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**COMMUNITY ACTION PIONEER VALLEY JOINT
BOARD OF DIRECTORS/ HS&ELP POLICY
COUNCIL MEETING**

Community Action Pioneer Valley's Board of Directors Meeting will be held on Thursday, January 19th at 5:30 p.m. on Zoom in conjunction with the Head Start & Early Head Start Policy Council. This meeting is open to the public.

For information on how to join this Zoom meeting, please contact Andi via email or phone as listed above.

Thank you!



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PIONEER VALLEY**
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COMMUNITY ACTION PIONEER VALLEY

BOARD OF DIRECTORS & POLICY COUNCIL JOINT MEETING

*Due to public health guidelines, meeting will be a videoconference.

THURSDAY, JANUARY 19, 2023 | 5:30 p.m. to 8:30 p.m.

	Item:	CSBG/HS&ELP Org. Standard:	Presenter:	Start Time:
1.	Call to Order & Quorum Confirmation		Charity Day	5:30pm
JOINT SESSION WITH HS&ELP POLICY COUNCIL				
2.	Head Start Joint Session Presentations			
	a. HS Governance Training		Anat Weisenfreund	20 minutes
	b. Roberts Rules Training		Nellie Taylor	20 minutes
	c. Community Needs Assessment Update		Emmalle Dropkin	25 minutes
	d. School Readiness Overview & Outcomes Report		Gwen Hawk	25 minutes
3.	Any other joint business before the Policy Council and CAPV Board?		Charity Day	5 minutes
4.	VOTE to end joint session by Policy Council followed by VOTE by CAPV Board		Charity Day	
Intermission: Groups move to separate online sessions.				
5.	a. Call to Order & Quorum Confirmation		Charity Day	
	b. Introductions of new Board members			5 minutes
6.	Consent Agenda (VOTE):			
	a. Head Start & Early Learning Programs- December 2022 Materials	HS 1302.102 (d)(1)(I)	Charity Day	5 minutes
	b. CAPV Board Minutes- Nov 15, 2022	DHCD 29.06(5)(g)(4)		
7.	Board Committee Reports:			10 minutes
	Executive Committee		Charity Day	
	Governance Committee		Wendy Berg	
	Finance Committee		Chelsea Depault	
	Personnel Committee		Michael Aleo	
	Fundraising Committee		Jackie Brousseau-Pereira	
8.	Board Member (VOTE)		Charity Day	5 minutes
9.	Strategic Plan/Community Action Plan FY22 Progress Update		Rebecca Himlin	10 minutes
10.	FY22 Audit Presentation (VOTE)		Tom Dowling, auditor	15 minutes
11.	Financial Reports:			5 minutes
	a. CAPV November 2022 (VOTE)	CSBG 8.7	Laura LaBounty	
	b. revision of November minutes			
	c. Close of Harmon checking account			
d. River St Loan extension (VOTE)				

12.	Executive Director's Report (VOTE)	CSBG 5.9	Clare Higgins	10 minutes
13.	Organizational restructure update		Clare Higgins	10 minutes
14.	Call for New Business		Charity Day	5 minutes
15.	Meeting Close (VOTE)		Charity Day	