



# TOWN OF HATFIELD MASSACHUSETTS

## MEETING NOTICE

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*Diana Helgeson*  
ASSISTANT TOWN CLERK

11/8/2022 @ 2:44 PM

**Board or Committee Name: Hatfield Housing Authority**

**Date and time of Meeting: Tuesday, November 15, 2022, at 6 P.M.**

**Location of Meeting: 2 School Street, Hatfield, MA, 01038, and virtually due to the COVID-19 Pandemic. The public is invited to listen to the meeting on Tuesday, November 15<sup>th</sup> at 6 P.M. from your computer, tablet, or smartphone <https://meet.goto.com/969832373> or by calling the conference line at [+1 \(224\) 501-3412](tel:+12245013412) then enter the access code 969-832-373 followed by the # sign.**

**Source: Brenna Duquette, Executive Director/Secretary**

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### **Agenda: REGULAR MEETING November 15, 2022**

Meeting will be called to order at 6 P.M.

Roll Call

Citizen Speak

Minutes of Regular Meeting from October 18, 2022

Financial Reports as of October 31, 2022, including September 30, 2022, Year-End Reports and FYE2023 Annual Operating Budgets

Motion to review, approve and sign payroll, time sheets, accounts payable, and the November 15, 2022 Warrant.

### **OLD BUSINESS**

1. Emergency Plan
2. Laundry Policy
3. Project #127051: Sustainability Award for Bathroom Fans – Update

4. Project #127036: Repaving of Parking Lot - Update  
**NEW BUSINESS**

**REPORT OF THE EXECUTIVE DIRECTOR**

1. 2022 Annual Unit Inspections Completed

OTHER BUSINESS - Consideration of any matter not known about or which could not have been reasonably foreseen within 48 hours of this meeting.

Motion to Adjourn

Next Regular Meeting Tentatively scheduled for December 20, 2022.

Respectfully Submitted,

John Wilkes, Chairman  
Brenna Duquette, Secretary