u>Jan. 24, 2018</u>
<u>Annual Town Meeting</u>	<u>May 8, 2018</u>
<u>Annual Town Elections</u>	<u>May 15, 2018</u>
<u>Special Town Meeting</u>	<u>June 27, 2018</u>
<u>State Primary</u>	<u>Sept. 8, 2018</u>
<u>State Election</u>	<u>Nov. 6, 2018</u>
<u>Special Town Meeting</u>	<u>Nov. 29, 2018</u>

The full text of all town meeting votes and all election results are available for public inspection at the Town Clerk's office.

**FY19 FINANCIAL SUMMARY** is located on the next page, as voted at Annual Town Meeting of May 8, 2018 amended by Special Town Meetings held June 27, 2018 and November 29, 2018.

Respectfully submitted,  
Lydia Szych, Town Clerk



## APPOINTED OFFICIALS

Position	Name	Term	Exp.
350th Anniversary Steering Committee	Banas Laurie J.	0	2020
	Betsold Robert E.	0	2020
	Holhut Anna	0	2020
	Lesko, Jr. Edward W.	0	2020
	Nicholas Cheryl	0	2020
	Omasta Lynn	0	2020
	Paszek Michael F.	0	2020
	Szynal Diana	0	2020
	Williams Lucinda	0	2020
Accountant			
ADA Coordinator	Baystate Municipal Accounting	1	2020
Agricultural Advisory Commission	Genovese Philip		
	Pease John	3	2021
	Petcen Thomas A	3	2019
	Powell Russell	3	2020
	Speeter Betsy	3	2019
	Wagner Robert	3	2020
Animal Control Officer			
Board of Registrars	Pomeroy R Scott	1	2019
	Dostal Eileen J	3	2020
	Kuchyt Ruth	3	2019
	Palmisano Edwina S.	3	2021
	Szych Lydia	3	2020
Cable TV Manager			
	Novak John	0	
Capital Improvement Planning Committee			
	Fisher Paul	1	2019
	Keir David	1	2019
	Moriarty Brian F	1	2019
	Robinson Jill	1	2019
	Spellacy Francis	1	2019
Community Preservation Committee			
	Bartlett Michael	0	
	Gingras Thomas	0	
	Hahn Amy	0	
	McGrath Michael J	0	
	Powell Russell	0	
	Toulountzis Steve	0	

	VACANT			0
	Wagner	Robert		0
	Wilkes	John	T	0
Conservation Committee				
	Antosz, Jr	Michael		3 2020
	Bardwell	Harrison		3 2019
	Hennessy	Robert		3 2021
	VACANCY			2 2020
	Williams	Brian		3 2021
Constable				
	Doty	Cindy		3 2021
	Gilbert, Sr	Richard	J	3 2019
	VACANT			3 2020
Council on Aging				
	Flaherty	Kerry		3 2021
	Hurley	Susan	A.	3 2019
	Tucker	Jill	C.	3 2020
	Zahn	Judith		3 2020
	Zygmunt	Amanda		3 2021
Elderly & Disabled Taxation Fund Committee				
	Dunphy	Deborah		1 2019
	Palmisano	Edwina	S.	3 2020
	Pitchko, Jr	Stanley	J	1 2019
	VACANT			1 2019
	VACANT			1 2019
Emergency Management Director				
	Gaughan	Stephen		3 2021
Emergency Management Planning Committee				
	Barry	Garrett		3 2021
	Belden	William		3 2021
	Betsold	Jane	M	3 2020
	Chapin	Jennifer		3 2019
	Dekoschak	Michael		3 2019
	Flaherty	Kerry		3 2020
	Flaherty	Robert		3 2020
	Flaherty	Robert		3 2019
	Gaughan	Stephen		3 2019
	Genovese	Philip		3 2019
	Keller	Carol		3 2020
	Kellogg	Charles	G	3 2021
	Kellogg	Ruth		3 2021
	Kugler	Elizabeth		3 2021
	Lastowski	Anthony		3 2019
	Lesko, Jr.	Edward	W.	3 2020
	Michonski	Marlene		1 2019
	Osley	Robert	P	3 2021
	Pease	John		3 2020
	Phillips	Clinton	W.	3 2019
	Pomeroy	R	Scott	3 2021

	Robert	John		3	2021
	VACANT			3	2021
	Zygmunt	Amanda		3	2021
Finance Committee					
	Barry	Sean		3	2020
	Brzozowski	Diane	M.	3	2021
	Fisher	Paul		3	2021
	Rider	Elizabeth		3	2020
	Williams	Darryl		3	2019
Fire Chief					
	Gaughan	Stephen		3	2021
Forest Warden					
	Gaughan	Stephen		0	
Hampshire Reg Emerg Planning Committee					
	Genovese	Philip		1	2019
	VACANT			1	2019
Hatfield Human Resources Advisory Committee					
	Adamski	Colleen		3	2019
	Gougeon	Francis		3	2019
	Michonski	Marlene		0	0
	VACANT			3	2019
	Williams	Darryl		3	2019
Historical Commission					
	Ashley	George		3	2019
	Hahn	Amy		3	2020
	Kellogg	Charles	G	3	2021
	Lesko, Jr.	Edward	W.	3	2019
	Omasta	Lynn		3	2020
Housing Authority					
	Wilkes	John	T	3	2021
Inspector of Animals					
	Pomeroy	R	Scott	1	2019
Inspector of Buildings					
	Scott	Kyle		3	2019
Inspector of Buildings-Alternate					
	Miller	Charles	N.	1	2019
Inspector of Buildings-Asst.					
	Calisewski	Richard		1	2019
Inspector, Electrical					
	Symanski	Stanley		2	2019
Inspector, Electrical Alternate					
	Malo	Roger		1	2019
Inspector, Electrical Asst					
	Paciorek	Timothy		2	2019
Inspector, Gas&Plumbing					
	Baranoski	Steven	B.	1	2019
Inspector, Plumbing Asst.					
	Wendolowski	Mark		1	2019



Local Cultural Council	Brzozowski	Diane		3	2020
	Cesario	Crane		3	2021
	Garrett	Janice		3	2020
	Longstreeth	Ken		3	2019
	O'Connor	Julianne		3	2021
	O'Connor	Julianne		3	2021
	Yagodzinski	Christine		3	2021
Open Space Committee	Abbott	Richard		3	2019
	Dewey	Angelica	R	3	2020
	Gelotte	Mark		3	2020
	Hobbs	Jeffrey		1	2019
	Touloumtzis	Steven		3	2019
	VACANCY			3	2021
	VACANCY			3	2021
Parking Clerk	Strzegowski	Sharon		0	
Pioneer Valley Conservation Compact	VACANT			0	
	VACANT			0	
Pioneer Valley Planning Commission	Jaworski, Jr.	Edmund	E.	1	2019
	Moriarty	Brian	F	1	2019
	Paszek	Michael	F.	1	2019
Police	Belanger	Jeffrey	M.	3	2020
	Blais	Timothy		3	2021
	Czerwinski	Monica		1	2020
	Eckler	Sean		3	2021
	Gray	Thomas		3	2021
	Miazga	Matthew		3	2021
	Monts	Andrew		3	2021
	Paciorek	Timothy	M	3	2019
	Phillips	Clinton	W	3	2019
	Ruddock	Mark		3	2021
	Sampson	David	A	3	2019
	VACANT			1	2019
	VACANT			3	2018
Police Chief	Dekoschak	Michael		2	2019
Recreation Commission	Gingras	Thomas	N.	0	2019
	McCoy	Scott		3	2019
	Stanisewski	Danielle		3	2020
	VACANT			3	2021
	Zononi	David		3	2021
Redevelopment Authority					

	VACANT- St.App.			0	2020
Right to Know	Gaughan	Stephen		1	2019
Town Clerk, Assistant	Wilcox	Alaina	E.	0	
Treasurer/Collector	Palmisano	Edwina	S	2	2020
Treasurer/Collector, Assistant	Strzegowski	Sharon		0	
Tree Warden	Genovese	Philip		1	2019
Veteran Services Officer	Clark	Gerald	E	1	2019
Veterans Commemorative Comm	Balise	Kenneth		1	2019
	Nicholas	Bryan		1	2019
	Paciorek	Michael		1	2019
Zoning Board of Appeals	Berkman	Lisa		5	2020
	Guimond	Charles		2	2019
	Paszek	Michael	F	5	2023
	Scagel	Jonathan		5	2021
	Williams	Darryl		5	2021

## ELECTED OFFICIALS

Position	Name			Term	Term Exp.
<u>Assessor</u>					
	McCoy	Scott		3	2021
	Pitchko, Jr	Stanley	J.	3	2019
	Punska	Ronald	J	3	2020
<u>Board of Health</u>					
	Flaherty	Kerry		3	2020
	Osley	Robert	P	3	2019
	Zgrodnik	Jeffrey		3	2021
<u>Cemetery Commissioner</u>					
	Bardwell	Jonathan	W	3	2020
	Flaherty, Jr.	Robert		3	2019
	Lavallee, Sr.	Joseph	A	3	2021
<u>Elector, Oliver Smith Will</u>					
	Szych	Lydia		1	2019
<u>Hampshire Council of Governments-Councilor</u>					
	Bartlett	Michael		3	2019
<u>Housing Authority</u>					
	Malinowski	Alex	Edward	5	2021
	McGrath	Michael	J	5	2020
	Symanski	Stanley	L	5	2023
	Wilkes	John	T	3	2021
<u>Library Trustee</u>					
	Gaudet	Dodie		3	2021
	Goclowski	Amy		3	2019
	Humphrey	Marsha	L	3	2020
<u>Moderator</u>					
	Lavallee	Joseph	A	3	2020
<u>Planning Board</u>					
	Dostal	Paul	S	5	2022
	Labbee	Paul	A	5	2019
	Paszek	Michael	F.	2	2019
	Slysz	Stephanie	Elizabeth	1	2019
	Wagner	Robert	C	5	2023
<u>Redevelopment Authority</u>					
	Gower	Gerald	J.	5	2022



	Grossman	E	Lary	5	2019
	Omasta	Lynn		5	2020
	Smith	Christopher		5	2023
<u>School Committee</u>					
	Cahill	Heather		3	2021
	Englehardt	Catherine	J	3	2020
	Moriarty	Brian	F	3	2019
	Robinson	Jillian	B	3	2021
	Rodrigue	Bridget	S.	3	2020
<u>Selectman</u>					
	Doty	Cindy	A.	3	2019
	Jaworski	Edmund	E	3	2021
	Moriarty	Brian	F	3	2020
<u>Town Clerk</u>					
	Szych	Lydia		3	2020

