

**Town of Hatfield
Planning Board Minutes
December 06, 2023**

Members Present: Chair Stephanie Slysz, David Bell, John Jeffress, Jimmy Tarr, Doug Finn, Assistant Town Planner Janelle Franklin

Attendees: Matt Sicard

Chair opens meeting at 6:00 PM

Chair Slysz introduces new Board Member, Doug Finn.

Public Forum

Chair opens public forum.

No public comment.

Formal Discussion

1. Matt Sicard, representing Harold L. Eaton & Associates, INC. presented to Planning Board on ANR (Approval Not Required) application for a subdivision on 186 N. Hatfield Rd. Board Member David Bell moves to accept ANR as presented. Member John Jeffress seconds. Motion passes.
2. Assistant Planner Janelle Franklin suggests altering Hatfield design guidelines to make them easier to use for residents. Board deliberates and determines standardization would make the proposed Design Guidelines more effective. Members David Bell and Doug Finn will coordinate a new draft with Assistant Planner Janelle Franklin to be presented to the Board on the January 3rd Meeting.

Board Discussion

3. Assistant Planner Janelle Franklin will send a draft to the Planning Board on Open Space Development Bylaw updates and revisions. Public Hearing to be held at next meeting January 3rd.
4. Assistant Planner Janelle Franklin informs the Board on the success of her Hatfield housing educational workshop and how it was beneficial for the Town.
5. Consultants working for the Hatfield Comprehensive Planning Committee have reached out with updates to suggest for Town Zoning Bylaw. Chair Slysz will advise them to attend the regularly scheduled February Planning Board meeting.

Approval of Minutes

Jimmy Tarr makes a motion to approve the minutes from 11.01.23, John Jeffress seconds. Motion passes.

Jimmy Tarr makes a motion to adjourn. Doug Finn seconds. Motion passes.

Meeting is adjourned at 7:12 PM

Next Scheduled meeting held on January 03, 2024, at 6:00 PM

Submitted by,

Ashton Weagle
Administrative Assistant