



**TOWN OF HATFIELD
MASSACHUSETTS**

MEETING NOTICE

RECEIVED AND POSTED
Diana Melco
ASSISTANT TOWN CLERK

6/11/2020 @ 9:20 am

Board or Committee Name: Hatfield Housing Authority

Date and time of Meeting: Wednesday, June 17, 2020 at 6:30 P.M.

Location of Meeting: Due to the social distancing guidelines related to the COVID-19 state of emergency, this meeting will be held remotely, not at the HHA's Community Building. The public is invited to listen to the meeting via phone. At 6:30 P.M. on June 17th, you may join the meeting by calling the conference line at (Toll Free) [1 866 899 4679](tel:18668994679) or [1 \(312\) 757-3119](tel:13127573119) then enter the access code 251-735-829 followed by the # sign.

Source: Brenna Duquette, Executive Director/Secretary

Agenda: REGULAR MEETING June 17, 2020

Meeting will be called to order at 6:30 P.M. virtually.

Roll Call

Citizen Speak

Minutes of Regular Meeting Held May 19, 2020.

Financial Report as of May 31, 2020

OLD BUSINESS

1. Final Approval of Signing Payroll, Time Sheets and Accounts Payable from May 19, 2020 Meeting
2. Routine Maintenance on Plumbing – AM/PM's Report

3. Online Board Member Training through MassNAHRO (for Michael McGrath, Alex Malinowski, and Roland Laurin)
4. Executive Director's 6 - Month Review
5. CIP Draft
6. Final Approval of Capitalization Policy
7. Final Approval of Grievance Policy
8. Final Approval of Procurement Policy

NEW BUSINESS

1. DHCD Facemask Distribution to Local Housing Authorities

REPORT OF THE EXECUTIVE DIRECTOR

1. Continued Order from DHCD of Only Emergency Work Orders to be Addressed by Maintenance Staff
2. Project #127040 – New Siding for Community Building

OTHER BUSINESS - Consideration of any matter not known about or which could not have been reasonably foreseen within 48 hours of this meeting.

Motion to review, approve and sign payroll, time sheets and accounts payable.

Motion to accept and sign the June 17, 2020 Warrant.

Motion to Adjourn

Respectfully Submitted,

Brenna Duquette, Secretary