

9/14/23@9:17 am



**COMMUNITY ACTION PIONEER VALLEY
 BOARD OF DIRECTORS MEETING**

In person meeting at Hawks and Reed, 289 Main St, Greenfield, MA 01301

Tuesday, September 19, 2023 | 5:30 p.m. to 8:30 p.m.

| | Item: | CSBG/HS&ELP Org. Standard: | Presenter: | Start Time: |
|-----------|---|-------------------------------|--------------------------------|-------------|
| | Call to Order & Quorum Confirmation | | Charity Day | 5:30pm |
| 1. | Annual Meeting: Election of Officers | | Charity Day | 10 minutes |
| 2. | Consent Agenda (VOTE) | | Charity Day | 5 minutes |
| | a. HS&ELP Policy Council Materials: August 2023 | HS 1302.102 (d)(1)(i) | | |
| | b. CAPV Board Minutes: June 15, 2023 | | | |
| | c. CAPV Board Minutes: July 17, 2023 | | | |
| 3. | Head Start | | Kerry Rossito & Renee Pelis | 30 minutes |
| | a. HS&ELP School Readiness Outcomes Report | | | |
| | b. HS&ELP 23-24 School Readiness Goals (VOTE) | HS 1301.2 (b)(2) | | |
| 4. | Planning and Resources | | Becky Himlin | 20 minutes |
| | a. CSBG Community Action Plan (VOTE) | CSBG 4.2 | | |
| | b. Strategic Plan Update | | | |
| | c. Organizational Standards Review Update | | | |
| 5. | Financial Reports: | | Laura LaBounty | 40 minutes |
| | a. CAPV Financials July 2023 (VOTE) | CSBG 8.7 | | |
| | b. CAPV FY24 Budget (VOTE) | CSBG 8.9 and 7.5 | | |
| | c. close two bank accounts (ending 8773 & 2863) | | | |
| | d. HS&ELP Westfield Site update | | | |
| | e. HS&ELP unspent funds extension (VOTE) | | | |
| | f. Fiscal Policy Amendments (VOTE) | CSBG 8.13 and 11.1 | | |
| 6. | Human Resources | | Bernadette Bean | 15 minutes |
| | a. Personnel Handbook Revisions (VOTE) | CSBG 7.1 | | |
| | b. Hiring Bonus Program & Agreement Revision (VOTE) | | | |
| 7. | Executive Director | | Clare Higgins | 20 minutes |
| | Report (VOTE) | CSBG 5.9 | | |
| 8. | Call for New Business | | Charity Day | 5 minutes |
| | Meeting Close (VOTE) | | Charity Day | |