ANNUAL TOWN MEETING MAY 15, 2018 FINANCIAL SUMMARY (AS AMENDED 6/27/18 AND 11/29/18)										
FY19										
Article		FY19	FUNDING SOURCES			Ambulance Surplus	Community Preservation	Free Cash	Borrow-memo only	
		TOTAL	Taxation	Chapter 90						
2	REIMBURSE COMMUNITY PRESERVATION REVENUES (\$46,000) RECOMMEND TO DEFER	0.00								
5	CHAPTER 90	242,524.00	-	242,524						
14	AMBULANCE - PRIOR YEAR EXPENSE	1100.00			1,100					
15	COLLECTOR - PRIOR YEAR EXPENSE \$748.00	748.00	748							
16	DPW - PRIOR YEAR EXPENSE \$86.50	86.50	87							
17	COMMUNITY PRESERVATION FY19	196000.00					196,000			
18	SMITH ACADEMY ATHLETIC FIELDS	96400.00								
19	COMMUNITY GARDENS, BILLINGS WAY	5000.00								
20	RESTORATION / REHABILITATION TOWN OWNED PARCELS	15000.00								
21	CONSTRUCTION OF HIKING TRAIL - BORROW (\$32,094.00)									32,094
8	TOWN'S 350TH ANNIVERSARY \$25,000	100.00	100							
	TOTAL FY19 ANNUAL TOWN MEETING ARTICLES	556958.50	935	242,524	1,100		196,000	-		32,094
	Total Sources FY19	556958.50								
JUNE 27, 2018 SPECIAL TOWN MEETING										
Article			Taxation	Chapter 90	Ambulance Surplus	Community Preservation	Free Cash	Borrow-memo only		
4	ACCOUNTING PROFESSIONAL SERVICES Funding for Study	3,510.00						3,510		
5	FUNDING STABILIZATION ACCOUNT	215,903.00						215,903		
6	FUNDING AMBULANCE SURPLUS FUND	40,000.00						40,000		
8	LEASING PARAMEDIC EQUIPMENT	13,000.00						13,000		
10	FUNDING 350TH ANNIVERSARY SPECIAL FUND	10,000.00						10,000		
	Total Special Town Meeting Appropriations	282,413.00	0.00	0.00		0.00		282,413	0.00	
SPECIAL TOWN MEETING - November 29, 2018 - Affecting FY19 Budget										
Article			Taxation	Available Funds	Community Preservation	Free Cash	Borrowing Memo Only			
1	\$480,000 Borrowing for Wastewater Treatment Plant Gravity Thickener Conversion Project									480,000.00
2	Line 78 Increase by \$13,680.00	13,680.00	13,680					30,587.00		
	Total Special Town Meeting Appropriations	13,680.00	13,680.00	0.00	0.00	0.00		30,587.00		480,000.00

## BOARD OF REGISTRARS

### *ANNUAL CENSUS*

The annual census was conducted by mail during the month of January. The complete listing of residents was prepared and various reports, such as the school lists, and the elderly lists were distributed. The population as of January 1, 2018 was 3292. The annual census since 1970 shown below illustrates the population changes of our community.

Year	2018	2017	2016	2015	2014	2013	2012	2010	2000	1990	1980	1970
Pop.	3292	3312	3411	3397	3307	3390	3417	3398	3480	3343	3099	2790

Copies of the annual street list are for sale at the Town Clerk's office. Contact the Town Clerk for further information regarding the purchase of these items.

### *VOTER REGISTRATION*

Voter registration sessions are held, as required by law, prior to the Town Meeting and all primaries and elections. Residents may register to vote at the Town Clerk's office during regular business hours. In addition, voters may register to vote at the Registry of Motor Vehicles, on-line or by using a Mail-in voter registration form. The official voting list was updated and distributed prior to each election.

As of December 31, 2018, there were 2578 registered voters in the Town of Hatfield. The party enrollment was as follows:

Democrats	853	Libertarian	7
Republicans	183	Unenrolled	1521
Green Rainbow	1	Political Designations	13

Active 2413

Inactive 165

Total number of registered voters in prior years

Year	2017	2016	2015	2014	2013	2012	2010	2000	1990	1980	1970	1960
Numb.	2576	2343	2499	2329	2536	2568	2509	2485	2012	1970	1532	1360

Respectfully submitted,

Edwina S. Palmisano, Chair  
Eileen J. Dostal,  
Ruth A. Kuchyt  
Lydia Szych



## ELECTOR UNDER THE WILL OF OLIVER SMITH

To the Residents of the Town of Hatfield

### RE: SMITH CHARITIES' FISCAL YEAR DISTRIBUTIONS

During Smith Charities' fiscal year, February 1, 2018 – January 31, 2019, the following Applicants from Hatfield were paid as beneficiaries under the Oliver Smith Will:

<u>Beneficiary Type &amp; Total</u>		<u>Amount</u>
Widow - 1	Received a gift totaling	\$ 400.00
Bride - 1	Received a gift totaling	\$ 100.00
<b>Total</b>		<b>\$ 500.00</b>

Lydia Szych, President & Elector  
Under the Oliver Smith Will

### BENEFICIARY TOTALS

During the past fiscal year, February 1, 2018 - January 31, 2019, the following beneficiary activity has occurred within the nine (9) designated communities: Three (3) new tradespersons were enrolled. Loans of \$600 each were made to four (4) apprentices. Notes of four (4) tradespersons have been surrendered and the benefit of \$600 granted to each. There were two (2) new student nurses enrolled under the Nurses' Program. There was one (1) new widow that received the widow's gift. Twenty-one (21) widows have been paid a total of \$7,500. Three (3) brides have received the marriage gift of \$100 each.

The total sum disbursed as gifts to beneficiaries was \$17,223, which includes \$7,023 that will be paid to the City of Northampton after our May 1, 2019 Annual Meeting for the account of Smith's Agricultural School, being the net income from the permanent fund established for the school.

Since the provision of the Will went into effect, the beneficiaries have been paid the following:

\$2,925,900	Tradesperson's Gifts (originally designated in the Will as <i>Indigent Boys</i> )
\$ 812,933	Nurse's Gifts (originally designated in the Will as <i>Indigent Female Children</i> )
\$1,814,812	Widow's Gifts
\$1,497,100	Bride's Gifts (originally designated in the Will as <i>Indigent Young Women</i> )
\$1,547,201	Smith's Agricultural School Yearly Distributions
\$ 35,374	Annuities
<u>\$ 613,717</u>	Taxes
\$9,247,037	Total Payments to Date

Mortgage payments have been made promptly and outstanding loans are up to date.

Trustees  
Lydia Szych  
Eric Cerreta  
Sheila Konieczny

## Wage Report

### Calendar 2018 Earnings

This listing includes all employees who received wages during calendar 2018. The gross salary is for the calendar year. Please note that rates of pay for most town employees are based on the fiscal year, July 1-June 30, while teachers' salaries are for the contract year, September 1 – August 31. While most positions are funded through taxation, some are funded through federal and state grants, or by fees paid by the participants.

NAME	POSITION	WAGES
Abad, Brendan	Teacher	\$13,374.72
Afflitto, Michael	School Substitute Teacher, Coach	\$9,506.00
Allis, Marie	Library Assistant	\$168.68
Andersen, Christa J.	School Teacher, Stipend	\$35,527.03
Anderson, Emily E.	School Psychologist	\$21,840.57
Antosz, Jason M.	Firefighter	\$730.62
April, Michael J.	School Teacher, Stipend	\$76,529.76
Averill, Daniel E.	Firefighter	\$648.79
Baker, Gregory	School Paraprofessional	\$3,923.39
Baker, Karen	School Lunch Worker	\$10,444.28
Baranoski, Angie R.	School Teacher, Stipend	\$79,746.76
Baranowski, Owen L.	Recreation Counselor	\$2,326.50
Baranoski, Steven	Inspector Plumbing	\$10,120.08
Bardwell, Harrison	Firefighter	\$2,441.06
Bardwell, Jonathan	Fire Deputy Chief	\$2,423.00
Barry, Garrett J	DPW Lead Highway Worker	\$80,479.98
Bartlett, Maxwell	School Custodian	\$1,980.00
Belanger, Jeffery M.	PT Police, Private Duty	\$13,222.34
Belden, Allen W.	Fire Lieutenant, Fire Captain	\$3,912.44
Bell, Christine	School Teacher	\$13,184.51
Benson, Glen	School Paraprofessional	\$4,249.79
Benson, Patricia J.	School Teacher, Stipend, Tutor	\$70,952.02
Bergmann, Vanessa J.	School Teacher	\$6,636.24
Berkman, Lisa V.	Election Worker	\$51.50
Bernier, Tara	School Substitute Teacher	\$1,190.00
Berrios, Andrew M.	School Principal, Stipend	\$111,998.65
Bertram, Richard	Planning Board	\$802.00
Betsold, Jane M.	Council on Aging Director	\$48,630.40
Betters, Ann C.	School Lunch Worker	\$2,927.60
Bishop, Peter E.	School Teacher	\$48,885.95
Blais, Timothy	PT Police, Private Duty	\$39,542.11
Blanchette, Lorelei	School Lunch Worker	\$5,760.88
Boyle, Timothy	PT Police, Private Duty	\$1,280.16
Boyle-Braun, Christelle E.	School Teacher, Stipend	\$69,556.03
Braham, Garey	School Coach	\$2,258.00
Braman, Amy	School Substitute	\$97.50
Brown, Matthew B.	School Teacher, Coach, Stipend	\$49,765.71
Brunelle, Kelsey	School Substitute	\$9,053.81
Burger, Stephanie	School Teacher	\$30,848.31
Burt, Kenneth C.	School Custodian	\$2,224.60



Caira, Timothy	School Teacher	\$23,649.84
Calisewski, Richard	Building Inspector Assistant	\$1,500.00
Canuel, Cheryl L.	School Paraprofessional, Coach	\$19,244.21
Carlacci, Anna M.	Library Assistant	\$962.00
Case, Emily	School Teacher	\$76,047.83
Cernak, Colette	School Paraprofessional, Stipend	\$16,902.40
Chapin, Jennifer L.	School Principal, Stipend	\$108,019.98
Charette, Jennifer	School Teacher, Stipend	\$53,036.00
Charry, Alyssa L.	School Teacher, Tutor, Special Ed	\$50,983.77
Clark, Gerald	Veterans Service	\$1,692.00
Clark, Kathleen M.	School Substitute Teacher	\$3,782.50
Colby, Karen	Election Worker	\$806.91
Cole, Molly	School Teacher	\$50,651.18
Cooper, Robert G.	School Custodian, Stipend	\$43,891.04
Corwin, Jessica	School Teacher, Stipend	\$36,560.32
Dadmum, Jack	School Substitute	\$2,690.50
Dadmum, Kristy A.	School Secretary, Extended Day Program	\$35,008.00
Dadmum, Samuel	School Custodian Seasonal	\$1,914.00
Daniel, Brandon	DPW Water/Highway Laborer	\$61,094.57
Davis, Wilma F.	Town Hall Secretary	\$29,993.60
Dawson, Jennifer	Assessor's Clerk	\$29,802.87
Degrave, Susan	School Substitute	\$130.00
Dekoschak, Michael	Police	\$64,001.60
Dibrindisi, Greg A.	Firefighter	\$1,083.69
Dickason, Sherry	School Lunch Worker	\$5,269.94
Dostal, Eileen J.	Registrar, Town Clerk Staff	\$8,344.22
Dostal, Paul S.	Planning Board	\$802.00
Doty, Cindy A	Emergency Mgmt, Selectman	\$4,446.17
Drouin-Bertram, Laura Lee	Town Collector, Treasurer	\$12,973.82
Duncan, Jason E.	School Teacher, Coach, Stipend	\$72,291.82
Duval, Paul J.	School Tech Coordinator	\$63,983.41
Dwight, Ethel	Election Worker	\$103.00
Eckler, Sean	PT Police, Private Duty	\$20,343.09
Elliott, Martha P.	School Nurse	\$32,583.98
Englehardt, Catherine J.	School Committee	\$133.40
Englehardt, Joseph	Firefighter	\$1,488.26
Eno, Ki	Town Hall Secretary	\$39,480.00
Erikson, Stephen C.	School Substitute Teacher	\$935.00
Falcon, Jessica	School Paraprofessional	\$6,018.14
Ferrara, Colin	School Seasonal	\$1,914.00
Flaherty, Kerry E.	Ambulance, Firefighter, Board of Health	\$8,611.39
Flaherty, Robert W. Jr.	Ambulance, Fire Deputy Chief	\$24,883.09
Forest, Nicole	School Substitute	\$325.00
Forsaith, Sarah	Ambulance, Firefighter	\$402.66
Gaddy, Victoria	Library Assistant	\$5,944.25
Gagnon, Gregory	Ambulance, Firefighter	\$2,023.95
Gagnon, Maxwell	Firefighter	\$3,074.78



