



HATFIELD HOUSING AUTHORITY
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SPECIAL MEETING HELD TUESDAY, August 30, 2022, HELD AT 2 SCHOOL STREET, HATFIELD, MASSACHUSETTS.

Meeting was called to order at 6:00 P.M. with Chairperson John Wilkes presiding.

Roll Call: Chair John Wilkes, Christopher Smith, Mike Hogan, Judy Schell, Alex Malinowski (virtually) and Brenna Duquette/Executive Director. Tenants present were Roland Laurin and Jackie Courchesne.

New Business:

Project #127048 – Emergency Generator for Backup Power: The Director presented the Board with CDS Unlimited, LLC's application for payment one (1) in the amount of \$61,955.52. This project is currently a head of schedule and CDS Unlimited has already completed the installation of the generator. Judy Schell made a motion to accept payment application one in the amount of \$61,955.52 to CDS Unlimited, LLC, seconded by Alex Malinowski. All in favor; none opposed. Motion passed unanimously.

The Board began to update HHA's By-Laws, going through each section meticulously. The Director obtained copies of other Housing Authorities' By-Laws for comparison as well. Any changes to each section of the By-Laws had to be agreed upon by majority of members. The Director will update HHA's By-Laws to include the changes discussed during the meeting and present the Board with the draft for final approval.

Motion to Adjourn

Motion to Adjourn was made by Judy Schell, seconded by Christopher Smith. All in favor; none opposed. Motion passed unanimously.

Respectfully Submitted,

Brenna Duquette, Secretary