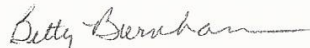


NEW BUSINESS

1. John Wilkes has prepared an advertisement for a new director as well as a description of the job. Director Burnham went to the Greenfield Recorder with the ad. The ad will cost \$410.00 and run two days- May 18th and May 24th. The Daily Hampshire Gazette will run the same dates for the amount of \$375.00. The Springfield Republican charges \$3,018.47 for 2 days or \$1,940 for one Sunday. The Springfield Republican also publishes a minority newspaper called Latino which is sent out 1 week after the advertisement is in the paper. Director Burnham asked Carolina Gonzalez, if there was any funding available to place an ad in the republican. Carolina said there was no funding and it needs to be placed in a minority newspaper. She suggested we make the ad smaller as we need to publish it in the Springfield Republic for the minority Latino paper. Director Burnham sent the ad to MASSNAHRO for advertising in their June Newsletter and it is free.
2. Carolina Gonzalez and Bruce Budrick came to the housing authority on Monday, May 13, 2019 for their annual PMR. Bruce inspected three units, and Carmelina looked at finances, rents, and DHCD reporting.
3. A Motion to accept a Laundry Policy given to us by Gary DePace.
4. Lisa Fallon will be at the housing authority on Friday, May 17, 2019 to perform the AUP (Agreed Upon Procedure) to DHCD.

MOTION TO SIGN AND ACCEPT THE MAY 21, 2019 WARRANT

MOTION TO ADJOURN



Betty Burnham
Clerk