Garrett, John	School Teacher, Stipend	\$48,163.18
Gattoni, Jessica	School Substitute	\$65.00
Gaughan, Stephen P.	Fire Chief, Ambulance Manager	\$71,408.00
Genovese, Philip A.	DPW Director, School Coach	\$103,962.27
Geser, Derek	Town Accountant	\$54,559.22
Gilbert, Jean M.	Election Worker	\$169.95
Gingras, Shelley	School Teacher, Stipend	\$66,962.53
Goclowski, Amy	School Substitute Teacher	\$767.50
Godek, Kathleen A.	Election Worker	\$997.68
Gray, Thomas	PT Police, Private Duty	\$9,003.03
Grich, John	COA Van Driver	\$5,074.47
Grover, Deborah A.	School Paraprofessional	\$16,658.92
Guerra, Lori	School Teacher	\$43,390.60
Guil, Karen D.	School Teacher, Stipend	\$68,817.23
Guimond, Charlie	Zoning Board	\$56.36
Guyette, Eric R.	School Teacher, Stipend	\$68,888.69
Guyette, Keri	School Teacher	\$63,019.35
Gworek, Renee	School Paraprofessional, Teacher	\$25,688.20
Hebert, Mark A.	DPW Laborer	\$58,117.40
Higuera, John J.	School Teacher, Stipend	\$71,218.30
Hobbie, Jean	School Nurse	\$49,415.80
Hoey, Laura L.	School Teacher, Stipend	\$71,718.30
Hoffman, Mary	School Lunch Worker	\$6,591.65
Holhut, Kenneth P.	DPW Wastewater Laborer	\$69,187.71
Holman, Karen L.	School Custodian	\$39,035.94
Howard, Daniel	Firefighter, Ambulance	\$9,447.47
Hudzik, Amy L.	School Teacher	\$63,790.35
Hutchins, Amy E	School Lunch Director	\$41,198.56
Hutchins, Madison	School Lunch Worker	\$4,395.00
Jaworski, Edmund	Selectman	\$2,263.00
Juras, Hunter	School Seasonal	\$780.00
Juras, Jacqueline	School Teacher, Tutor	\$51,251.80
Kaczinski, Jessica M.	School Substitute Teacher	\$675.00
Kaniecki, Charles	Board of Health Agent	\$13,851.60
Keir, Brenda	School Administrative Assistant	\$47,604.75
Keir, David R.	School Teacher, Athletic Director, Stipend, Coach, Coordinator	\$83,597.81
Kellogg, Ruth	Library Custodian	\$1,273.03
Klepacki, James G.	DPW Highway Laborer	\$58,229.00
Kneer, Erika	School Substitute Teacher	\$690.00
Kuchyt, Ruth A.	Registrar	\$690.85
Kugler, Susan	Election Worker	\$162.23
Kwiecewski, Cynthia L.	School Teacher, Stipend	\$66,212.37
Labbe, Benjamin	Planning Board	\$1,573.34
Labbee, Paul A	Planning Board	\$802.00
Labombard, Lori	School Teacher	\$21,867.48
Laford, Francis	School Coach	\$4,998.00
Langhans, Eliza S.	Library Director, LIG/MEG Grant	\$34,265.61

Langlais, Michelle J.	School Lunch Worker	\$12,518.42
Lannaville, Julie	School Teacher, Paraprofessional, Stipend, Recreation Director	\$46,314.57
Lastowski, Anthony P.	DPW Water Department Supervisor	\$75,830.50
Lavallee, Joseph	Moderator	\$90.00
Lawton, Katherine	School Lunch Worker	\$12,065.52
Lebeau, Andrea	School Substitute Teacher	\$1,092.50
Legrand, Julie C.	School Teacher, Stipend	\$82,812.54
Lepine, Keith J	School Teacher, Stipend, Coach	\$79,012.71
Lessard, Leslie A	School Teacher	\$53,936.85
Leuschner, David F.	Firefighter	\$481.19
Leuschner, Peter	DPW Highway Laborer	\$6,162.00
Liebenow, Zachery	Recreation Asst Director, Substitute School Teacher	\$4,130.00
Lilly, Bridget M.	School Teacher, Stipend	\$32,844.56
Longstreeth, David	DPW Seasonal	\$4,550.40
Longstreeth, Luke B.	Firefighter / Fire Lieutenant	\$2,798.76
Longtin, Linda	COA Van Driver	\$3,270.80
Maccannell, Deborah	School Paraprofessional, Substitute	\$11,930.97
Malinowski, Nora Riley	School Administrator Assistant, Secretary, Project Coordinator, Stipend	\$50,939.02
Marchand, Matthew	Firefighter	\$2,173.64
Martula, Maureen, A.	Election Worker	\$103.00
McCoy Scott W.	Assessor	\$1,770.00
McElhone, Kara	School Program Facilitator, Extended Day Program	\$22,514.84
McGee, Joshuah	Firefighter	\$1,782.84
McGlew, Edwin N. III	Firefighter	\$551.18
McGrath, Brian D.	DPW Wastewater Supervisor	\$11,586.62
McGrath, Kevin	School Teacher	\$48,372.52
McGrath, Patricia	School Lunch Worker	\$12,916.11
Meals, Eric	DPW Sewerwater Supt	\$58,248.81
Merrigan, Marguerite A.	School Substitute Teacher	\$1,650.00
Miazga, Matthew	Police, Private Duty	\$12,475.77
Michonski, Marlene	Town Administrative Assistant	\$77,646.40
Mientka, Margaret A.	COA Van Driver	\$2,382.05
Miller, Charles	Building Insector	\$460.00
Millette, Megan E.	School Teacher, Stipend	\$51,749.16
Monts, Andrew	Police, Private Duty	\$2,733.60
Moret, Donna M.	School Paraprofessional	\$17,770.23
Moriarty, Brian	Selectman	\$2,396.40
Moriarty, Emily	School Nurse Substitute	\$460.00
Morris, David	School Teacher	\$47,995.71
Muellejans, Julie	School Teacher, Stipend	\$77,550.80
Mulvaney, Janice	School Paraprofessional	\$5,772.79
Murphy, Ryan	PT Police, Private Duty	\$17.78
Novak, John L.	Cable Manager	\$16,887.00
Oates, Michael	School Custodian	\$24,936.99
O'Dea, Richard T.	Election Worker	\$631.77
O'Hare, Kate	School Paraprofessional	\$16,710.70
Olanyk, Amber G	Library Assistant	\$6,789.25



Omasta, David E.	Transfer Station Laborer	\$9,178.68
Oravec, Kimberly	School Paraprofessional, School Substitute	\$12,054.32
Osley, Robert	Board of Health	\$4,720.50
Otis, Michelle D.	School Administrative Assistant	\$63,971.47
Paciorek, Timothy M.	PT Police, Private Duty, Electrical Inspector	\$4,373.87
Paessel, Hannah	Library Assistant	\$15,347.16
Palmisano, Edwina	Treasurer/Collector, Election Worker	\$37,329.80
Paniczko, Vincent M.	DPW Cemetery, Transfer Station	\$7,287.64
Paszek, Michael F.	Zoning Board	\$189.76
Pelc, Jacqueline M.	School Paraprofessional, Stipend, Secretary	\$25,544.44
Pescitelli, Casey L.	School Guidance, Stipend	\$69,788.62
Petcen, Jo Ann	Collector/Treasurer Staff	\$11,454.93
Peterson, Alex	School Substitute	\$2,265.00
Phillips, Clinton W.	Police, Private Duty	\$46,739.20
Pitchko, Stanley J. Jr	Assessor	\$2,132.00
Pitrat, Liam	School Custodian	\$1,980.00
Polverari, Dena R.	School Teacher, Coach, Stipend	\$64,128.33
Pomeroy, Scott	Animal Control Officer, Inspector of Animals	\$2,960.00
Poulin, Heidi M.	School Teacher	\$74,358.85
Powers, Eamonn	DPW Cemetery	\$2,319.20
Prajzner, Katherine M	School Teacher, Tutor	\$61,285.96
Punska, Ronald J.	Assessor	\$1,770.00
Quiterio, Kristin	School Substitute	\$735.42
Randall, Sandra	School Paraprofessional	\$9,035.71
Regonini, Marie	School Paraprofessional	\$9,577.29
Reilly, John V.	COA Van Driver	\$2,970.19
Reilly, Virginia	Election Worker	\$404.28
Revak-Cartier, Pamela	Library Assistant	\$147.96
Richards, Christina	School Paraprofessional	\$5,246.82
Rickert, Michael	School Substitute	\$1,795.00
Robert, John F.	School Superintendent	\$127,981.71
Roberts, Kenneth J.	Election Worker/COA Driver	\$1,549.62
Robinson, Kimberly B	School Teacher, Stipend, Recreation Director	\$65,954.35
Rodrigue, Bridget	Election Worker	\$166.88
Rogers, Andrea	School Van Driver	\$17,777.76
Rogers, Austin	DPW Cemetery	\$9,847.68
Rogers, Victoria	Recreation Counselor	\$583.00
Romero, Raymond	Firefighter	\$3,802.54
Ruddock, Mark	Police	\$42,560.00
Rueda-Hernandez, Ana	School Paraprofessional, Stipend	\$3,717.73
Saik, Katherine	School Teacher	\$20,306.72
Sampson, David A.	Police, Private Duty	\$3,385.71
Sassi, Linda	Town Hall Secretary	\$2,934.95
Sassi, Ronald, P.	Planning Board	\$802.00
Scott, Kyle	Building Inspector	\$50,124.36
Selby, Shawn W.	School Nurse Substitute	\$460.00
Shanafelt, Mary	School Substitute	\$8,285.04



