TOWN OF HATFIELD  
MASSACHUSETTS  
MEETING NOTICE  

Board or Committee Name: Hatfield Housing Authority  
Date and time of Meeting: Tuesday, March 17, 2020 at 6:30 P.M.  
Location of Meeting: 2 School Street, Community Room  
Source: Brenna Duquette, Executive Director/Secretary  

Agenda:  
REGULAR MEETING March 17, 2020  
Meeting will be called to order at 6:30 P.M. at 2 School Street, Hatfield, MA  

Roll Call  

Citizen Speak  

Minutes of Regular Meeting Held February 19, 2020  

Financial Report as of February 29, 2020  

OLD BUSINESS  

1. Parking Lot Project #127036 approved by Board of Selectmen  

NEW BUSINESS  

1. PHN #2020-06: Implementation of the Annual Plan per Chapter 121B, Section 28A  

REPORT OF THE EXECUTIVE DIRECTOR  

1. Boston Globe Requested HHA’s Records  
2. Vacancy Report  
3. Savings Account established through People’s United Bank
4. Agreed Upon Procedures (AUP) Audit Scheduled for March 23, 2020
5. Occupancy Cycle Training Scheduled for March 25, 2020

Executive Session

OTHER BUSINESS - Consideration of any matter not known about or which could not have been reasonably foreseen within 48 hours of this meeting.

Motion to review, approve and sign payroll, time sheets and accounts payable.

Motion to accept and sign the March 17, 2020 Warrant.

Motion to Adjourn

Respectfully Submitted,

Brenna Duquette
Secretary