



**TOWN OF HATFIELD  
MASSACHUSETTS**

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**MEETING NOTICE**

Received  
Town Clerk's office 3/11/20; Posting 3/18/20

**AMENDED**

**Board or Committee Name: Hatfield Housing Authority**

**Date and time of Meeting: Wednesday, March 18, 2020 at 6:30 P.M.**

**Location of Meeting: 2 School Street**

**Source: Brenna Duquette, Executive Director/Secretary**

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**Agenda: REGULAR MEETING March 17, 2020**

Meeting will be called to order at 6:30 P.M. at 2 School Street, Hatfield, MA

Roll Call

Citizen Speak

Minutes of Regular Meeting Held February 19, 2020

Financial Report as of February 29, 2020

**OLD BUSINESS**

1. Parking Lot Project #127036 approved by Board of Selectmen

**NEW BUSINESS**

1. PHN #2020-06: Implementation of the Annual Plan per Chapter 121B, Section 28A

**REPORT OF THE EXECUTIVE DIRECTOR**

1. Boston Globe Requested HHA's Records
2. Vacancy Report
3. Savings Account established through People's United Bank

4. Agreed Upon Procedures (AUP) Audit Scheduled for March 23, 2020
5. Occupancy Cycle Training Scheduled for March 25, 2020

## Executive Session

OTHER BUSINESS - Consideration of any matter not known about or which could not have been reasonably foreseen within 48 hours of this meeting.

Motion to review, approve and sign payroll, time sheets and accounts payable.

Motion to accept and sign the March 18, 2020 Warrant.

Motion to Adjourn

Respectfully Submitted,

Brenna Duquette  
Secretary