Shapiro, Sarah	School Teacher, Stipend	\$73,206.35
Shea, William J. Jr.	Firefighter	\$3,137.40
Sheehan, Ariana	School Substitute Teacher	\$260.00
Shockey, Linda	School Librarian, Teacher, Stipend	\$75,233.85
Slysz, Allison R	School Teacher, Stipend, Coach	\$53,744.68
Slysz, Louise	Town Hall Substitute, Election Worker	\$13,390.01
Slysz, Roberta	Election Worker	\$190.55
Smiarowski, Katherine	Recreation Counselor	\$2,527.14
Smiley, James	School Custodian, Coach	\$38,536.76
Spellacy, Anna	School Substitute Teacher	\$2,847.50
Springman, Allison	School Paraprofessional	\$14,507.91
Stevens, Madison	School Substitute	\$4,275.00
Storm Misha S	Library Assistant	\$338.00
Strong, Judith	School Coach	\$2,258.00
Strzegowski, Sharon	Assistant Treasurer/Collector	\$49,483.47
Sulisz, Sara L.	School Teacher	\$56,470.98
Sullivan, Glenn	School Coach	\$2,213.00
Swanson, Lisa	School Teacher	\$47,912.64
Symanski, Stanley L.	Electrical Inspector	\$5,060.03
Symanski, Suzanne	Election Worker	\$36.05
Szych, Lydia	Town Clerk, Registrar of Voters, Elector Under Oliver Smith Will	\$35,297.00
Szych, Michael J	DPW Cemetery, Transfer Station, Town Hall Custodian	\$3,229.04
Szymczyk, Shannon M.	School Teacher, Stipend, Tutor	\$65,781.22
Van Geel, Petrus	Firefighter	\$1,147.32
Vollinger, Donald	DPW Mechanic/Laborer	\$64,336.24
Vollinger, Robin F.	School Paraprofessional, School Secretary	\$15,226.33
Wagner, Robert	Planning Board	\$802.00
Wall, Kevin M.	School Teacher, Stipend	\$60,340.41
Webb, Sherry A.	School Substitute Teacher, Stipend	\$5,397.50
Wendolowski, Mark A.	Plumbing Inspector	\$460.10
Wendolowski, Megan	School Teacher	\$13,374.72
Wentzel, Justin	Firefighter	\$124.63
Weston, Audrey	School Teacher, Stipend, Recreation Director	\$57,636.12
Weston, Paul	School Substitute	\$1,279.25
Wickles, Mark C	School Substitute Teacher	\$900.00
Wilcox, Alaina	Town Clerk Staff	\$438.96
Willard Kristi A	School Paraprofessional, Substitute Teacher	\$9,309.69
Winings, Sally E.	School Paraprofessional	\$18,100.26
Woodward, Cameron	Firefighter	\$1,480.69
Yonis, Shifra	School Teacher	\$17,758.98
Zahn, Hannah	DPW Cemetery	\$2,809.80
Zerner, Matthew	School Substitute	\$8,323.00
Zgrodnik, Jeffrey	Board of Health	\$4,720.50
Zgrodnik, Josephine	Library Assistant	\$10,874.50
Zigmont, Martha	Election Worker	\$190.55
Zygmunt, Amanda	COA Assistant, Election Worker	\$11,606.91
Zygmunt, Glenn A.	COA Van Driver	\$17,027.01

	<b>TOTAL PAYROLL - 2018</b>	<b>\$6,234,374.25</b>

Respectfully Submitted, Edwina Palmisano, Town Treasurer

## COMMUNITY PRESERVATION COMMITTEE

Dear Hatfield Residents,

At the 2018 Annual Town Meeting, the following projects were presented and approved for Community Preservation Act funding:

- \$96,400.00 to contribute to the costs to create an athletic field at Smith Academy.
- \$5,000.00, to contribute to the costs to create Community Gardens on a portion of town-owned land on Billings Way.
- \$15,000.00, for the restoration and rehabilitation through the removal and control of invasive species on town-owned or controlled parcels purchased in all or in part with Community Preservation Funds.

In November, Hatfield received \$109,741 from the State CPA Trust Fund, close to a 70% match of our local receipts. Hatfield was one of only 11 CPA communities to receive more than a 65% match. The town's good showing in this distribution is a combination of Hatfield being a 3% surcharge community and a smaller town in the Commonwealth. The state distribution formula favors Hatfield in both categories. The majority of CPA communities only received a 19% match.

The committee bid a fond farewell to Ron Sassi as the representative to the committee from the Conservation Commission and welcomed Harrison Bardwell as the commission's new representative.

Applications for CPA funding may be submitted by any board, committee or department of town government, or any private citizen, institution or organization in town. The committee accepts applications for review throughout the year with a deadline of November 1<sup>st</sup> for any proposal to be considered at the following Annual Town Meeting. Application materials are available on the committee's webpage, [http://www.townofhatfield.org/Pages/HatfieldMA\\_Bcomm/CPC/index](http://www.townofhatfield.org/Pages/HatfieldMA_Bcomm/CPC/index).

The committee holds its regularly scheduled monthly meeting on the last Wednesday of each month at 6:00 PM at Memorial Town Hall. Any residents interested in attending a meeting should consult the meeting postings to confirm the date and time.

Respectfully submitted,

Robert Wagner, Chair  
Peter Cocks, Co-chair  
John T. Wilkes, Treasurer  
Michael Bartlett, Secretary

Harrison Bardwell  
Tom Gingras  
Amy Hahn  
Russell Powell  
Michael J. McGrath



## TOWN COLLECTOR'S REPORT

Outstanding

Respectfully Submitted,  
Edwina Palmisano  
Town Collector



## COUNCIL ON AGING

We extend our sincere thanks and appreciation to all Town employees and Town departments for their assistance and support to the Council on Aging and senior citizens in 2018. A very special thank you to our volunteers who have donated approximately 6493 hours of service through programs and activities sponsored or held at the COA. There is no measure of thanks for the skill, knowledge, time and assistance everyone gives of themselves. With limited funding, our volunteers play a very important role in providing and maintaining programs and activities. We applaud and honor them at our annual Volunteer Recognition event held each spring. A special thanks to the Hatfield Board of Health and Fire Department for providing a SHARPS Disposal Program, the Hatfield Police Department for the DRUG TAKE BACK Program, S.A.N.D. Program, Medic Alert Program, the Hatfield Fire Department for their House Numbering Program, each one offers to help keep our Community safe.

The Council on Aging board members included Susan Hurley, Kerry Flaherty, Jill Tucker, Judy Zahn and Amanda Zygmunt; staff: COA Director, Jane Betsold; Administrative Assistant, Amanda Zygmunt; COA Van Drivers Glenn Zygmunt, Peggy Mientka, Jack Reilly, Linda Longtin, and John Grich. A very special thanks to one of our dedicated van drivers, Ken Roberts, who retired this past year. The Council on Aging and Senior Center is located downstairs in the Town Hall, and is open Monday through Friday. We may be reached at 247-9003. If there is no answer, please leave a voicemail message. Our meetings are held monthly at the Senior Center and dates and times are posted outside the Town Clerk's office or Town website at [www.townofhatfield.org](http://www.townofhatfield.org).

We received a grant from the Executive Office of Elder Affairs to provide a Program Coordinator/Office Assistant, Volunteer Recognition and part funding of our COA Newsletter mailings. The Hatfield Book Club was very generous in providing funding to be used to purchase new books for the Lending Library, along with Rose Howard, who, on a monthly basis, has been mailing us new up to date novels from her Michigan home. If anyone would like to donate current books, or make a donation to our Book Fund so we can purchase updated novels, please visit the COA office. We appreciate all who have donated books, magazines, puzzles, and medical equipment in an effort to keep our loan programs available to town residents at low or no cost.

In 2018 donations were made in memory of **Evelyn Boron, Louise Holhut, Jean Symanski, and Tony Farrick**. This money was used to purchase needed items for our Senior & Dining Center, Library Books, and to support existing programs and activities we offer. We also received a generous donation from the Hatfield Congregational Church Real Folks Society.

**TRANSPORTATION:** The COA Transportation Program is available to all persons residing in Hatfield who are age sixty or older, including those over 60 who are wheelchair bound. Wheelchair clients need to have someone assist them to and from their appointments. Priority is given to those individuals without any means of transportation. Appointments can be made by calling the COA office in advance. A special thanks to our van drivers Glenn Zygmunt, Peggy Mientka, Jack Reilly, Ken Roberts, Linda Longtin, and John Grich for their dedication, patience and assistance with our clients. The van service is of great importance to this community, being the only means of transportation that the over 60 population can rely on for the daily lunch program, medical appointments, physical therapy, grocery shopping, and misc. trips. For the many seniors who are no longer driving, this service helps them maintain their independence. Special thanks to the community for their ongoing support of our Transportation Program. Our hope is that our outdated 2011 & 2013 vans that are not adequately made for adults will be replaced with vans that are appropriate to transport our adult residents properly.

**HIGHLAND VALLEY ELDER SERVICES NUTRITION PROGRAM:** Congregate and home delivered meals are available to Hatfield residents who are age sixty and over. Transportation can be arranged to and from the lunch program by contacting the COA office. Seniors needing Home Delivered meals may contact Highland Valley Elder Services at 586-2000 to register. Home delivered meals are provided Monday through Friday to eligible residents. Meals are served daily Monday through Friday at the Town Hall at 11:30 AM. Join us for a hot, nutritious meal by calling the COA office at 247-9003.

**OTHER PROGRAMS:** The following programs and activities have been made available through the COA: Health clinics, speakers, Quarterly newsletter, Magazine & Book exchange, OVER 80 Birthday Greetings, Lending Library, Blood pressure screenings, Community Action-Fuel assistance, SNAP-Food assistance, AARP-Tax assistance, Western Mass Food Bank-Monthly Food Surplus Distribution, Misc. Health & Foot screenings, the Shine Program, Medicare, Medicaid, Medical & Nutritional speakers and information; File of life distribution, Emergency Contact list, Medical Equipment Loan program, Exercise program, also known as Better Bones & Balance, and Chair Yoga. Most of our programs are free for Hatfield Residents. We continue to provide outreach and assistance to at-risk elders. Please don't hesitate to call our office before a small problem becomes too difficult to handle. Recreational activities have included weekly bingo games and parties, holiday parties, volunteer recognition, mall shopping trips, and an Arts & Crafts Class. We would like to mention and acknowledge the local and state agencies, the Executive of Elder Affairs, Massachusetts Council on Aging, Highland Valley Elder Services, the Retired Senior Volunteer Program, the Western Mass Food Bank, the SHINE Program, the SNAP Program, and the AARP Tax Assistance Program for their support to our over 60 population throughout the year. The support these agencies offer is extremely important throughout the state and to our community.

There are approximately **1196 Hatfield residents over the age of 60. MORE THAN A THIRD OF THE POPULATION OF HATFIELD. BREAKDOWN by AGE: 60 to 69 – 578; 70 to 79 – 427; 80 to 89 – 147; 90 to 100 – 43.** We continue to maintain our current programs and activities and plan ahead to what future needs will be. Our older population is growing as are the services and assistance they need to maintain their independent living. Our goal is to provide the best quality of services to this community with resources that are available and to meet the needs of a growing population to the best of our ability. We work with local and regional agencies identifying and developing community resources, provide needed information, referral, and outreach on safety, health, nutrition and education. We hope the community will support us with the necessary services to aid in independent living at home for elders to provide a healthy, safe environment to enhance their quality of life. Explore your future and options before you need them. Prepare for your future needs. Again this year, we are hoping that the Needs Assessment survey will be done by the Building Facilitator so we can start to address the need for proper space or a facility for the Council on Aging and where our future lies.

We encourage the public to become involved in what the Council on Aging is doing and we need support and ideas that will provide for a better way of life. Community input is important and always welcome. Help us to prepare for the future generations to come.

Respectfully submitted,

Kerry Flaherty, Chairperson  
Amanda Zygmunt, Vice Chairperson  
Susan Hurley, Member  
Jill Tucker, Member  
Judy Zahn, Member  
Jane Betsold, Director



## DEPARTMENT OF PUBLIC WORKS

Philip A. Genovese, Director

Garrett Barry, Highway/Transfer Station Supervisor  
Mark Hebert, Highway Department  
James G. Klepacki, Highway Department  
Donald Vollinger, Vehicle Maintenance  
David E. Omasta, Transfer Station  
Vincent M. Paniczko, Transfer Station, Cemetery  
Hannah Zahn, Cemetery

Eric Meals, Wastewater Division Lead Laborer  
Kenneth Holhut, Wastewater Division

Seasonal/On Call  
Peter Leusher  
David Longstreeth

Anthony Lastowski, Water Department Superintendent  
Brandon Daniel, Water Department

As in past years, Town of Hatfield Department of Public Works employees appreciated the confidence placed in them by Hatfield residents in the performance of the many varied duties and tasks that were necessary throughout 2018. The support and safety of Hatfield citizens is the reason the Department of Public Works exists. From clearing snow and ice from your streets to bringing fresh water into your homes, your DPW is working to meet the expectations you have of a responsive and dynamic municipal department.

