

**Planning Board Minutes
Memorial Town Hall
December 7, 2022**

Members Present: Chair Stephanie Slysz, David Bell, John Jeffress

Chair opens meeting at 6:05 PM

Public Forum

Chair opens public forum

No public comment

Board discussion/Updates

Chair references last meeting when it was discussed that the Board would hear a proposal of a zone change at 6 Church Ave. Since last meeting, Chair Slysz has followed up with the correct procedure for a change to the Towns zoning maps. The Planning Board must hold a Public Hearing for this proposal to be considered and to be recommended or not recommended to go to Annual Town Meeting for a vote. This Public Hearing must follow legal notice guidelines. Small discussion on the time frame of the procedure. The Board tentatively sets their next meeting for Wednesday, January 4, 2023.

The first Comprehensive Plan Committee meeting will be held tomorrow and Chair Slysz emphasizes the importance of the Planning Boards role. This Committee will be looking at updating the zoning maps of the Town. Small discussion on the minimal frontage for a building lot. This was implemented to maintain rural nature of the Town.

Approval of meeting minutes.

David Bell makes a motion to approve the meeting minutes of November 10, 2022. John Jeffress seconds. Motion Pass

Next Scheduled meeting is January 4, 2023

David Bell makes a motion to close the meeting. John Jeffress seconds. Motion passes.

Meeting is adjourned at 6:22 PM