



**TOWN OF HATFIELD
MASSACHUSETTS**

MEETING NOTICE

RECEIVED AND POSTED
Brena Duquette
ASSISTANT TOWN CLERK

7/16/2020 @ 9:27 AM

Board or Committee Name: Hatfield Housing Authority

Date and time of Meeting: Tuesday, July 21, 2020 at 6:30 P.M.

Location of Meeting: Due to the social distancing guidelines related to the COVID-19 state of emergency, this meeting will be held remotely, not at the HHA's Community Building. The public is invited to listen to the meeting via phone. At 6:30 P.M. on July 21st, you may join the meeting from your computer, tablet or smartphone <https://global.gotomeeting.com/join/700398717> or by calling the conference line at (Toll Free) [1 \(877\) 309 2073](tel:18773092073) or [1 \(571\) 317-3129](tel:15713173129) then enter the access code 700-398-717 followed by the # sign.

Source: Brenna Duquette, Executive Director/Secretary

Agenda: REGULAR MEETING July 21, 2020

Meeting will be called to order at 6:30 P.M. virtually.

Roll Call

Citizen Speak

Minutes of Regular Meeting Held June 17, 2020.

Financial Report as of June 30, 2020

OLD BUSINESS

1. Annual Plan Public Hearing Postponed to August 3, 2020
2. Routine Maintenance on Plumbing – AM/PM's Report

3. Final Approval of Grievance Policy
4. Update on Project #127036: Repaving of Parking Lot
5. Capital Improvement Plan (CIP) Draft Changes

NEW BUSINESS

1. Newly Elected Member of HHA Board of Commissioners Welcomed
2. Re-Organization of HHA Board of Commissioners
3. 2020-23 Phase I & II Reopening Guidance
4. 2020-24 Design and Funding Guidelines for Adapting LHA Office Spaces for Social Distancing and Indoor Air Quality
5. 2020-25 Temporary Changes to Performance Management Review (PMR) Program
6. 2020-26 Program Update for Agreed Upon Procedures (AUP)

REPORT OF THE EXECUTIVE DIRECTOR

1. People's United Bank Adjustments
2. Renovations of Units 1D and 2C
3. Vacancy Report
4. Quarterly Energy Report

Executive Session MGL Ch. 30A, Sec. 21 (a) #2. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel

OTHER BUSINESS - Consideration of any matter not known about or which could not have been reasonably foreseen within 48 hours of this meeting.

Motion to review, approve and sign payroll, time sheets and accounts payable.

Motion to accept and sign the July 21, 2020 Warrant.

Motion to Adjourn

Respectfully Submitted,

Brenna Duquette, Secretary