Some projects undertaken by the Department this year were:

- Memorial Town Hall front stairs – this project was completed under budget. The façade of town hall once again reflects the pride and solemnity in which the town holds this historic building.
- The Town of Hatfield Chapter 90 funding allotment used to mill and pave town roadways was utilized this past year to resurface Pantry Road and Bridge Street.
- Smith Academy Improvements – work on the field hockey field, begun before the winter is scheduled to be completed by the Spring of 2019.
- Worked on permit renewal through DEP for the Transfer Station.
- Secured a grant for the Gravity Thickener Conversion Project at the Wastewater plant in the amount of \$200,000.00, which was the maximum allotment. Additionally, an EverSource grant for lighting at Smith Academy, Hatfield Elementary School and the Highway Garage was received in the amount of \$40,000.00.

Our Transfer station continued to be a valuable benefit to the town. The cost of decal fees once again, was not increased. We have unfortunately become aware however, of decreasing returns for recycling efforts. We will, of course, keep residents informed of developments in the recycling picture which might impact the price of transfer station decals and stickers in the future.

Again, the DPW wishes to extend our thanks to the Board of Selectmen, the Town Administrator, town departments, employees, contractors, and most importantly, to the residents of Hatfield for their role in the success of their DPW. As Director, I wish to commend my department for the excellent work they do year-round. Often in the background, sometimes at night or off hours, when residents are safe at home, DPW plows are plowing, DPW workers are responding to the needs of our community and its citizens.

Respectfully,  
Phil Genovese



## WATER DEPARTMENT

The Water Department had many issues to deal with this year. The well-above-average rainfall caused the operators to have to make many adjustments to ensure clean, safe drinking water for the Town. Our West Hatfield well was ordered taken out of service by Mass DEP and EPA due to a high level of Manganese. All tests of this well since have been below the allowable limits and we all continue to believe this was just the case of a bad sample.

Lead and copper testing was done at 10 residential homes and at 2 locations at both town schools. In reviewing the results, both schools came back great (no problem) but 2 resident houses came back high. One house was just above the limit for EPA and the other is almost 500 times the legal limit suggesting bad samples from residents or lab error. Both residents were notified by telephone and letters containing the results. We immediately retested for lead and found results were at normal levels. We now must test for lead and copper every 6 months and conform to many other requirements from DEP.

In December, we had a water main break on Route 5 just before the Interstate 91 South bound entrance that our former employee, John Holhut, found and advised us of. Any repairs involving Massachusetts Department of Transportation roads are very costly due to their repair requirements. There were 131 requests to mark for Dig Safe and we ask all residents to call, even if only replacing a mail box or planting a tree. The number is 811.

## HIGHWAY DEPARTMENT

Mountain Road and Pantry Road were reclaimed and paved. In the Spring of 2019 we will be able to finish the cleanup and fixing of affected lawns. Bridge Street was milled and paved. Many trees and stumps were cleared and many new trees were planted to replace them. A new brine to add to salt was introduced and is working better than we expected. There were several drain pipes that needed replacing. Beaver removal, and cleaning required Conservation Commission approval prior to being fixed. We have many more to do this Spring, weather permitting.

## TRANSFER STATION

This year as with many past, all has gone well at the Transfer Station. There were some issues with a leaking roof that were addressed internally by DPW staff, thus saving money. The staff running the Transfer Station has been great. There were some changes made at the Transfer Station in 2018. We are no longer accepting paint, light bulbs, and batteries. A program to collect these items at an additional cost to anyone bringing them is in the works. There will be specified dates for this program and residents will be advised in advance via the Town website and Facebook page as well as signage at the Transfer Station.

Respectfully submitted,

Anthony Lastowski  
Highway/Water Superintendent

## EMERGENCY MANAGEMENT

The Town of Hatfield Office of Emergency Management is responsible for developing and exercising the preparedness plans in the event that an extraordinary incident strikes the community. This includes Comprehensive Emergency Management Plans, Flood Plans, Hazard Mitigation Plans, and other preparedness plans in conjunction with the Massachusetts Emergency Management Agency.

We maintain the Emergency Management Planning Committee comprised of citizens, public officials, and commercial representatives of our community. Hatfield also participates in the Hampshire County Regional Emergency Planning Committee, developing and updating cooperative plans with our neighboring communities.

Code Red is the Emergency Notification System utilized by the Town of Hatfield to notify citizens about emergent conditions, or messages critical to the community. We continue to strive to improve that system, and those who wish to sign up can do so on the town or fire department websites. If anyone has any issues regarding this system please email [emd@townofhatfield.org](mailto:emd@townofhatfield.org) and we will assist you as necessary.

This past year the town accepted the resignation of long serving Emergency Manager, Cindy Doty. Cindy made significant improvements and updates to our plans throughout her tenure, and we are grateful for all her efforts.

Respectfully Submitted,

Stephen P Gaughan, Acting Emergency Management Director

## FIRE DEPARTMENT/ AMBULANCE

Citizens of Hatfield,

This past year has been one of increased requests for services, and continued adjustment to regulatory changes set forth by the Commonwealth. With this we continue to deliver services adjusting to a reduction in funding, while seeing an increase in the technical difficulty of the calls we receive.

In accordance with our dispatch center, in 2018, the Fire Department was requested to 219 incidents while the ambulance service was requested to 324. These figures continue to rise gradually, with calls spread out almost equally between the days of the week, and time of day. The nature of the calls include a variety of emergencies faced such as commercial fire alarms, residential fire alarms, carbon monoxide alarms, motor vehicle accidents, structure and brush fires. The fire department also assisted the ambulance on 36 occasions due to the severity of the call and need for additional resources.

The ambulance service continues to make adjustments to provide a better service to the citizens. Operating at the Paramedic level a majority of the time, FY18 produced the highest amount of ambulance revenue in the history of the organization at \$95,942. In addition, we were able to train and add three new EMTs to the ambulance throughout the year.

The Office of the State Fire Marshall continues to disseminate new regulations that require implementation within our community. While some of these are simple, others require significant adjustments for commercial properties, and residential construction. We continue to work with our building inspector, electrical inspector, health inspector, DPW, police, and other departments to make Hatfield a community where people feel safe to live, and feel welcomed to operate their businesses.

The emergency services in Hatfield are operated on the backs of call and volunteer citizens. Without the dedication of these citizens to responses, and training, we would not be able to deliver the high caliber services we currently provide. As Chief, I am grateful for the time each of them is able to give, in addition to their families, work commitments, and other community commitments.

I wish to recognize their Years of Service:

Jonathan Bardwell, Deputy Chief	28 Years	Eric VanGeel, FF	6 Years
Greg Dibrindisi, Safety Officer	24 Years	Justin Wentzel, FF	6 Years
Stephen Gaughan, Fire Chief	22 Years	Joe Englehardt, FF	5 Years
Kerry Flaherty, FF/EMT	21 Years	Harrison Bardwell, FF	4 Years
Allen Belden, Captain	20 Years	Cameron Woodward, FF	2 Years
David Leuschner, FF	19 Years	Maxwell Gagnon, FF/EMT	1 Year
Robert Flaherty, Deputy Chief	17 Years	Greg Gagnon, FF/EMT	21 Years
Jason Antosz, FF	15 Years	Matthew Marchand, FF/EMT	1 Year
Raymond Romero, Captain	15 Years	Daniel Averill, FF/EMT	1 Year
William Shea, Lieutenant	10 Years	Ben Labbe, FF/EMT	1 Year
Luke Longstreeth, Lieutenant	7 Years	R. Henry Higgins, FF	1 Year
Josh McGee, Lieutenant	7 Years	Ryan Murphy, EMT	5 Years
		Daniel Howard, EMT	5 Years

The town continues to seek new EMTs and firefighters to join our department. With this, there is not experience required, and there is funds available to send citizens to EMT programs. Additional information can be found at [www.hatfieldmafire.org](http://www.hatfieldmafire.org)

Respectfully Submitted,  
Stephen P. Gaughan, Fire Chief



## HISTORICAL COMMISSION

To the residents of Hatfield:

The Mary Lou and Robert F. Cutter Hatfield Farm Museum was open to visitors every Saturday afternoon from May to October and on other occasions upon request. The Hatfield Historical Museum was open every Saturday and Tuesday morning throughout the year, except December, and on other occasions by request.

The Historical Commission wishes to acknowledge the continued cooperation of the Hatfield Historical Society, a private non-profit organization, that is responsible for managing the Town's Museum collection. The Society acquired a number of items to add to the collection in the last year and it also completed the electronic inventory of the collection.

Respectfully submitted,

Amy Hahn, Chair

George Ashley

Charles Kellogg, Secretary

Ed Lesko

Lynn Omasta

## INSPECTION SERVICES

The Inspections Services Department is pleased to submit its' Annual Report for FY/2018.

The Building Commissioner holds office hours Monday through Friday 7:00 to 8:00 AM and Wednesday evenings 5:00 to 8:00 PM in the Memorial Town Hall. Kyle Scott is available by appointment or as needed and can be reached by telephone at 413-247-0491 (office), or by cell phone anytime at 413-772-9457. His fax number is 413-247-5029.

### Building Permits issued from 7/1/2017 through 6/30/2018

Agricultural Buildings	6	Roofs/siding/windows	80
Decks	20		
Demolitions	9	Signs	9
Garage – New/Renovations	12		
Wood, Pellet Stoves, Chimneys	22	Business addition	7
Pools	9	Business – new	3
Sheds, Outbuildings/Gazebo	3	Multi-family – new	1
Business renovations	14	Attic Insulation	28
Residential-renovations	21	Single family dwelling – new	10
Multi-family renovations	4	Fence	7
Single family – additions	12		
Solar Panels on a roof	36		
Ground Mounted Solar Panels	14	Total Permits	294
Total estimated value of building permits — \$15,201,011.00			

### Building, Gas, and Electrical Inspections

Permits are required for all work on electrical, plumbing, and gas and our local inspectors must inspect the work. Permit applications may be obtained at Memorial Town Hall. Thanks to each inspector for outstanding service and to Wilma Davis for administrative coverage in recording and processing plumbing, gas and electrical permits.

- Mr. Stanley “Buster” Symanski, wiring inspector and Mr. Timothy Paciorek, Assistant, report 146 applications for electrical permits in FY-2017.
- Mr. Steven Baranoski is our newly appointed, Gas Inspector and Plumbing Inspector. Applications for gas permits total 56 and 71 for plumbing in FY-2017. Mr. Mark Wendolowski is Assistant Plumbing Inspector.
- In Fiscal Year 2017 The Town of Hatfield had a productive building year with the addition of several new single-family homes. Larger scale projects have done well with the expansion and planned expansion of several of the town’s businesses. I look forward to a strong building season in the year ahead.

Respectfully submitted,

Kyle J. Scott, Building Commissioner &  
Zoning Enforcement Officer

## HATFIELD PUBLIC LIBRARY

### Library Hours

Tuesday 10am-5pm  
Wednesday 2pm-8pm  
Thursday 10am-5pm  
Friday 2pm-8pm  
Saturday 9am-1pm



### Library Staff

Library Director	Eliza Langhans, MLS
Youth Librarian	Hannah Paessel
Circulation Assistants	Josie Zgodnik
	Amber Olanyk, MLS
	Victoria Gaddy
	Anna Carlacci

### *A Quick Snapshot of Library Use*

- In 2018, we had more than 11,500 visits to the library. A third of those visits were from children or teens.
- We had 27,000 checkouts, including 16,000 books, 7,500 DVDs, 1,800 magazines and 1,100 audiobooks. Interestingly, DVD circs are slightly down but books are higher than ever. Go reading!
- We held almost 100 programs with 1,100 attendees, including ukulele and decluttering workshops for adults.
- Our summer reading program was an enormous success. Participation was up 117% and we received more than 40 book reviews from kids, teens and adults. Thanks to everyone who participated.

