

TOWN CLERK'S OFFICE

DOG LICENSING

All dogs are required to be licensed annually, by March 31st.

- New licenses are issued beginning January 1st. Verification of expiration date of the current rabies vaccination is required. If you are registering a new dog, proof of spay/neuter is also required.
- Licenses are \$10.00 for each spayed/neutered dog and \$15.00 for all others, payable to *Town of Hatfield*.
- A late fine of \$2.00 per month is assessed beginning May 1st.
- Fees are waived for Residents 70 years of age and older with proof of age if registered by March 31st. Normal fees are assessed after April 1st.

To renew online, visit our website at www.townofhatfield.org. Click Pay A Bill, click Town Clerk, and then click Dog Licenses. There is a \$1.25 Shipping and Handling Fee attached to online payments. Please email rabies certificate to townclerk@townofhatfield.org

To renew by mail, include the following: **Dog License Application**, the **current rabies certificate**, and **proof of spay/neuter** (if registering a new dog), which will be returned with the license and tag. You will also need an **envelope** and **postage of \$1.06 on the envelope** for “non-machinable letter” postage required by the USPS. Licenses cannot be returned by mail without sufficient postage.

Mail to: Town Clerk
Memorial Town Hall
59 Main Street
Hatfield, MA 01038



TOWN OF HATFIELD DOG LICENSE APPLICATION

If you have more than three (3) dogs or if you have any questions pertaining to this form, please contact the Town Clerk's Office at (413) 247-0492

ALL DOGS 6 MONTHS OF AGE OR OLDER MUST BE LICENSED EVERY YEAR

Dog licenses are due by April 1st of each year and expire on March 31st of the following year. All dogs licensed after May 1st will be charged an addition \$2.00 per month, per dog.

To license your dog(s) by mail

You must send the following items:

1. This **completed** form.
2. A check made payable to the "TOWN OF HATFIELD"
(see license fees→)
3. A self-addressed, stamped envelope. (with sufficient postage is required)
4. A copy of each dog's valid Rabies Certificate

LICENSE FEES:

Intact Males/Females: \$15.00/per dog

Neutered/Spayed: \$10.00/per dog

Late Fee: \$2.00 per month, per dog (charged **in addition** to the cost of each license after May 1st)

Note: A list of unlicensed doges after December 1st will be turned over to the Dog Officer for collection.
Any delinquent balances will be carried forward.

Owner's Name: _____ Owner's Phone #: _____

of Dogs: _____ Owner's Residential Address: _____

Owner's Mailing Address: _____

(If different from residential address)

Owner's Email Address: _____ Veterinarian: _____

DOG #1

DOG'S NAME: _____ BREED: _____ DOB: _____

COLOR: _____

MALE / FEMALE

(circle one)

IS DOG SPAYED OR NEUTERED? **YES NO** RABIES EXPIRES: _____
(circle one) (date)

DOG #2

DOG'S NAME: _____ BREED: _____ DOB: _____

COLOR: _____

MALE / FEMALE

(circle one)

IS DOG SPAYED OR NEUTERED? **YES NO** RABIES EXPIRES: _____
(circle one) (date)

DOG #3

DOG'S NAME: _____ BREED: _____ DOB: _____

COLOR: _____

MALE / FEMALE

(circle one)

IS DOG SPAYED OR NEUTERED? **YES NO** RABIES EXPIRES: _____
(circle one) (date)

Check List: ☐ Self-addressed envelope; ☐ \$1.06 Postage on envelope;
☐ Current rabies information for each dog; ☐ Completed Application;
☐ Proof of spay/neuter (if registering a new dog)