



**TOWN OF HATFIELD  
MASSACHUSETTS**

**TOWN CLERK**

**LYDIA SZYCH**

**Memorial Town Hall 59 Main Street Hatfield, MA 01038**

**PHONE: 413-247-0492, ext 112 FAX: 413-247-5029**

**EMAIL: [townclerk@townofhatfield.org](mailto:townclerk@townofhatfield.org)**

***Vital Records***

***(Birth, Death & Marriage Certificates)***

**Certified copies of vital records may be obtained at the  
Town Clerk's office during normal business hours. Each  
certified copy is \$10.00**

You can also request a certified copy by mail. Complete the form below  
and send it to me together with the appropriate check and a self-address,  
stamped envelope.

If you have any questions, please do not hesitate to call.

***Town Clerk Hours***

***Monday, Tuesday, Thursday 9:00 AM – 4:30 PM***

**REQUEST FOR VITAL RECORD CERTIFICATE**  
**(Each Certified Copy is \$10)**

**Request:**  Birth Certificate  Marriage Certificate  Death Certificate

**Name(s):** \_\_\_\_\_

**Date of Birth/Death/Marriage:** \_\_\_\_\_

**Contact Information:**

**Person Requesting Information:** \_\_\_\_\_

**Telephone #:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Number of Copies Requested:** \_\_\_\_\_  
(\$10 for each copy requested)

- Please Mail
- Please Call and I will pick up

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For Town Clerk Use Only:

Received: \_\_\_\_\_

Processed: \_\_\_\_\_

Mailed/Picked Up: \_\_\_\_\_

Total Amount Received: \$ \_\_\_\_\_