### *Ten Years at the Library!*



We'd like to congratulate Eliza Langhans on her ten-year anniversary as Library Director. During her time here Eliza has:

- overseen a number of critical building improvements
- hosted innumerable programs for kids and adults
- been awarded grants to help fund programs and services
- made a ton of great friends

Thanks to everyone in Hatfield for providing such a welcoming, supportive community for our librarian.

### *We Want You . . . for Book Club!*

#### Book-A-Minute (aka BAM!)

A pop-up book club where teens get snacks AND first dibs on all the newest teen books. Follow us on Instagram for meeting info.



#### Library Book Club

Going strong now for 8+ years, Library Book Club meets every 4<sup>th</sup> Tuesday and always welcomes new members.





## Taking Care of our Library



Happy Birthday to the library! Dickinson Memorial Hall, our library's home, will turn 125 years old in 2019. As with anyone this age, the building needs a lot of care and upkeep. With our limited resources we are doing our best to maintain the building structure while also make improvements to the interior that will make the library more welcoming and accessible for patrons.

In 2018, improvements included painting the exterior trim and doors of the library and the interior of our basement nonfiction room. We also purchased a much-needed outdoor trash/recycling bin, and a picnic table to extend our library space during clement weather. We appreciate the support of the Town in maintaining our library building and also the Friends group and other generous community members who donated money to make additional improvements possible.



*Some highlights from the year! From left to right: writing our own comic book with Eric Fulford, three members of our teen book club show off their finds, a visit from some 4-H goats, designing our own Pokemon cards, painting Kindness Rocks, and some after-school kids working hard to make the tallest DUPLO tower ever.*

For our complete calendar of events, useful links and updated information on all our services, please see our website at [www.hatfieldpubliclibrary.org](http://www.hatfieldpubliclibrary.org). A special thanks to our hard-working volunteers.

Respectfully Submitted,

*Dodie Gaudet, Trustee Chair  
Marsha Humphrey, Trustee  
Amy Gocłowski, Trustee*

The Trustees meet the second Tuesday of every month at 11am at the Hatfield Public Library. Meetings are posted at Town Hall.



## OPEN SPACE COMMITTEE

Regretfully, Peter Cocks our Committee Chair and a member of the committee for fifteen years stepped down from the committee as of the end of the year. Peter spent tireless hours authoring the *Hatfield Open Space and Recreation Plan*, making it possible for the Town of Hatfield to receive state grants, eventuating in successful projects. He was a steady, articulate, patient leader who steered us through numerous undertakings, including the establishment of the Terry Blunt Watershed and Conservation Area, the Horse Mountain Conservation Area, The Three Bridges Trail, and the Smith Academy Park renovations.

*Smith Academy Park* - After many years of planning by OSC the renovations to Smith Academy Park were completed in 2018. The project was funded by Community Preservation funds as well as a PARK grant from the state. Also, in 2018, the design phase of the pavilion in Smith Academy Park was undertaken with a number of public meetings led by the designer, Laura Fitch AIA. A poll of residents was conducted at Town Hall on election day where one of the four possible pavilion designs was chosen. The chosen design was further refined during subsequent meetings with Laura Fitch. The committee continues to work on funding for the construction with a planned construction timeline of the summer of 2020.

*White Rock Trail* - During the year OSC was awarded a \$32,000 Trail Grant from the state for the construction of a trail up to White Rock and through the adjacent low-lying forest land. Once completed the trail will allow access to one of the most scenic outlooks in Hatfield. During 2018 six members of the Student Conservation Association spent ten days constructing a portion of the trail. They will be returning in 2019 to spend twenty more days constructing the trail. The owner of the White Rock property, Mr. Burke, generously donated a conservation easement to the Town for the purposes of constructing the trail. Other parts of the trail will include 4 bridge stream crossings, views of beaver ponds and wetlands as well as walks through some moderately steep terrain and valleys leading to the base of Horse Mountain.

*Invasive Plants* - The OSC was granted funds to continue the management of invasive plants at the Horse Mountain conservation land. During 2018 OSC began working with a forester to implement a plan to gradually, over 3-5 years, eradicate as much as possible and continue to monitor for future maintenance. Invasive plants are a threat to native plants and if left unheeded can bring about a permanent change to the forest ecosystem. One easily identifiable invasive plant is Oriental Bittersweet with its heavy vines which can girdle stems and increase crown canopy weight load. Both effects together or separately can cause trees to become hazardous due to increased risk of breakage and total collapse.

*Horse Mountain* - Two parcels of land were donated to the Town in 2018 by Delbert Glover and Linda Grenz. These parcels abut the Town owned land on Horse Mountain at the end of Old Stage Road and consist of approximately 12 acres of moderately steep woodlands. A conservation restriction will be drafted and placed on the properties in 2019, for perpetual protection. This was a very generous donation and gratefully accepted by the Board of Selectmen and the Conservation Commission. Most of this land is also designated as Priority Habitats for Rare Species and Wildlife in the Natural Heritage Endangered Species Program. Another land donation, very close by is in the works pending approval by the Commonwealth. The *Hatfield Open Space and Recreation Plan*, as part of its Five-Year Action Plan, prioritizes the protection of woodlands and habitat, and creation of wildlife corridors and the expansion of public access and trail systems. The donation of these parcels furthered this goal.

## PLANNING BOARD

Dear Hatfield Residents:

The Planning Board is an elected group of five individuals that direct the growth of the Town of Hatfield. Each member is elected for a five-year term.

The Planning Board is mandated by Massachusetts General Laws to prepare and maintain a master plan and official zoning map for the town. Additionally, the board is authorized by Massachusetts General Laws to prepare, adopt and administer subdivision rules and regulations, review all subdivision plans submitted, supervise the construction of subdivision road and drainage systems, prepare and present zoning by-law amendments and zone changes at town meeting, conduct hearings, act on special permit applications, and review site plans for land use and compliance with the zoning by-laws.

The Planning Board meets on the first Wednesday of the month at 6:30 P.M. in the Hatfield Memorial Town Hall. Occasionally a meeting or public hearing will be posted on an alternate day of the month to take care of unfinished business at hand or to accommodate an applicant. Each meeting agenda is posted with the Town Clerk a minimum of forty-eight hours in advance of the scheduled meeting.

Ron Sassi resigned from the Board during the year and Michael Paszek was appointed to fill his position. Rick Bertram also resigned during the year and Stephanie Slys was appointed to fill his position. Both Ron and Rick resigned upon moving their residencies from Hatfield.

The Planning Board researched, drafted and held hearings on a by-law to regulate legal, Marijuana Establishments in town. The by-law was adopted at the 2018 Annual Town Meeting.

In conclusion, the Planning Board extends its thanks and appreciation to town residents, officials, boards, committees and commissions for their help and support throughout the year.

Respectfully submitted,

Robert Wagner, Chair  
Paul S. Dostal, Substitute Chair  
Paul A. Labbee  
Michael Paszek  
Stephanie Slys  
Wilma Davis, Administrative Assistant



## HATFIELD POLICE DEPARTMENT

3 School St.

Hatfield, MA 01038

Phone (413) 247-0323 Fax (413) 247-9261

Michael Dekoschak

Chief of Police

Over this past year the men and women of the Hatfield Police Department have greatly enjoyed serving its citizens. I am in my second year as your Chief of Police and I am greatly honored to be part of this community. I wish to say thank you for all this community does to support its Police Department.

In 2018 we introduced several new programs to help our older neighbors and those at risk. First, we implemented the Lock Box Program where seniors are able to get, and have installed, a lock box on the exterior of their home. This free program enables emergency services to gain access to a person's home should they be unable to answer the door for some reason. We are finding this program to be very popular.

Second, we implemented the Sand for Seniors program in conjunction with the Hatfield Council on Aging and the Hampshire County Sheriff's Triad Program. This program is for seniors who, when signed up, have sand in buckets delivered to their homes for free. This is an effort to help prevent slip and falls.

Thirdly, we have joined a program offered by Medic Alert. This program allows the Hatfield Police to obtain Medic Alert jewelry such as bracelets for free. We are able to help our at-risk population no matter their age with this program. In short, should someone in the program become lost or be found wandering, the police can enter the unique number on the persons Medic Alert jewelry into a data base. This data base then helps us return this person to their loved ones.

To conclude, do not forget that we have a website where you can find resources for all kinds of things including popular forms such as house check requests, trespass notices etc. That website is [www.hatfieldpd.com](http://www.hatfieldpd.com) You can also find us on Facebook.

As always, if you have any concerns or questions regarding your Police Department, stop by, we would love to help.

## SCHOOL DEPARTMENT

### Superintendent's Report

To the Residents of Hatfield:

As of October 1, 2018, there were 442 students (PK-grade 12) enrolled in the Hatfield Public Schools. Of these 442 students, 144 or 32.5% were School Choice students. In June of 2018, Twenty-nine students graduated from Smith Academy. Over 95% of the graduating class is now attending either a two or a four year college.

The overall school budget for fiscal year 2019, starting July 1, 2018, was \$5,871,931.03. The budget was supported through several various funding sources. These included federal and state grants, revolving accounts, school choice revenue, and local appropriations. The breakdown of these revenue sources was as follows:

- Local Appropriations \$4,361,126.00
- School Choice Revenue \$1,180,574.20
- Federal/State Grants/ Local Revolving Accounts \$330,231.97

In FY 2019, Hatfield also received \$832,156 in Chapter 70 state aid, which reduced the amount of local appropriations coming from tax revenue to \$3,528,970.

The School District began work on a new District Improvement Plan at the start of the 2018-2019 school year. The new plan will outline the overall strategic goals for the District from July 1, 2019 through June 30, 2022. A District Learning Team was formed which included school administrators, teachers, and School Committee members.

In 2018, the Hatfield Public Schools received \$6,375 in rural school sparsity aid. Hatfield, as one of the founding members of the Massachusetts Rural Schools Coalition, continued to lobby state lawmakers to both increase the amount of rural sparsity aid received and to add a rural aid factor to Chapter 70 funding. In 2018, the District also developed a Rural School Aid/Regional Efficiencies Plan. This three-year plan outlines goals the district will set and activities it will engage in to increase regional collaboration, consolidation, or other efficiencies over the next 3 fiscal years.

In 2018, the District worked to increase its public outreach through the use of both Twitter and Facebook. A Twitter feed was added to the front page of the school website and is used to highlight various activities taking place throughout the District. The elementary school expanded the "Wait Until 8<sup>th</sup>" campaign through the use of Facebook posting facilitated by The Marketing Doctor, Inc. In the fall of 2018, the District also hosted a public screening of the film "Screenagers" followed by a discussion facilitated by the Northwest District Attorney Office. "Screenagers" addresses how technology impacts student's development and the challenges of parenting in the digital world.

