

COMMUNITY ACTION BOARD OF DIRECTORS MEETING

Community Action, 393 Main Street, Greenfield, MA 01301

TUESDAY, MAY 19, 2020

5:30pm to 8:30pm

RECEIVED AND POSTED

[Signature]

5/15/20 TOWN CLERK 1:45 P.M.

Item:	CSBG/HS&ELP Org. Standard:	Presenter:	Start Time:
Call to Order & Quorum		Charity Day	5:30pm
1. Review of Bylaw Amendment		Charity Day	5:30pm
2. Consent Agenda:			
a. Head Start & Early Learning Programs: March-April 2020 Materials <i>(VOTE to Accept 2a)</i>	HS 1302.102 (d)(1)(i)	Charity Day	5:40pm
b. Community Action March 17, 2020 Board Minutes <i>(VOTE to Approve 2b)</i>	DHCD 29.06(5)(g)(4)		
c. Amendment: Community Action January 21, 2020 Board Minutes <i>(VOTE to Approve 2c)</i>			
3. HS&ELP			
Update on Summer Program Funding		Clare Higgins	5:50pm
4. HR Updates			
a. Coronavirus Response	CSBG 4.5	Bernadette Bean	6:00pm
b. CAPV Succession Plan			
c. CAPV Continuity of Operations Plans			
5. Planning & Resource Development			
a. Customer Satisfaction Update		Clare Higgins	6:20pm
b. CAPV Board Self-Assessment		Clare Higgins	6:35pm
6. Fiscal			
a. CAPV March 2020 <i>(VOTE to Accept 6a)</i>	CSBG 8.7	Laura LaBounty	6:50pm
b. Harmon Financials March 2020 <i>(VOTE to Accept 6b)</i>			
c. CSBG FY20 2nd Quarter Report January-March <i>(VOTE to Accept 6c)</i>			
d. CAPV Form 990 <i>(VOTE to Accept 6d)</i>	CSBG 8.6		
e. CAPV Line of Credit <i>(VOTE to Approve 6e)</i>			
7. Executive Director's Report Mar-Apr 2020 <i>(VOTE to Accept 7)</i>	CSBG 5.9	Clare Higgins	7:10pm
8. Update on Board Membership	CSBG 5.5	Clare Higgins	7:40pm
9. Any New Business?		Charity Day	7:50pm
<i>VOTE to CLOSE the Meeting</i>		Charity Day	8:00pm

Next Board Meeting will begin at 5:30pm on Tuesday, July 21, 2020 at 393 Main Street, Greenfield, MA.