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TOWN OF HATFIELD
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Celebration Committee Meeting Agenda

DATE: Tuesday, June 13, 2023

TIME: 6:00PM

LOCATION: MEMORIAL TOWN HALL

Meeting Minutes

Attendees: Diane Barstow, Kristy Dyer, Tim Paciorek, Kathleen Wyckoff

1. **The meeting was called to order at 6:15 PM.**
2. **Community Forum.**
 - A. None
3. **Approval of minutes.**
 - A. The committee approved the minutes from the April 11, 2023 meeting. Tim Paciorek made the motion. Diane Barstow seconded the motion. All committee members voted unanimously in favor.
4. **Bills and Communications**
 - A. Kathleen Wyckoff received the W-9 and invoice for this week's band Bon Jersey "Unplugged." Tim Paciorek will drop off the paperwork at the Town Hall with the other three checks and an invoice received by the committee.
 - B. Tim Paciorek will also check the status of Cottonwood's check as the band has not yet been paid for the May concert.
5. **Business.**
 - A. Board re-organization
 - a. Kristy Dyer will be sworn in as a new committee member. Robert Betsold needs to be in contact with her regarding finance.
 - B. Park Concerts
 - a. All the information has been provided for the Facebook posts.
 - b. There is a 58% chance of rain in the forecast. The decision will be made on Wednesday, June 14 on whether to move the concert to the pavilion. Tim Paciorek will call Billy Korza regarding the set-up time and details (power, bathrooms).
 - c. There was a complaint made at the last concert regarding kids playing and jumping on the monuments. The committee discussed how to address the concerns. An announcement will be made at the beginning of the concert to show respect to the veterans and town property.
 - d. Logistics

- i. Kathleen Wyckoff and Diane Barstow will put the signs up tonight.
 - i. Trash cans are not needed because there is no food vendor.
 - ii. The power will be ready at either location. The band needs to provide their own power cords and strips.
 - iii. The committee discussed options for bathrooms for the park. Tim Paciorek will get a quote for a PortaPotty and speak with Marlene about the location. Tim Paciorek made the motion to allow the committee to spend up to \$200. Kathleen Wyckoff seconded the motion. All committee members voted unanimously in favor. If the concert is at the pavilion, the bathrooms will be open.
 - C. Fund Raising
 - a. Sponsors
 - i. Kathleen Wyckoff will check with Robert Betsold for any sponsor updates.
 - D. Luminarium
 - a. The result of the ballot is to hold Luminarium on Saturday. This year's event will be on Saturday, December 23. Kathleen Wyckoff will confirm with Robert Betsold that the fireworks company is booked.
 - E. Social Media/Promotion
 - a. Kathleen Wyckoff will check to see if a second administrator can be added to the Facebook page, which will be beneficial especially with last minute updates. Kristy Dyer volunteered to be the administrator.
- 6. Unfinished Business.**
- A. Other Event Ideas
 - a. The committee decided to focus on this year's events and reorganize to plan for 2024. Potential ideas for future discussion include:
 - i. Summer Drive-in Movie (family night)
 - ii. Help re-energize the Fall Festival with increased participation from school groups and bringing back the car show.
- 7. Unanticipated New Business.**
- A. None
8. **Next Meeting:** Possible dates – July 10, 11, or 13 at 6:00 PM. A poll will be sent to the committee.
9. **Meeting Adjourned at 7:01 PM.** The motion was made by Diane Barstow and seconded by Kathleen Wyckoff.

Minutes approved by the committee on July 13, 2023.

Respectfully submitted to the Town of Hatfield by:

Diane M. Barstow

07/28/2027

Diane M. Barstow

Date