The School District continued in 2018 to partner with many groups in town to support the children of Hatfield Schools. These groups include HEADS UP, The Hatfield Lions Club, The Smith Academy Board of Trustees, The Hatfield Education Foundation, The Hatfield Boosters Club, STArHS (Supporting the Arts in Hatfield schools), The Hatfield Parent Teacher Association (PTA), The Hatfield Book Club, The Hatfield Agricultural Advisory Commission, The Hatfield Rec. Department, The Hatfield Police, Fire, and DPW Departments, The Council on Aging, The Hatfield Public Library, The Hatfield Board of Health, The Special Education Parent Advisory Council, Our Lady of Grace Parish, First Congregational Church of Hatfield, and American Legion Post 344. On behalf of the Hatfield Public Schools, I extend my sincere appreciation to the Hatfield community for their continued support of our students and our schools.



Respectfully Submitted,  
John F. Robert, M.Ed, CAGS,  
Superintendent

### **Smith Academy**

Smith Academy continues in its tradition of providing a high-quality education in small classroom settings. Committed to the academic, social, and emotional development of our students, we are able to provide an individualized yet holistic approach to our programs.

Smith Academy seeks to empower its students by providing them with the necessary knowledge and skills to meet the challenges of tomorrow. Our educational community remains committed to:

- Fostering a supportive, caring learning environment.
- Placing an emphasis on high standards.
- Ensuring that students actively engage in their educational pursuits.
- Treating others with dignity.

The expectations we have for our students are to:

- Work independently and collaboratively to solve problems, think critically and accomplish goals.
- Communicate information clearly and effectively using appropriate tools for varied contexts and purposes.
- Demonstrate creativity, flexibility and adaptability in thinking patterns, work habits, and working/learning conditions.
- Exhibits integrity in interactions and decisions, characterized by respect for diversity and personal responsibility.
- Evaluate, select, and use technology ethically and effectively.

Smith Academy continues to be rated a Level 1 school which is based upon the MDESE's accountability rating system which is determined by our students' collective performance on MCAS. We will continue to strive to be a level 1 school and it is through the hard work of our faculty, staff and students that we achieve this rating.

This past summer we finished a total renovation of the Frank Abarno Library. The renovation included all new furniture, computer work stations, painting of the entire facility as well as new ceiling tiles and LED lighting. As always the Smith Academy Board of Trustees was instrumental in making this project happen donating over \$60,000. The Trustees continue to support our graduating seniors annually awarding over \$12,000 in scholarships. Thank you so very much to the Trustees for their continued support. Our students are taking complete advantage of this newly renovated facility every single day!

Through a program with JK Energy we also completed a retrofit of all of our light fixtures to LED bulbs. The School Committee also has authorized Solect Energy to install solar panels on the roof of Smith Academy which will hopefully realize substantial savings in our electricity costs over the next 20 years.

We look forward to opening the new field hockey field here on the Smith Academy campus in the fall of 2019. Most of the necessary funds came from a grant from the Community Preservation Committee

Smith Academy's faculty continues to evolve our curricular practices in pursuit of the Understanding by Design (UbD) curriculum model. This model is philosophically grounded in a backwards-design approach to curriculum writing. This method forces educators to design their units beginning with the standard they anticipate students will master. This shift in product or performance-anticipated design prior to planning has challenged our traditional beliefs surrounding curriculum work. Nevertheless, our faculty is committed



to providing our students with the highest quality of education possible and has tackled the required professional development in stride.

Within the school, Mrs. Muellejans and the art students participated in a full-year artist in residency with tapestry weaver, Tamar Shadur. Ms. Shadur spent over 30 classroom hours at SA throughout the year. Over 60 tapestry weaving projects were completed by our students. We were also able to purchase a brand new SKUTT ceramic kiln, kiln furniture and mobile ceramic racks through the generosity of STArHS.

All staff members at Smith Academy are committed to empowering our students by providing them with the necessary skills and knowledge to meet the challenges of tomorrow. Our school community remains committed to fostering a supportive and caring learning environment; placing emphasis on high standards; and ensuring that students actively engage in their educational pursuits while treating others with dignity. In our talks with postgraduate students, we have found they felt college and/or career ready upon graduation from Smith Academy.

Last, I would like to give a large THANK YOU to a supportive and committed School Committee and community. I also want to recognize the various supports that make Smith Academy an amazing educational environment. The parents, guardians and community members that comprise the following organizations bring tireless efforts and support to Smith Academy and truly make it a special place. These groups are the backbone of our school: The Smith Academy Board of Trustees, The Hatfield Educational Foundation, STArHS, The Smith Academy Athletics Booster Club, and all of the parents/guardians who dedicate their time in supporting our school community. We are especially grateful for our community partnerships with the Smith Academy Board of Trustees and Hatfield Education Foundation who year-after-year provide educational resources to our students and faculty.

Respectfully Submitted,

David Keir, M.Ed.  
Interim Principal

### **Hatfield Elementary School**

Hatfield Elementary School is a happy, welcoming school that offers small class sizes and differentiated instruction that meets the needs of individual learners. At Hatfield Elementary, we care about the success and achievement of each and every child. We believe that all children can learn. We are committed to educating students so that they have the knowledge, skills, and attitude to be effective communicators, complex thinkers, responsible citizens, self-directed learners, ethical people, and quality workers. All members of the Hatfield Elementary community are dedicated to lifelong learning.

This year we provided 11 teachers with Professional Development in Math Recovery Training. We continue to work on our SRSD writing and explore ways to integrate writing into all subject areas. The new Social Studies Standards are being unpacked and teachers are developing new scope and sequence for the upcoming school year.

The Botvin *LifeSkills Training* Elementary School program is a comprehensive, dynamic, and developmentally appropriate substance abuse and violence prevention program designed for upper elementary school students. This highly effective curriculum has been proven to help increase self-esteem, develop healthy attitudes, and improve their knowledge of essential life skills - all of which promote healthy and positive personal development. Both Molly Cole and Julie Lannaville have provided instruction to all 4th and 5th grade students.

Once again, our annual September Open House was well attended with every family visiting classrooms, signing up for afterschool activities and shopping at our PTA Book Fair! We held the Preschool and Kindergarten Open House in October. This allowed our teachers more time to become acquainted with their students and parents of young children did not feel rushed to visit multiple grade levels all in one night. The families were able to see their child's classroom and have a personal interaction with their child's teacher.

We are excited to continue to offer after-school enrichment classes this fall, winter and spring. Our morning BOKS program remains very popular. We offered chorus before school and several afterschool enrichment workshops.

This is our second year of our Student Leadership Group consisting of 5<sup>th</sup> and 6<sup>th</sup> graders, led by Kara McElhone, Eric Guyette and Sarah Shapiro. These students help younger students prepare for their day upon arrival and are available at dismissal. They are also available during the school day to assist with other tasks as needed and act as a role models for all students.

Nurse Jean is busy providing fluoride treatments weekly and puberty classes for grades 4-6. She works hard teaching students self care that include hand washing and self advocacy every day. She is also very involved with the Health and Wellness committee and the community organization "HEADS UP".

We held our annual Winter Concert for the school community this December. As always, we thank parents and families for attending. The 6th grade will hold their annual Spaghetti Supper in March. Proceeds go towards their field trip to Boston and Moving Up ceremony.

We received a grant from the Massachusetts Cultural Council for an artist in residence, from the Enchanted Circle Theater Group. The grant provides grades K and 5 students with 12 days of workshops of FROM PAGE TO STAGE. The focus will be on writing our own script version of a book and integrating music and art into a dramatic performance. This will culminate in a whole school community performance.

We continue to have thought provoking conversations about cell phones and their increased presence at the elementary level. The School Council has embraced the Wait Until 8th pledge that empowers parents to rally together to delay giving children a smartphone until at least 8th grade. By banding together, this will decrease the pressure felt by kids and parents alike over the kids having a smartphone.

Our PTA continues to work hard to support our students and staff. They have been very generous in funding teacher requests for classroom enhancements that enrich the learning for our students and make teacher's jobs a little easier. The Strawberry Festival continues to be a huge hit as we enter our 7<sup>th</sup> consecutive year this June. This event takes place in the morning at the school. We will continue to offer fun, family activities, delicious foods, and showcase local talent. Of course, the cow will return, and make some lucky family a winner of our Cow Plop Bingo. The entire community is welcome to attend.

We have many people to thank for their generosity and support including the Hatfield Book Club, the Hatfield Educational Foundation, the Mass Cultural Council, STArHS, Jane Yolen and Heidi Stemple, the Masonic Angel Fund, rkMiles and our own PTA.

In closing, I would like to commend our dedicated staff of educators for their outstanding commitment to the children of Hatfield Elementary School and thank our parents and community for their continued support and encouragement. I would also like to thank our School Committee for all they do to ensure a quality education for Hatfield students.

Respectfully submitted,

Jennifer Chapin,  
Principal



## Health Services

Thanks to supports from families, staff, and outside health care providers, school nurses are able to promote optimal student health through case management, education, and direct nursing care. 2,515 total visits were recorded in 2018 reflecting assessments and treatments for students with sudden illness, injuries, and chronic medical condition management.

2018 saw the redevelopment of the *Wellness Policy* thanks to guidance from a working task group under the guidance of the District Wellness Committee. Students, parents, and staff completed surveys to identify nutrition, physical activity, and social / emotional wellness perceptions within the school community leading to an updated Policy along with a first-ever addendum of Wellness Goals. These goals serve as a template to help the school community move forward in promoting health and wellness. Based on the goals, grant funding was awarded from the C&S Wholesale Foundation and the Hatfield Lions Club to purchase educational materials from the *Choose My Plate* program as a first step in promoting healthy nutritional choices to students and staff in both school cafeterias. Additional Lions Club funds will be used to purchase cardiac wrist monitors for health and physical education students. Also, funding shared by the Hatfield Police Department supported equipment upgrades including lifesaving naloxone kits and an up-to-date AED at Hatfield Elementary School. Both school nurses completed *SETT* (School Emergency Triage Training) in the fall with plans underway to incorporate lessons learned into staff training opportunities for this equipment.

The *SOS* (Signs of Suicide) program featured an additional presentation by an attempt survivor sponsored by the community-based HEADS Up organization (Hatfield Embraces Acceptance & Dismantles Stigma Mental Health Awareness Committee). The *SBIRT* (Screening, Brief Intervention & Referral to Treatment for substance use) continued to be offered for all participating grade 7 & 9 students. The *ImPACT* (Immediate Post-Concussion Assessment and Cognitive Testing) neurocognitive assessment continued to be administered to student athletes as a part of the school concussion management policy with support from the MIAA; enhanced coordination of care among physicians, families, and schools was noted for student athletes recovering from a concussion. Ongoing health screenings for height, weight, vision, and hearing for all eligible students were offered throughout the year resulting in some students being identified for follow-up medical evaluations and subsequent treatments. Support from the Hatfield Lions Club vision screening program is especially acknowledged for allowing staff and parents to quickly identify younger students in need of vision evaluations. Nearly 100 HES students participated in the weekly Fluoride Rinse Program thanks to MA DPH support. Nurses continued to teach health information through 1:1 student consultations, classroom presentations on health and hygiene, and through print and online material.

In addition to the organizations listed above, we thank the per diem substitute nurses who contribute their time and talent and the parent volunteers who have supported the weekly Fluoride Rinse Program. Most importantly, we thank the parents and guardians for the privilege of helping their children be healthy, safe, and ready to learn.

Respectfully Submitted,

Jean Hobbie RN BS

## Food Services

During the 2018 calendar year, the Hatfield School Breakfast and Lunch Program continued its commitment with the FRESH (Farmers Rallying to Enhance Student's Health) Program. It is a collaboration of the town's Agricultural Advisory Commission, the Food Service Director and two appointed seniors. The seniors worked closely with the Food Service Director and our local farmers to determine in season product



quantities and availability. Students coordinate orders and deliveries to bring local product to the meal program. This year we brought in a record 1119 lbs of a variety of local produce.

