



**TOWN OF HATFIELD
MASSACHUSETTS**

MEETING NOTICE

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Diana Meloy
ASSISTANT TOWN CLERK

7/12/2021 @ 12:37 PM

Board or Committee Name: Hatfield Housing Authority

Date and time of Meeting: Tuesday, July 20, 2021, at 6 P.M.

Location of Meeting: 2 School Street, Hatfield, MA 01038

Source: Brenna Duquette, Executive Director/Secretary

Agenda: REGULAR MEETING JULY 20, 2021

Meeting will be called to order at 6 P.M.

Roll Call

Citizen Speak

Minutes of Special Meeting Held June 1, 2021

Minutes of Regular Meeting Held June 15, 2021

Financial Report as of June 30, 2021

Third Quarter Financial Reports

Motion to review, approve and sign payroll, time sheets and accounts payable.

Motion to accept and sign the July 20, 2021 Warrant.

OLD BUSINESS

1. Project #127040 – Approval of Close Out Documents
2. Project #127036 – Project Update
3. Project #127048 – Project Update
4. 2022 Annual Plan – Final Draft Approval
5. People's United Authorized Signers

6. Mini Splits Heating/Cooling Grant
7. YES Phone, IPAD, Computer Cooperative Senior Center/High School/Housing Authority

NEW BUSINESS

1. Executive Director's Contract
2. PHN 2021-10: Air Conditioner Installation Policies
3. PHN 2021-11: End of COVID-19 State of Emergency and LHA Operations
4. PHN 2021-12: Agreed Upon Procedures (AUP) Program Updates
5. PHN 2021-13: Update to Performance Management Review

REPORT OF THE EXECUTIVE DIRECTOR

1. Agreed Upon Proceeds (AUP) Audit
2. Quarterly Vacancy Report
3. Quarterly Energy Report

OTHER BUSINESS - Consideration of any matter not known about or which could not have been reasonably foreseen within 48 hours of this meeting.

Motion to Adjourn

Next Regular Meeting Tentatively scheduled for August 17, 2021.

Respectfully Submitted,

John Wilkes, Chairman
Brenna Duquette, Secretary