

**TOWN CLERK'S OFFICE**  
**DOG LICENSING**

All dogs are required to be licensed annually, by March 31<sup>st</sup>.

- New licenses are issued beginning early February. Verification of expiration date of the current rabies vaccination is required.
- Licenses are \$10.00 for each spayed/neutered dog and \$15.00 for all others, payable to *Town of Hatfield*.
- A late fine of \$2.00 per month is assessed beginning May 1<sup>st</sup>.
- Fees are waived for Residents 70 years of age and older with proof of age if Registered by March 31<sup>st</sup>. Normal fees are assessed after April 1<sup>st</sup>.

To renew by mail, include the following: *Dog License Application*, the current rabies certificate, which will be returned with the license and tag. For each dog, you will also need an envelope and postage of \$.71 on each envelope for “non-machinable letter” postage required by the USPS. (i.e. two dogs, two envelopes w/ 71¢ postage on each envelope). Licenses cannot be returned by mail without sufficient postage.

Mail to: Town Clerk  
Memorial Town Hall  
59 Main Street  
Hatfield, MA 01038



# TOWN OF HATFIELD DOG LICENSE APPLICATION

If you **do not** have a dog, please disregard this application.

If you have more than three (3) dogs or if you have any questions pertaining to this form, please contact the Town Clerk's Office at (413) 247-0492

**ALL DOGS 6 MONTHS OF AGE OR OLDER MUST BE LICENSED EVERY YEAR**  
**Dog licenses are due by April 1st of each year and expire on March 31st of the following year. All dogs licensed after May 1st will be charged an addition \$2.00 per month, per dog.**

### To license your dog(s) by mail

**You must send the following items:**

1. This **completed** form.
2. A check made payable to the "TOWN OF HATFIELD"  
(see license fees→)
3. A self-addressed, stamped envelope(s). (with sufficient postage for each dog being registered is required)
4. A copy of each dog's valid Rabies Certificate

### LICENSE FEES:

Intact Males/Females: \$15.00/per dog

Neutered/Spayed: \$10.00/per dog

Late Fee: \$2.00 per month, per dog (charged **in addition** to the cost of each license after May 1<sup>st</sup>)

Note: A list of unlicensed doges after December 1<sup>st</sup> will be turned over to the Dog Officer for collection.  
Any delinquent balances will be carried forward.

Owner's Name: \_\_\_\_\_ Owner's Phone #: \_\_\_\_\_

# of Dogs: \_\_\_\_\_ Owner's Residential Address: \_\_\_\_\_

Owner's Mailing Address: \_\_\_\_\_  
(if different from residential address)

**DOG #1**

DOG'S NAME: \_\_\_\_\_ BREED: \_\_\_\_\_ AGE: \_\_\_\_\_

COLOR: \_\_\_\_\_ MALE / FEMALE  
(circle one)

IS DOG SPAYED OR NEUTERED? YES NO RABIES EXPIRES: \_\_\_\_\_  
(circle one) (date)

**DOG #2**

DOG'S NAME: \_\_\_\_\_ BREED: \_\_\_\_\_ AGE: \_\_\_\_\_

COLOR: \_\_\_\_\_ MALE / FEMALE  
(circle one)

IS DOG SPAYED OR NEUTERED? YES NO RABIES EXPIRES: \_\_\_\_\_  
(circle one) (date)

**DOG #3**

DOG'S NAME: \_\_\_\_\_ BREED: \_\_\_\_\_ AGE: \_\_\_\_\_

COLOR: \_\_\_\_\_ MALE / FEMALE  
(circle one)

IS DOG SPAYED OR NEUTERED? YES NO RABIES EXPIRES: \_\_\_\_\_  
(circle one) (date)

**Check List:**  Self-addressed envelope for each dog;  71¢ Postage on each envelope;  
 Current rabies information for each dog;  Completed Application;