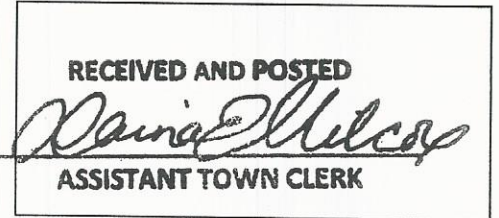




TOWN OF HATFIELD
MASSACHUSETTS

MEETING NOTICE

[For Town Clerk Use Only]



AUG15 19 9:00AM

Board or Committee Name: Hatfield Housing Authority
Date and time of Meeting: Tuesday, August 20, 2019 6:30 P.M.
Location of Meeting: 2 School St.
Source: Betty Burnham, Interim Director

Agenda:

Roll Call
Citizen Speak
Minutes of Regular Meeting July 16, 2019
Minutes of Special Meeting July 24, 2019
Minutes of Special Meeting July 25, 2019
Financial Report
Motion to review, approve and sign payroll, time sheets, and accounts payable.

Old Business

Power Wash bids
Adjust dryer for longer time
Comcast – second line for copy/fax machine
Contract for lawn care signature of Chair McGrath
Wage Match PHN 2019-16 sent to all residents and Wage Match Certification Qualifications written by Interim Burnham as required by DHCD

New Business

Welcome new Executive Director Brenna Duquette
Update on Champ
Personnel Policy
Second floor vacancy 09/01/2019
Apartment has ceiling falling down-pieces hanging
Microburst on August 8th –Tree damage to roof and gutter and gutter guard damage
Fee Accountant doing Budget Revision –Money left in extraordinary maintenance to go to next year's budget for parking lot and sidewalks
Stan Pitchko from RCAT review of our CIP and suggestion
Motion to sign and accept the August 16th Warrant.
Motion to Adjourn

Betty Burnham
Clerk