In addition, the FRESH Program was awarded grant monies from Farm Credit East to purchase an immersion blender to incorporate healthy fruit and vegetable smoothies into our breakfast and lunch programs. The equipment will also be used to help us process locally purchased products for freezing to be used throughout the school year. It is the FRESH Program's intent to increase the variety and quantity of local produce into our program.

Food Services also participated in some of our traditional fundraisers and school activities. The popular HES Spaghetti Supper had a record attendance. Great weather and abundant strawberries made the Strawberry Festival and 5K road race a great success! We ended the school year with field day offering a variety of outdoor activities and a school picnic.

The School Wellness Policy was updated to include goals to launch a comprehensive, healthy nutritional campaign. Using the USDA "ChooseMyplate" dietary guidelines students will find their healthy eating style and build on it throughout their lifetime. We plan to use the three "C's" to educate students in the Cafeteria, Classroom and Community (at home) for making healthier choices. Thank you to C & S Wholesalers and the Hatfield Lions Club for their generous donations in helping us purchase signage and educational posters to help us in our goals for nutrition education.

Food Services dabbled in the HES Garden Plot in the Community Gardens growing herbs and a variety of eggplant. We were lucky to push out the growing season to have our eggplant tasting the 2<sup>nd</sup> week of school to all Hatfield students. Garlic was planted in October for next summer's harvest to be included with a pizza theme garden.

We continue to follow Massachusetts Harvest of the Month Calendar, providing education on the theme items of the month. We did two tastings for the school community; apple pizza and local tomato, basil quesadillas.

Staff completed the required professional standards training. They continue to prepare and serve the school community following strict regulations while always being patient, kind and professional.

Respectfully Submitted,

Amy Hutchins

Food Service Director

### **Technology**

During the 2018 calendar year, the Hatfield Public Schools purchased the following equipment under the hardware replacement schedule outlined in the District Technology Plan as well as the Library renovation project:

- 20 Dell V420 workstations with wide screen monitors
- Ceiling projection system with drop down screen
- TV monitor/sound system in Smith Cafeteria with control board in the main office
- The Technology Committee revisited our Acceptable Use Policy to determine its continued relevance. It was decided to streamline the complex documentation by separating student and staff policies where possible

- The Committee also composed a new survey to capture teaching with technology activities across the curriculum in hopes of giving teachers the high-level view of what is being taught, and when. The data will be collected this spring.
- An in-depth evaluation of computer based HVAC technologies has begun. This will allow budget planning for short term maintenance and long-term upgrades.

Respectfully Submitted,

Paul Duval,

Technology Coordinator

## TOWN GOVERNMENT COMMITTEE

At the 2018 Annual Town Meeting, the Board of Selectmen proposed creating a committee to study increasing the size of their board to five members from the current three. The article passed unanimously and three volunteers were sought to comprise the Committee. The Selectmen created a “Charter” that includes three tasks: (1) Explore the structure of the chief elected officials [Selectmen]; (2) Review procedural methods to increase the Board of Selectmen from three to five; and, (3) Reflect findings in your report to the Board of Selectmen.

Once convened, we consulted with our town attorney, Hadley officials (they had gone to five members in 2000), and studied documents from the MA Dept. of Local Services pertinent to this structure change. In accordance with our charge, we prepared a report including “Frequently Asked Questions” that was unanimously accepted by the Selectmen at their December 28, 2018 meeting. This report may be viewed online at [www.townofhatfield.org](http://www.townofhatfield.org) (in PDF format), front page titled “Town Government Report,” or a copy is available at Town Hall Secretaries Office. There are also several YouTube videos available under “Hatfield Community TV.”

Our study revealed that because Hatfield does not have a Town Charter, and our Bylaws are silent with regard to a number of Selectmen, the procedure to increase to five members is as simple as a vote of Town Meeting. As part of the Report, our Town Counsel has written the necessary language for a Town Meeting Warrant article.

The Report is intentionally neutral as to whether increasing the Selectmen to five is either a “Pro” or “Con” for Hatfield. However, it is clear that with regard to recent changes to the Massachusetts Open-Meeting Law it has made communication between three member boards restrictive due to quorum rules. Five members would be permitted subcommittees and task forces where work could be accomplished outside of posted meetings. All of our major policy and decision-making boards already have at least five members (e.g., School Committee, Planning, Conservation, Open Space, etc.).

It is worth noting that Hadley increased their Select Board to five over eighteen years ago and, from our research, they have not found it to be a negative experience, such as increased meeting times or increased staff (like Hatfield, Hadley also has an Administrative Assistant). Additionally, the increased membership has reduced the workload for the other members, and thus, by being less demanding of time, a more diverse representation of residents are interested in serving the town bringing more diversity to their Board (i.e., it is not a position only for retired residents).

As a result of this work, the Selectmen have included an Article on the 2019 Annual Town Meeting warrant to consider expanding the Selectmen to five members. We kindly ask that you review our report and vote at Town Meeting on May 14, 2019.

Respectfully submitted,

E Lary Grossman, Chair

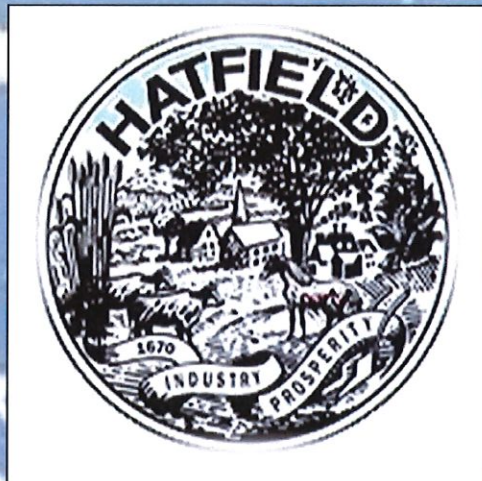
David Keir, Secretary

Christopher Smith, Member



Memorial Town Hall, 59 Main Street, Hatfield, Massachusetts 01038				
For <b>Emergencies:</b>				
<b>FIRE</b>	<b>POLICE</b>	<b>AMBULANCE.....</b>	<b>Dial 911</b>	
<b>TOWN HALL FAX</b>	<b>247-5029</b>	<b>Telephone</b>	<b>Ext. No. or Fax</b>	
<b>ABUSE &amp; RAPE CRISIS HOT LINE</b> <i>(Non-emergency)</i>			<b>733-7100</b>	
<b>ACCOUNTANT</b>	<b>Baystate Municipal Accounting</b>		<b>978-481-7125</b> (Ext. 302)	
<b>TOWN ADMINISTRATOR</b>	<i>(Marlene Michonski)</i>	<b>Room 108</b>	<b>247-0481</b>	<b>100</b>
<b>SELECTMEN</b>	<i>(Cindy Doty, Edmund Jaworski, Jr. &amp; Brian F. Moriarty)</i>		<b>247-0481</b>	<b>100</b>
<b>AMBULANCE</b>	<i>(Stephen Gaughan)</i>	<b>Emer. Services Bldg.</b>	<b>247-9008</b>	
<b>ASSESSORS OFFICE</b>	<i>(Jennifer Dawson)</i>	<b>Room 105</b>	<b>247-0322</b>	<b>111</b>
<b>BOARD OF HEALTH</b>	<i>(Kerry Flaherty, Chair)</i>	<b>Lower Level</b>	<b>247-9200</b>	<b>101</b>
<b>BUILDING INSPECTOR</b>	<i>(Kyle Scott)</i>	<b>Lower Level</b>	<b>247-0491</b>	<b>109</b>
<b>COUNCIL ON AGING</b>	<i>(Jane Betsold &amp; Amanda Zygmunt)</i>	<b>Lower Level</b>	<b>247-9003</b>	
<b>DPW DIRECTOR</b>	<i>(Phil Genovese)</i>	<b>Room 110</b>	<b>247-0499</b>	<b>106</b>
<b>ELEMENTARY SCHOOL</b>	<i>(Jennifer Chapin, Prin.)</i>	<b>33 Main Street</b>	<b>247-5010</b>	<i>Fax 247-0482</i>
<b>EMERGENCY MGMT.</b>	<i>(Chief Stephen Gaughan, Acting Dir.)</i>	<b>Emer. Services Bldg.</b>	<b>247-0480</b>	
<b>FIRE</b> <i>(Non-emergency)</i>	<i>(Chief Stephen Gaughan)</i>	<b>Emer. Services Bldg.</b>	<b>247-9008</b>	
<b>HIGHWAY DEPARTMENT</b>	<i>(Tony Lastowski)</i>	<b>10 Straits Road</b>	<b>247-5646</b>	
<b>HOUSING AUTHORITY</b>	<i>(Mike Mendyk)</i>	<b>2 School Street</b>	<b>247-9202</b>	
<b>POISON CONTROL</b>	<i>(Non-emergency)</i>		<b>800-222-1222</b>	
<b>POLICE</b> <i>(Non-emergency)</i>	<i>(Chief Michael Dekoschak)</i>	<b>Emer. Services Bldg.</b>	<b>247-0323</b>	
<b>PUBLIC LIBRARY</b>	<i>(Eliza Langhans)</i>	<b>39 Main Street</b>	<b>247-9097</b>	<i>Fax 247-9263</i>
<b>Library Hours:</b> <i>Tues. 10 AM to 5 PM, Wed. 2:00 -8 PM, Thurs. 10 AM-5 PM, Fri. 2:00-8 PM, Sat. 9 AM - 1 PM.</i>				
<b>SECRETARIES OFFICE</b>	<i>(Wilma Davis)</i>	<b>Room 106</b>	<b>247-9200</b>	<b>104</b>
<b>SECRETARIES OFFICE</b>	<i>(Ki Eno)</i>	<b>Room 106</b>	<b>247-9200</b>	<b>105</b>
<b>SMITH ACADEMY</b>	<i>(David Keir, Interim Prin..)</i>	<b>34 School Street</b>	<b>247-5641</b>	<i>Fax 247-0201</i>
<b>STATE POLICE</b>	<i>(Non-emergency)</i>		<b>584-3000</b>	
<b>TOWN CLERK</b>	<i>(Lydia Szych)</i>	<b>Room 101</b>	<b>247-0492</b>	<b>112</b>
<b>TREASURER</b>	<i>(Edwina Palmisano)</i>	<b>Room 102</b>	<b>247-0492</b>	<b>110</b>
<b>ASST. TOWN CL/TREAS.</b>		<b>Room 102</b>	<b>247-0493</b>	<b>108</b>
<b>TOWN COLLECTOR</b>	<i>(Sharon Strzegowski)</i>	<b>Room 102</b>	<b>247-0496</b>	<b>103</b>
<b>TRANSFER STATION</b>	<i>(Garrett Barry)</i>	<b>6 Straits Road</b>	<b>247-5515</b>	
<b>HOURS:</b> <i>Wed. 12 TO 5 PM; Sat. 8 AM To 3 PM</i>				
<b>VEHICLE MAINTENANCE</b>	<i>(Donald Vollinger)</i>	<b>10 Straits Road</b>	<b>247-0498</b>	
<b>WW TREATMENT PLANT</b>	<i>(Eric Meals)</i>	<b>260 Main Street</b>	<b>247-9844</b>	
<b>WATER DEPARTMENT</b>	<i>(Tony Lastowski)</i>	<b>Reservoir Road</b>	<b>247-5222</b>	

INDUSTRY



PROSPERITY