

Approved January 16, 2024

Select Board  
Meeting Minutes  
January 2, 2024 at 5:30 p.m.  
59 Main Street, Hatfield, MA

Present: Select Board: Diana Szynal, Chair, Members Edmund Jaworski and Greg Gagnon  
Also in attendance: Marlene Michonski, Town Administrator; Ross Beck

**CALL TO ORDER** Chair Szynal called the meeting to order at 5:31 p.m.

**ANNOUNCEMENTS** Chair Szynal wished everyone a Happy New Year. Chair Szynal thanked the Celebration Committee, Hatfield Fire Department, Hatfield Fire Association and Bobby Betsold for a wonderful luminarium. Chair Szynal stated real estate tax bills are out as well as the annual census. Selectman Jaworski thanked the Hatfield Band for their performance.

**PUBLIC FORUM** No one.

**APPROVAL OF MINUTES** Selectman Gagnon made a motion to approve the Select Board December 12, 2023 meeting minutes; Selectman Jaworski seconded; no discussion; all in favor - aye; motion approved.

**POSTED BUSINESS**

**TOPIC 1** Postponed.

**TOPIC 2** Appointments/Resignations: Appointment of Ross Beck to Recreation Commission: After reviewing the letter of Ross Beck, Selectman Jaworski made a motion to appoint Ross Beck to the Recreation Commission; Selectman Gagnon seconded; no discussion; all in favor — aye; motion approved.

Appointments/Resignations: Appointment of Karen Brodeur to Elderly Disabled Taxation Fund Committee: After reviewing the letter of Karen Brodeur, Selectman Gagnon made a motion to appoint Karen Brodeur to the Elderly Disabled Taxation Fund Committee; Selectman Jaworski seconded; no discussion; all in favor — aye; motion approved.

Resignation of Jessica Phaneuf and Danielle Stanisewski from Recreation Commission: The Board reviewed the resignation letters of Jessica Phaneuf and Danielle Stanisewski. Selectman Jaworski made a motion to accept the resignations of Jessica Phaneuf and Danielle Stanisewski from Recreation Commission; Selectman Gagnon seconded; no discussion; all in favor — aye; motion approved.

TOPIC 3      Town Administrator Report: Annual Town Meeting Petition Articles: Marlene Michonski, Town Administrator requested the Board to set a deadline date for filing warrant articles with the Town Clerk. After discussion of the time schedules, Chair Szynal made a motion that any which are submitted by petition must be submitted to the Town Clerk by April 16<sup>th</sup>, which will be the last date to submit warrant articles by petition; Selectman Gagnon seconded; no discussion; all in favor — aye; motion approved.

Discussion of Veterans Services Officer Position: Ms. Michonski informed the Board that she posted the VSO position but nothing official has been submitted. She contacted Northampton they indicated they could help but they want a proposal. Ms. Michonski informed the Board Northampton expects to be compensated for their services. Chair Szynal asked if Northampton would let us know a monthly figure so we could make a month-to-month proposal. Chair Szynal stated if anyone is interested in the VSO position, please reach out to Ms. Michonski.

Employee Personnel Request Forms to Hire COA Substitute Van Drivers. Christopher Smith and Eugene Smith: Ms. Michonski informed the Board of the two new van drivers hired by the Council on Aging. Selectman Jaworski made a motion to accept the two van drivers Christopher Smith and Eugene Smith as presented to us by COA director Geralyn Rodgers; Selectman Gagnon seconded; no discussion; all in favor — aye; motion approved.

## **CONTINUED OLD BUSINESS**

TOPIC 4      Execute Contract between Town and Keiter Corporation, SA Park Pavilion:  
Topic was postponed as the contract was not ready in time for the meeting.

## **UNANTICIPATED NEW BUSINESS**

## **ADJOURN**

Ms. Michonski informed the Select Board she would be retiring by the end of the year and has given her official letter of retirement.

Selectman Gagnon made a motion to adjourn; Selectman Jaworski seconded; no discussion; all in favor — aye; meeting adjourned at 5:52 p.m.

Respectfully,  
Karen Brodeur  
Executive Assistant